**TO:** NAESB WGQ Information Requirements Subcommittee Participants

NAESB WGQ Technical Subcommittee Participants

Posting for Interested Industry Participants

**FROM:** Rachel Hogge & Nichole Lopez, Co-chairs, WGQ Information Requirements Subcommittee

Kim Van Pelt & Steve McCord, Co-chairs, WGQ Technical Subcommittee

**RE: Draft Minutes** WGQ Joint Information Requirements / Technical Subcommittees Mar 27, 2025 Meeting

**DATE:** April 2, 2025

**NAESB WGQ Joint Information Requirements / Technical Subcommittees**

**In Person and Virtual Meeting**

**Date / Time: Mar 27, 2025 9:00am – 11:00am CCT**

1. **Administrative:**

**Welcome and Introductions** – Ms. Hogge welcomed everyone to the meeting and thanked Oncor for hosting. Participants introduced themselves.

**Anti-trust Guidelines –** Mr. Hogge reminded participants of the practice that in lieu of reading the anti-trust guidelines, they are posted as a link on the agenda. Participants should review and be familiar with the guidelines, which can be found at [**http://www.naesb.org/misc/antitrust\_guidance.doc**](http://www.naesb.org/misc/antitrust_guidance.doc)

**Adoption of Agenda** – The agenda, as posted, was adopted without objection.

**Approval of Prior Meeting Minutes** **–** Draft minutes for the Nov 19, 2024, WGQ Joint Information Requirements / Technical Subcommittees meeting, as posted, were modified and adopted as Final without objection.

1. **Minor Corrections / Errata**
* **MC25002 Kinder Morgan Inc.**

**Request:** Add new code value(s) for the data element ‘Statement Basis’ in the following data sets:

 NAESB WGQ Standard No. 2.4.3 Allocation

 NAESB WGQ Standard No. 2.4.4 Shipper Imbalance

 NAESB WGQ Standard Nol. 2.4.5 Measurement Information

**Discussion:** Ms. Lopez reviewed the request with participants, explaining the need for the new code value ‘Confirmed/Scheduled’ and how it would be used. Participants reviewed the posted workpaper, and made modifications as needed. Results of the discussion can be found in Attachment 1 of these meeting minutes.

1. **Address Current Requests, Annual Plan Items and items transferred from other NAESB subcommittees for discussion and possible vote**
* **WGQ Annual Plan Item 2 – Update Standards Matrix Tool**

**Request:** Update the WGQ Standards Matrix Tool developed for v3.2 to reflect modifications applicable to v4.0 of the WGQ Standards.

**Discussion:** Participants reviewed the Standards Matrix tool, including modifications of WGQ NAESB Standards that were published in v4.0. The standards that were modified in v4.0 are highlighted and include red-lines. Additionally, participants determined to update the matrix to include Version Implemented and Last Revision columns to improve usability of the tool. Results can be found in Attachment 2 (Members) and Attachment 3 (Non-Members) to these meeting minutes.

1. **Other Business**
2. **Adjourn**
3. **Meeting Attendees: (bold indicates Subcommittee Chair)**

NV – No Vote

| **Attendees** | **Organization** | **3/27/2025** |
| --- | --- | --- |
| **Pipelines:** |  |  |
| Christopher Burden | Enbridge (U.S.) Inc. | ü |
| Tom Gwilliam | Iroquois Gas Transmission | ü |
| Ronnie Hensley | Southern Star | ü |
| **Rachel Hogge**  | Eastern Gas Transmission and Storage Inc. | ü |
| Tom Kraft | ONEOK, Inc. | ü |
| **Nichole Lopez** | Kinder Morgan, Inc. | NV |
| Leif Mattson | WBI Energy Transmission Inc. | ü |
| **Steve McCord** | TC Energy Corporation | ü |
| **Kim Van Pelt** | Kinder Morgan, Inc. | ü |
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| **Services:** |  |  |
|  |  |  |
| **Producers:** |  |  |
|  |  |  |
| **End Users:** |  |  |
|  |  |  |
| **LDCs:** |  |  |
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