**TO:** NAESB WGQ Information Requirements Subcommittee Participants

NAESB WGQ Technical Subcommittee Participants

Interested Industry Participants

**FROM:** Rachel Hogge & Nichole Lopez, Co-chairs, WGQ Information Requirements Subcommittee

Kim Van Pelt & Steve McCord, Co-chairs, WGQ Technical Subcommittee

**RE: Draft Minutes**

WGQ Joint Information Requirements / Technical Subcommittees Meeting – September 28, 2022

**DATE:** September 8, 2022

**WGQ Joint Information Requirements / Technical Subcommittees**

 **Date: September 28, 2022 Virtual Meeting**

**1. Administrative:**

**Welcome and Introductions** – Ms. Hogge welcomed everyone to the meeting. Participants on the phone introduced themselves.

**Anti-trust Guidelines -** Ms. Hogge reminded participants of the practice that in lieu of reading the anti-trust guidelines, they are posted as a link on the agenda. Participants should review and be familiar with the guidelines, which can be found at [**http://www.naesb.org/misc/antitrust\_guidance.doc**](http://www.naesb.org/misc/antitrust_guidance.doc)

**Adoption of Agenda** – The agenda, as posted, was adopted without objection.

**Approval of Prior Meeting Minutes** **–** The draft minutes and attachments for the September 7, 2022, WGQ Joint Information Requirements / Technical Subcommittees meeting, as posted, were adopted as Final without objection.

**2. Minor Corrections / Errata**

* **MC22005 Eastern Gas Transmission & Storage Inc.**

**Request****:** Request to correct the EDI X12 Mapping Guidelines in the following data set(s):

 NAESB WGQ Standard No. 3.4.1 Transportation/Sales Invoice

**Discussion:** Ms. Hogge reviewed the request with participants, explaining that when modifications were made to the EDI mapping guidelines in version 3.2, certain code values were not marked as used, and therefore, were not displayed in the corresponding EDISM. Results of the discussion can be found in Attachment 1 to these meeting minutes.

* **MC22009** **Eastern Gas Transmission & Storage Inc.**

**Request:** Request to correct a typo in the Condition for the ‘Maximum Tariff Rate’ data element in the following data set(s):

NAESB WGQ Standard No. 5.4.20 Transactional Reporting – Capacity Release

**Discussion:** Ms. Hogge reviewed the request with participants. Results of the discussion can be found in Attachment 2 to these meeting minutes.

* **MC22010** **WBI Energy Transmission, Inc.**

**Request:** Request to add three new code values to the ‘Location Type Indicator’ data element in the following data set(s):

NAESB WGQ Standard No. 0.4.4 Location Data Download

**Discussion:** Ms. Hogge reviewed the request with participants. The requester was not in the meeting; therefore, participants asked to postpone further action until additional questions could be answered. Ms. Hogge will coordinate with the requester to schedule another meeting.

* **MC22011** **Kinder Morgan, Inc.**

**Request:** Request to add two new code values to the ‘Transaction Type’ data element in the following data set(s):

NAESB WGQ Standard No. 2.4.3 Allocations

NAESB WGQ Standard No. 2.4.4 Shipper Imbalance

NAESB WGQ Standard No. 3.4.1 Transportation/Sales Invoice

**Discussion:** Ms. Lopez reviewed the request with participants, explaining the need to identify certain transactions more clearly. Ms. Hogge suggested to modify the requested code values, as one of them had already been used. Ms. Lopez agreed. Results of the discussion can be found in Attachment 3 to these meeting minutes.

**3. Address Current Requests, Annual Plan Items and items transferred from other NAESB subcommittees – for discussion and possible vote**

1. **Other Business**
2. **Next Meeting Dates and Location**

**Discussion:** Ms. Hogge reminded participants that WGQ Joint IR/Technical Subcommittees meetings will be scheduled, as needed, and will try to coincide with NAESB Board of Directors and Executive Committee meetings, as shown below.

| Dates / Locations for GEH Forum |  |  |  |
| --- | --- | --- | --- |
| Dates / Locations for IR/Technical |  |  |  |
| Dates / Locations for EC / BOD Confirmed |  |  |  |
| **Dates** | **Location** | **Host** | **Meeting** | **Time** |
| Oct 20, 2022 | Virtual Meeting | NAESB | WGQ EC Mtg | 9:00am – Noon Central |
| Oct 21, 2022 | Virtual Meeting | NAESB | GEH Forum Mtg | 9:00am – Noon Central |
| Nov 8, 2022 | Virtual Meeting  | NAESB | GEH Forum Mtg | 8:00am – 11:00 Central |
| Dec 1, 2022 | Virtual Meeting | NAESB | GEH Forum Mtg | 9:00am – Noon Central |
| Dec 8, 2022 | TBD | NAESB | Board Mtg | 9:00am – 1:00pm Central |

1. **Adjourn**
2. **Meeting Attendees: (bold indicates Subcommittee Chair)**

NV – No Vote NP – Not Present for Voting

| **Attendees** | **Organization** | **9/28/2022** |
| --- | --- | --- |
| **Pipelines:** |  |  |
| Christopher Burden | Enbridge (U.S.) Inc. | ü |
| **Rachel Hogge**  | Eastern Gas Transmission and Storage Inc. | ü |
| **Nichole Lopez** | Kinder Morgan Inc. | ü |
| **Steve McCord** | TC Energy Corporation | ü |
|  |  |  |
| **Services:** |  |  |
|  |  |  |
| **Producers:** |  |  |
|  |  |  |
| **End Users:** |  |  |
|  |  |  |
| **LDCs:** |  |  |
|  |  |  |