**1. RECOMMENDED ACTION: EFFECT OF EC VOTE TO ACCEPT RECOMMENDED ACTION:**

|  |  |  |  |
| --- | --- | --- | --- |
| x | Accept as requested | x | Change to Existing Practice |
|  | Accept as modified below |  | Status Quo |
|  | Decline |  |  |

**2. TYPE OF DEVELOPMENT/MAINTENANCE**

|  |  |  |  |
| --- | --- | --- | --- |
| **Per Request:** | | **Per Recommendation:** | |
|  | Initiation |  | Initiation |
|  | Modification | x | Modification |
|  | Interpretation |  | Interpretation |
|  | Withdrawal |  | Withdrawal |
|  |  |  |  |
|  | Principle |  | Principle |
|  | Definition |  | Definition |
|  | Business Practice Standard |  | Business Practice Standard |
|  | Document |  | Document |
|  | Data Element |  | Data Element |
|  | Code Value |  | Code Value |
|  | X12 Implementation Guide |  | X12 Implementation Guide |
|  | Business Process Documentation |  | Business Process Documentation |

**3. RECOMMENDATION**

**SUMMARY:**

The WGQ Electronic Delivery Mechanism (EDM) Subcommittee met on July 15, 2025 and August 6, 2025 to discuss and vote out the following recommendation in support of 2025 WGQ Annual Plan Item 1 – Review WGQ Cybersecurity Related Standards Manual, including data fields and minimum technical characteristics and revise as needed.

**Recommended Standards:**

* Attachment 1: <https://www.naesb.org/member_login_check.asp?doc=wgq_2025_api_1_rec_081325_attach1.docx>
* Attachment 2: <https://www.naesb.org/member_login_check.asp?doc=wgq_2025_api_1_rec_081325_attach2.docx>

**4. SUPPORTING DOCUMENTATION**

**a. Description of Request:**

2025 WGQ Annual Plan Item 1 - Review WGQ Cybersecurity Related Standards Manual, including data fields and minimum technical characteristics, and revise as needed**.**

**b. Description of Recommendation:**

The WGQ EDM Subcommittee proposed a series of modifications to both the WGQ Cybersecurity Standards Manual and the Quadrant Electronic Delivery Mechanism (QEDM) Manual. These included updated IETF RFC references and URLs. The subcommittee plans to verify their continued validity as part of its recurring annual plan item.

An appendix reference under the defined term in Section 12.3.13 was corrected, and the HTML entry under Appendix A Reference Guide, was revised to reflect that HTML is now a living standard. Additionally, the references to the U.S. Naval Observatory were removed from the time synchronization section.

Timestamps in Appendix C were corrected to ensure examples remain accurate. Cross referencing was also added to the Executive Summaries of both manuals to indicate alignment and to clarify that both documents are required for secure electronic transactions.

**c. Business Purpose:**

The WGQ EDM Subcommittee met jointly with the RMQ Information Requirements (IR)/Technical Electronic Implementation Subcommittee (TEIS) on July 15, 2025 and August 6, 2025 to discuss 2025 WGQ Annual Plan Item 1 – Review WGQ Cybersecurity Related Standards Manual, including data fields and minimum technical character and revise as needed and the similar 2025 RMQ Annual Plan Item.

**d. Commentary/Rationale of Subcommittee(s)/Task Force(s):**

The WGQ EDM met jointly with the RMQ IR/TEIS on July 15, 2025 and August 6, 2025. The motion to vote out this recommendation passed unanimously without opposition.

See the Joint WGQ EDM and RMQ IR/TEIS Subcommittees Meeting Minutes:

* [July 15, 2025](https://naesb.org/pdf4/wgq_edm_rmq_irteis071525fm.docx)
* August 6, 2025