**via posting**

**TO:** Interested Industry Parties

**FROM:** Caroline Trum, NAESB Deputy Director

**RE:** Draft Minutes from September 22, 2021 WEQ BPS Meeting

**DATE:** September 22, 2021

**WHOLESALE ELECTRIC QUADRANT**

**Business Practices Subcommittee Meeting**

**Conference Call**

**September 22, 2021 – 1:00 PM to 4:00 PM Central**

**DRAFT MINUTES**

1. **Welcome**

Mr. Phillips welcomed the participants to the meeting. Ms. Trum provided the antitrust and meeting policies reminder. The participants introduced themselves. Mr. Phillips reviewed the agenda. The agenda was adopted on a motion by Mr. Wood.

1. **Discuss Formal Comments, and, if necessary, Develop Late Formal Comments in Response to 2021 WEQ Annual Plan Item 1.a – Update WEQ-005 Area Control Error (ACE) Equation Special Cases to account for modifications to NERC Dynamic Transfer Reference Document V 4**

Mr. Phillips stated that the formal comment period for the recommendation closed on September 20, 2021. He stated that no formal comments were submitted in response to the recommendation.

1. **Discuss Formal Comments, and, if necessary, Develop Late Formal Comments in Response to 2021 WEQ Annual Plan Item 3.a.iii – Review WEQ-005, WEQ-007, WEQ-008, and WEQ-023 and make modifications as needed for consistency in the use of defined terms, acronyms, and abbreviations**

Mr. Phillips stated that the formal comment period for the recommendation closed on September 20, 2021. He stated that during the formal comment period, one set of formal comments were submitted by Southern Company proposing additional revisions be considered to WEQ-023. Mr. Wood reviewed the comments. Mr. Phillips stated that the WEQ SRS had discussed this issue in reviewing the recommendation during its meeting on September 21, 2021. He stated that there was agreement among the WEQ SRS participants that the two standards identified by the formal comments of the Southern Company would need to be corrected for consistency.

Mr. Wood stated that in WEQ-023-1.4.1, the standard capitalizes the terms “Firm” and “non-Firm” which are not defined terms. He stated that as part of WEQ-000, the defined terms are Firm Transmission Service and Non-Firm Transmission Service. Mr. Phillips stated that in determining if the defined terms should be used or if the words should be lower case, the participants should consider the original intent of the language. Mr. Wood stated that this standard is referring to an interchange schedule and not transmission service. He suggested that the words “Firm” and “non-Firm” be changed to lower case. There was general agreement with the proposal.

Mr. Wood stated that in WEQ-023-2.3.3, the standard capitalizes the term “Transmission” which is not a defined term. He suggested that the term be made lower case, as the standard is not referring to Firm Transmission Service or Non-Firm Transmission Service. Mr. Phillips agreed that this appeared to be consistent with the intent of the standard. Mr. Wood stated that making “transmission” lower case in WEQ-023-2.3.3 would also be consistent with how the term is used in WEQ-023-2.1.5, WEQ-023-2.1.6, and WEQ-023-2.3.5. There was general agreement with the proposal.

Mr. Wood moved, seconded by Mr. Foley, to make the changes to WEQ-023 as discussed during the meeting and submit them to the WEQ Executive Committee for consideration as late formal comments of the WEQ BPS. The motion passed a simple majority vote without opposition.

1. **Next Steps/Review Action Items**

Mr. Phillips stated that the next meeting of the WEQ BPS is scheduled for October 13, 2021 from 1:00 – 4:00 PM Central to continue discussion on 2021 WEQ Annual Plan Item 7.

1. **Adjourn**

The meeting adjourned at 1:19 PM Central on a motion by Mr. Wood.

1. **Attendance**

| **First Name** | **Last Name** | **Organization** |
| --- | --- | --- |
| Dawna | Aragon | TVA |
| Scott | Brown | SPP |
| Patrick | Foley | NV Energy |
| John | Pearson | ISO-NE |
| Joshua | Phillips | SPP |
| Robin | Rebillard | Manitoba Hydro |
| Caroline | Trum | NAESB |
| JT | Wood | Southern Company |