Via email and posting

November 21, 2012

**TO:** NAESB Board of Directors, Executive Committee (EC) Members, EC Alternates, NAESB Members, NAESB Advisory Council, and Invited Guests

**FROM:** Rae McQuade, NAESB President

**RE:** Agendas for the NAESB Board Meeting and Leadership Meetings – December 5 and 6, 2012 with new or updated materials

Dear Board members, EC members, EC alternates, NAESB members, NAESB Advisory Council and invited guests,

As noted in other communications, we are pleased to announce the upcoming Board meeting to be held December 6 in Houston, Texas at the Four Seasons Hotel in downtown Houston. I hope you are able to travel to Houston for our upcoming Board meeting, related committee meetings and our Board dinner. During this Board meeting, the Board will consider and may approve the 2013 budget, the 2013 annual plans and the report from the Retail Structure Review Committee regarding retail quadrant restructuring.

The specifics of the Board meeting and related meetings are:

Events: Board of Directors Meeting, and related NAESB meetings

Where: Four Seasons Hotel, 1300 Lamar, Houston, Texas 77010, phone: 713-650-1300 (excepting Board Reception and Dinner)

When: December 5 Wholesale Gas Quadrant Leadership Meeting from 11:00 am to 1:00 pm C

 December 5 Wholesale Electric Quadrant Leadership Meeting from 1:00 pm to 3:00 pm C (lunch served in the meeting)

 December 5 Retail Gas & Electric Quadrants Leadership Meeting from 3:00 pm to 5:00 pm C

December 5 Board Reception and Dinner - 6:00 pm reception and 7:00 pm dinner seating (held at the Petroleum Club with bus transportation provided to/from the Four Seasons Hotel)

 December 6 Board Meeting from 9:00 am to 1:00 pm C, (a buffet lunch will be served during the meeting)

As with all our meetings, these events are open to any interested party. For the meetings, conference calling will be available should you be unable to attend in person. Please contact Veronica Thomason (vthomason@naesb.org, 713-356-0060) for additional information on the meetings and conference calling information.

At our dinner on December 5, we are very fortunate to have Patrick Reames of Utilipoint to talk about the implementation of the Dodd-Frank legislation. With the work underway in our WGQ Contracts Subcommittee and the interest in has engendered, Mr. Reames’ remarks come at an opportune time.

**The Board of Directors meeting agenda is attached an including links to some of the meeting materials. Additional meeting materials, and related meeting supporting documents should be emailed to you shortly and posted on the web site.** In case you have not already done so, please RSVP your intention to attend the Board dinner or Board of Directors meeting or any of the related meetings, and your intention to bring a guest or colleague to the dinner at your earliest convenience (vthomason@naesb.org, [naesb@naesb.org](file:///C%3A%5CNAESB%20Files%5CBoard%20of%20Directors%5CMeetings%5C9-22-11%5CAgendas%20and%20Announcements%5Cnaesb%40naesb.org), 713-356-0060). For those staying in the Four Seasons Hotel, transportation is provided for attending the Board dinner. ***Two buses will also be available on December 6 at 12:30 pm to take participants to either Hobby Airport or Bush Intercontinental Airport. Depending on when the meeting ends, the buses can leave between 12:30 pm and 1:00 pm. With normal traffic conditions, it should take 20-30 minutes to leave the hotel and arrive at either airport.***

We look forward to your attendance at the leadership meetings and the dinner on December 5, followed by the Board meeting on December 6, 2012.

With Best Regards, *Rae*

***As a reminder for your calendars, the upcoming 2013 Board of Directors meetings are scheduled to be held in Houston on April 4, September 5 and December 12, 2013.***

**Conference Calling and Web Conferencing Details**

for **the December 5-6, 2012 Set of Board and Related Meetings**

The meetings are open to all interested parties, who may participate by phone if unable to attend in person. The Board meeting is also web cast.

|  |  |  |
| --- | --- | --- |
| Dec 5 | 11:00 am to 1:00 pm C | Wholesale Gas Quadrant Leadership Meeting (In person and Conference Call)  |
|  | Whitney Room, Four Seasons Hotel, 1300 Lamar, Houston, Texas | * Call in number
* Access Code
* Security Code
 | 866-740-126035600635812 |
| Dec 5 | 1:00 pm to 3:00 pm C | Wholesale Electric Quadrant Leadership Meeting (In person and Conference Call) |
|  | Whitney Room, Four Seasons Hotel, 1300 Lamar, Houston, Texas | * Call in number
* Access Code
* Security Code
 | 866-740-126035600648724 |
| Dec 5 | 3:00 pm to 5:00 pm C | Retail Gas & Electric Quadrants Leadership Meeting (In person and Conference Call) |
|  | Whitney Room, Four Seasons Hotel, 1300 Lamar, Houston, Texas | * Call in number
* Access Code
* Security Code
 | 866-740-126035600637318 |
| Dec 6 | 9:00 am to 1:00 pm C | Board Meeting (In person and Conference Call/Web Cast) |
|  | Austin Room, Four Seasons Hotel, 1300 Lamar, Houston, Texas | * Call in number
* Access Code
* Security Code
 | 866-740-126071335606515 |

To join a conference call:

• Dial the 11-digit toll free call-in phone number shown above for the specific meetings

• An automated attendant will ask you to enter a seven-digit access code (shown in the table above)

• The automated attendant will ask you to record your name.

• Please note that if the conference leader has not yet initiated the conference call, you will be placed on music hold until the conference leader starts the conference.

•The automated attendant will then ask you for a four-digit security code (shown in the table above)

Please place your phone on mute unless you are speaking. For those participants that do not have a mute feature on your phone, please press (\*6) to mute your phone and (\*7) to un-mute your phone. Putting the conference call on hold may cause music to be played over the discussion and if so, the NAESB office will contact the on-hold line to have it disconnected.

If the meeting has the web conferencing feature enabled, to join the web conference, go to www.readytalk.com and enter the same access code and **s**ecurity code. Please note that if the conference leader has not yet initiated the web conference you will view a screen that states, “The Chairperson has not yet arrived. Please standby for your web conference to begin.”

ReadyTalk recommends that you test your browser and network connections for compatibility prior to participating in a web conference. To do so, go to http://test.callinfo.com. If you have problems joining a conference call or need technical assistance, please contact ReadyTalk Customer Care, 1-800-843-9166.

Speaker Biographies

Patrick Reames: Biography

Managing Director – CommodityPoint, a division of UtiliPoint International, Inc.

Patrick Reames heads CommodityPoint, a division of UtiliPoint International, Inc. CommodityPoint provides insight into commodity trading business issues, trends, processes and technology, to utilities, energy companies, banks, brokers, funds, investors and vendors that enhance their competitive position and support critical business decisions.

Patrick brings more than 30 years of energy and commodity industry experience, including hands-on experience and managerial oversight of upstream and midstream oil and gas operations. Additionally, he has 5 years of energy commodity trading, transportation, and risk management experience with Hess Corp. Prior to joining CommodityPoint seven years ago, he served as an senior executive for several energy technology companies.

He has published numerous articles in industry publications and contributes regularly to the CommodityPoint CommodityAlert series. Patrick maintains a blog on the CTRMblog website (http://www.ctrmblog.com) and is the co-author of the books “Selecting and Implementing Energy Trading, Transaction and Risk Management Software – A Primer”, and "Trends in Energy Trading, Transaction and Risk Management Software – Second Edition".

Patrick holds a B.S. in Business Administration – Finance from Oklahoma State University.

| **NAESB BOARD OF DIRECTORS MEETING** **Four Seasons Hotel, 1300 Lamar, Houston, TX – Thursday, December 6 – 9:00 am to 1:00 pm Central****DRAFT AGENDA**  |
| --- |
|  | # | Agenda Item |
|  |  |  |
| 8:30 A |  | Continental Breakfast |
|  |  |  |
| 9:00 A | 1. | Welcome |
|  |  | a) | Welcome to Board members, guests and convene the December 6, 2012 Board meeting |
|  |  | b) | Antitrust Guidelines <http://www.naesb.org/misc/antitrust_guidance.doc> (Guidance) |
|  |  | c) | Establish quorum – <http://www.naesb.org/pdf4/bod_terms.pdf> (Board Roster) |
|  |  |  |
|  | 2. | Consent Agenda |
|  |  | a) | Agenda Adoption: - <http://www.naesb.org/pdf4/bd120612a.docx> (agenda) |
|  |  | b) | Adoption of Draft Minutes - <http://www.naesb.org/pdf4/bd092012dm.docx> (minutes) |
|  |  | c) | Adoption of Revised 2012 WGQ Annual Plan - <http://www.naesb.org/pdf4/wgq_ec102512a1.docx> (redlined plan approved by the WGQ EC at its October meeting) |
|  |  | d) | Adoption of Revised 2012 Retail Annual Plan - <http://www.naesb.org/pdf4/retail_ec102412a1.docx> (redlined plan approved by the Retail ECs at their October meeting) |
|  |  | e) | Adoption of Revised 2012 WEQ Annual Plan - <http://www.naesb.org/misc/weq_2012_annual_plan_112812.docx> (redlined plan approved by the WEQ EC at its October meeting with changes offered by leadership)  |
|  |  |  |  |
|  | 3. | Membership and Financial Reports |
|  |  | a) | Review the 2012 Membership: <http://www.naesb.org/misc/membership_slide_103112.ppt> (Profile), <http://www.naesb.org/misc/membership_report_103112.doc> (Report) |
|  |  | b) | Review the Financial YTD Report 2012: <http://www.naesb.org/misc/financial_profile_sept2012.pptx> (Profile), <http://www.naesb.org/misc/financial_report_sept2012.docx> (Report) |
|  |  | c) | Review, discuss and consider for approval the 2013 Budget: <http://www.naesb.org/misc/2013_proposed_budget.docx> (Proposed Budget) |
|  |  |  |  |
|  | 4. | Reports from Board Committees and simple majority votes where noted: |
|  |  | a) | Revenue Committee Update: <http://www.naesb.org/pdf4/bd_revenue101912notes.docx> |
|  |  | b) | Managing Committee: <http://www.naesb.org/pdf4/managing112912a_10am.docx>, <http://www.naesb.org/pdf4/managing112912a_2pm.docx> (November 29 Conference Calls), <http://www.naesb.org/pdf4/managing112912_10am_notes.docx>, <http://www.naesb.org/pdf4/managing112912_2pm_notes.docx> (Notes)* Managing Committee request to vote on a bylaws change to support the three scheduled Board meetings per year: <http://www.naesb.org/misc/mc_bylaws_change_section_9.7f.docx> (Section 9.7 Proposed Changes)
* Managing Committee request to vote on a bylaws clarification regarding board resolutions and structural changes <http://www.naesb.org/misc/mc_bylaws_change_section_2.3.docx> (Section 2.3 Proposed Changes)
 |
|  |  | c) | Retail Structure Review Committee: <http://www.naesb.org/pdf4/rsrc113012w1.docx> (Report from the November 15 Meeting), <http://www.naesb.org/pdf4/rsrc113012a.docx> (Agenda for the November 30 Call – *the report may have minor changes as a result of the November 30 call*) |
|  |  |  |
|  | 5. | **Project Discussions** |
|  |  | **a)** | **PKI, Accreditation and the Certification Program Updates:** <http://www.naesb.org/misc/pki_update_112612.docx>, *See agenda item 8a for the PKI Status Report to be filed with the Commission on November 30.* |
|  |  | **b)** | **Cybersecurity Fact Sheet Update:** <http://www.naesb.org/misc/cyber_security_update_112612.docx> |
|  |  | **c)** | **Registry Transfer Update:** <http://www.naesb.org/misc/eir_update_112612.docx> |
|  |  | **d)** | **Gas-Electric Harmonization Recent Regulatory Actions:** <http://www.ferc.gov/legal/staff-reports/11-15-12-coordination.pdf> & <http://www.ferc.gov/whats-new/comm-meet/2012/111512/M-1.pdf> (FERC GEH Report and Decision), <http://www.naruc.org/Resolutions/Resolution%20on%20NAESB%20Gas-Electric%20Harmonization%20Committee%20Report.pdf> [(NARUC](http://www.naesb.org/../pdf4/ferc112012_naesb_copyright.pdf) GEH Resolution) |
|  |  | **e)** | **Dodd-Frank Implementation and Gas Contracts Update:** <http://www.naesb.org/misc/dodd_frank_update_112612.doc>, (Update), <http://www.naesb.org/misc/dodd_frank_summary_120612.pdf> (Dodd Frank Summary), <http://www.naesb.org/misc/master_agreement_summary_120612.pdf> (WGQ Contracts Summary) |
|  |  | **f)** | **Smart Grid, Green Button and Data Privacy Update:** <http://www.naesb.org/misc/smart_grid_update_112612.docx> |
|  |  |  |
|  | 6. | Updates From the Leadership Meetings Held on December 5, 2012: |
|  |  | a) | WGQ: *Please reference plans in agenda item no. 2 the annual plan,* <http://www.naesb.org/misc/wgq_publication_schedule_ver2_1.doc> (Version 2.1 Publication Schedule)  |
|  |  | b) | WEQ: *Please reference plans in agenda item no. 2*, <http://www.naesb.org/misc/weq_publication_schedule_ver3_1.doc> (Version 3.1 Publication Schedule) |
|  |  | c) | Retail: *Please reference plans in agenda item no. 2 for the annual plan*, <http://www.naesb.org/misc/retail_publication_schedule_ver2_1.doc> (Version 2.1 Publication Schedule) |
|  |  |  |  |
|  | 7. | Review , discussion and Approval of the 2013 Annual Plans |
|  |  | a) | 2013 Proposed WGQ Annual Plan: <http://www.naesb.org/pdf4/wgq_ec102512a2.docx> (redlined 2013 plan), <http://www.naesb.org/misc/wgq_2013_annual_plan_102512.docx> (2013 plan) |
|  |  | b) | 2013 Proposed WEQ Annual Plan: : <http://www.naesb.org/pdf4/weq_aplan101612a1.docx> (redlined 2013 plan), <http://www.naesb.org/misc/weq_2013_annual_plan_102312.docx> (2013 plan) |
|  |  | c) | 2013 Proposed Retail Annual Plan: <http://www.naesb.org/pdf4/retail_ec102412a2.docx> (redlined 2013 plan), <http://www.naesb.org/misc/retail_2013_annual_plan_102412.docx> (2013 plan) |
|  |  |  |  |
|  | 8. | Old and New Business |
|  |  | a) | Liaisons with external groups: U.S. DoE, FERC, NARUC, NERC, NPC, NSTC, Energy Council, Other GroupsRegulatory Filings and Related Actions:* GEH: *See Agenda Item 5d*
* Copyright: <http://www.naesb.org/pdf4/ferc112012_naesb_copyright.pdf> (NAESB Filing with FERC regarding Copyright Policy)
* PKI: <http://www.naesb.org/pdf4/ferc113012_naesb_pki.pdf> (PKI Update Report to FERC filed on November 30)
 |
|  |  | b) | Comments from Board Members, Invited Guests and Speakers, and Attendees |
|  |  | c) | Board Meeting Schedule 2013: <http://www.naesb.org/pdf4/2013_schedule.pdf> (Schedule) |
|  |  |  |  |
| 12:30 P | 9. | Adjourn – Buses will be available to attendees of the Board meeting, for transportation from the Four Seasons Hotel to Hobby and Bush Intercontinental Airports beginning at 12:30 pm C for those attendees needing transportation to the airports |
|  |  |  |  |
| 12:30 P |  | Buffet Lunch available to meeting attendees beginning at noon to 1:00 pm C, at the conclusion of the meeting |
|  |  |  |  |
| 1:00 P |  | Buses depart for airports |
|  |  |  |  |
| *Attire – Business Casual**Breakfast pastries, fruits and coffee served in the room at 8:30 am, Buffet lunch available at noon or conclusion of the meeting**Buses at the hotel at 12:30 pm C to leave for the two airports at 1:00 pm*  |

| **NAESB WGQ LEADERSHIP MEETING** **Four Seasons Hotel, 1300 Lamar, Houston, TX – Wednesday December 5, 11:00 am to 1:00 pm Central****DRAFT agenda** |
| --- |
|  | # | Agenda Item |
|  |  |  |
| 11:00 am | 1. | Welcome |
|  |  | a) | Antitrust Guidelines <http://www.naesb.org/misc/antitrust_guidance.doc> (Guidance) |
|  |  | b) | Welcome to participants |
|  |  |  |
|  | 2. | Agenda Adoption: - <http://www.naesb.org/pdf4/bd120612a.docx> (agenda) |
|  |  |  |  |
|  | 3. | **Review of Membership for WGQ, loss of memberships:** <http://www.naesb.org/misc/membership_slide_103112.ppt> (Profile), <http://www.naesb.org/misc/membership_report_103112.doc> (Report), <http://www.naesb.org/pdf4/bod_terms.pdf> & <http://www.naesb.org/pdf4/ec_terms.pdf> & <http://www.naesb.org/pdf4/alt_ec_members.pdf> (Board and EC and Alternate Rosters) |
|  |  |  |
|  | 4. | Update on Publication Activities and FERC Activities including NAESB Issues Raised in FERC Order No. 587-V: <http://www.naesb.org/misc/wgq_publication_schedule_ver2_1.doc> (Publication Schedule) |
|  |  |  |
|  | 5. | Review of Revised 2012 WGQ Annual Plan and BPS, Information Requirements/Technical, Contracts, EDM, and Interpretations Subcommittees efforts: - <http://www.naesb.org/pdf4/wgq_ec102512a1.docx> (redlined plan approved by the WGQ EC at its October meeting) |
|  |  |  |
|  | 6. | Review of Proposed 2013 Annual Plan: <http://www.naesb.org/pdf4/wgq_ec102512a2.docx> (redlined 2013 plan), <http://www.naesb.org/misc/wgq_2013_annual_plan_102512.docx> (2013 plan) |
|  |  |  |
|  | 7. | Status of the Interpretations and Business Practice Standards Efforts |
|  |  |  |
|  | 8. | Common Codes Issues and Discussion |
|  |  |  |
|  | 9. | Discussion on Gas-Electric Harmonization Recent Regulatory Activities: <http://www.naruc.org/Resolutions/Resolution%20on%20NAESB%20Gas-Electric%20Harmonization%20Committee%20Report.pdf> [(NARUC](http://www.naesb.org/../pdf4/ferc112012_naesb_copyright.pdf) GEH Resolution), <http://www.ferc.gov/legal/staff-reports/11-15-12-coordination.pdf> & <http://www.ferc.gov/whats-new/comm-meet/2012/111512/M-1.pdf> (FERC GEH Report and Decision) |
|  |  |  |
|  | 10. | **Cybersecurity Fact Sheet Development:** <http://www.naesb.org/misc/cyber_security_update_112612.docx> (Report) |
|  |  |  |
|  | 11. | **Review of Other Board or Leadership Issues including Board Committee Reports, FERC and Other Regulatory Filings:** Liaisons with external groups: U.S. DoE, FERC, NARUC, NERC, NPC, NSTC, Energy Council, Other Groups: Board Committee Updates: * Revenue: <http://www.naesb.org/pdf4/bd_revenue101912notes.docx> (Revenue Committee)
* Managing Committee: <http://www.naesb.org/pdf4/managing112912a_10am.docx> & <http://www.naesb.org/pdf4/managing112912a_2pm.docx> (Managing Committee Agendas), <http://www.naesb.org/pdf4/managing112912_10am_notes.docx> & <http://www.naesb.org/pdf4/managing112912_2pm_notes.docx> (Managing Committee Notes), <http://www.naesb.org/misc/mc_bylaws_change_section_9.7f.docx> & <http://www.naesb.org/misc/mc_bylaws_change_section_2.3.docx> (Managing Committee Requests for a Vote to Modify the Bylaws)
* Retail Structure Review: <http://www.naesb.org/pdf4/rsrc113012w1.docx> & <http://www.naesb.org/pdf4/rsrc113012a.docx> (Retail Structure Review Committee)

Regulatory: * *See agenda item 9 for GEH related items*,
* Copyright: <http://www.naesb.org/pdf4/ferc112012_naesb_copyright.pdf> (NAESB Filing with FERC regarding Copyright Policy),
* PKI: <http://www.naesb.org/pdf4/ferc113012_naesb_pki.pdf> (PKI Update Report to FERC filed on November 30)
 |
|  |  |  |
|  | 12. | Old and New Business |
|  |  |  |
| 1:00 pm |  | Adjourn |
|  |  |  |  |
| *Attire – Business Casual – Buffet working lunch served at 12:30 pm*  |

| **NAESB WHOLESALE ELECTRIC QUADRANT LEADERSHIP MEETING** **Four Seasons Hotel, 1300 Lamar, Houston, TX – Wednesday, December 5 – 1:00 pm to 3:00 pm Central****DRAFT agenda** |
| --- |
|  | # | Agenda Item |
| 1:00 P | 1. | Welcome |
|  |  | a) | Antitrust Guidelines <http://www.naesb.org/misc/antitrust_guidance.doc> (Guidance) |
|  |  | b) | Welcome to participants |
|  |  |  |
|  | 2. | Agenda Adoption: <http://www.naesb.org/pdf4/bd120612a.docx> (Agenda) |
|  |  |  |  |
|  | 3. | **Review of Membership for WEQ:** <http://www.naesb.org/misc/membership_slide_103112.ppt> (Profile), <http://www.naesb.org/misc/membership_report_103112.doc> (Report), <http://www.naesb.org/pdf4/bod_terms.pdf> & <http://www.naesb.org/pdf4/ec_terms.pdf> & <http://www.naesb.org/pdf4/alt_ec_members.pdf> (Board and EC and Alternate Rosters) |
|  |  |  |
|  | 4. | Update on Publication Activities and FERC Filings <http://www.naesb.org/misc/weq_publication_schedule_ver3_1.doc> (Version 3.1) |
|  |  |  |
|  | 5. | Review of the 2012 Annual Plan and updates on OASIS, BPS and JESS Subcommittees efforts: <http://www.naesb.org/misc/weq_2012_annual_plan_112812.docx> (redlined plan approved by the WEQ EC at its October meeting with changes offered by leadership) |
|  |  |  |
|  | 6 | Review of the Proposed 2013 Annual Plan: <http://www.naesb.org/pdf4/weq_aplan101612a1.docx> (redlined 2013 plan), <http://www.naesb.org/misc/weq_2013_annual_plan_102312.docx> (2013 plan) |
|  |  |  |
|  | 7. | **Status of the transfer of the TSIN Registry to NAESB:** <http://www.naesb.org/misc/eir_update_112612.docx> (Status Report) |
|  |  |  |
|  | 8. | **Discussion on PKI and Certification:** <http://www.naesb.org/misc/pki_update_112612.docx> (PKI Update), *See agenda item 11 for PKI Report filed with the FERC on November 30.* |
|  |  |  |
|  | 9. | Cybersecurity Fact Sheet Development: <http://www.naesb.org/misc/cyber_security_update_112612.docx> (Cybersecurity Fact Sheet) |
|  |  |  |
|  | 10. | Discussion on Gas-Electric Harmonization Recent Regulatory Activities: <http://www.naruc.org/Resolutions/Resolution%20on%20NAESB%20Gas-Electric%20Harmonization%20Committee%20Report.pdf> [(NARUC](http://www.naesb.org/../pdf4/ferc112012_naesb_copyright.pdf) GEH Resolution), <http://www.ferc.gov/legal/staff-reports/11-15-12-coordination.pdf> & <http://www.ferc.gov/whats-new/comm-meet/2012/111512/M-1.pdf> (FERC GEH Report and Decision) |
|  |  |  |
|  | 11. | **Review of Other Board or Leadership Issues including Board Committee Reports, FERC and Other Regulatory Filings:** Liaisons with external groups: U.S. DoE, FERC, NARUC, NERC, NPC, NSTC, Energy Council, Other Groups: Board Committee Updates: * Revenue: <http://www.naesb.org/pdf4/bd_revenue101912notes.docx> (Revenue Committee)
* Managing Committee: <http://www.naesb.org/pdf4/managing112912a_10am.docx> & <http://www.naesb.org/pdf4/managing112912a_2pm.docx> (Managing Committee Agendas), <http://www.naesb.org/pdf4/managing112912_10am_notes.docx> & <http://www.naesb.org/pdf4/managing112912_2pm_notes.docx> (Managing Committee Notes), <http://www.naesb.org/misc/mc_bylaws_change_section_9.7f.docx> & <http://www.naesb.org/misc/mc_bylaws_change_section_2.3.docx> (Managing Committee Requests for a Vote to Modify the Bylaws)
* Retail Structure Review: <http://www.naesb.org/pdf4/rsrc113012w1.docx> & <http://www.naesb.org/pdf4/rsrc113012a.docx> (Retail Structure Review Committee)

Regulatory: * *See agenda item 10 for GEH related items*,
* Copyright: <http://www.naesb.org/pdf4/ferc112012_naesb_copyright.pdf> (NAESB Filing with FERC regarding Copyright Policy),
* PKI: <http://www.naesb.org/pdf4/ferc113012_naesb_pki.pdf> (PKI Update Report to FERC filed on November 30)
 |
|  |  |  |
|  | 12. | Old and New Business |
|  |  |  |
| 3:00 P |  | Adjourn |
| *Attire – Business Casual – a working lunch served in the room at 12:30 pm* |

| **NAESB RETAIL QUADRANTS LEADERSHIP JOINT MEETING WITH RETAIL STRUCTURE REVIEW COMMITTEE****Four Seasons Hotel, 1300 Lamar, Houston, TX – Wednesday December 5, 3:00 to 5:00 pm Central****DRAFT agenda** |
| --- |
|  | # | Agenda Item |
|  |  |  |
| 3:00 pm | 1. | Welcome |
|  |  | a) | Antitrust Guidelines <http://www.naesb.org/misc/antitrust_guidance.doc> (Guidance) |
|  |  | b) | Welcome to participants |
|  |  |  |
|  | 2. | Agenda Adoption: <http://www.naesb.org/pdf4/bd120612a.docx> (Agenda) |
|  |  |  |  |
|  | 3. | Update on Publication Activities <http://www.naesb.org/misc/retail_publication_schedule_ver2_1.doc> (Publication Schedule) |
|  |  |  |  |
|  | 4. | Review of the of Revised 2012 Retail Annual Plan including BPS, EITF, Texas Task Force, and Information Requirements/Technical Subcommittees updates: - <http://www.naesb.org/pdf4/retail_ec102412a1.docx> (redlined plan approved by the Retail ECs at their October meeting) |
|  |  |  |  |
|  | 5. | **Review of the Proposed 2013 Retail Annual Plan:** <http://www.naesb.org/pdf4/retail_ec102412a2.docx> (redlined 2013 plan), <http://www.naesb.org/misc/retail_2013_annual_plan_102412.docx> (2013 plan) |
|  |  |  |  |
|  | 6. | **Review of Membership, Retail Structure Review Report and Begin Process for Defining the New Structure:** <http://www.naesb.org/misc/membership_slide_103112.ppt> (Profile), <http://www.naesb.org/misc/membership_report_103112.doc> (Report), <http://www.naesb.org/pdf4/bod_terms.pdf> & <http://www.naesb.org/pdf4/ec_terms.pdf> & <http://www.naesb.org/pdf4/alt_ec_members.pdf> (Board and EC and Alternate Rosters), <http://www.naesb.org/pdf4/rsrc113012w1.docx> (Report from the November 15 Meeting), <http://www.naesb.org/pdf4/rsrc113012a.docx> (Agenda for the November 30 Call) |
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|  | 7. | **Review of Other Board or Leadership Issues including Board Committee Reports, FERC and Other Regulatory Filings:** Liaisons with external groups: U.S. DoE, FERC, NARUC, NERC, NPC, NSTC, Energy Council, Other Groups: Board Committee Updates: * Revenue: <http://www.naesb.org/pdf4/bd_revenue101912notes.docx> (Revenue Committee)
* Managing Committee: <http://www.naesb.org/pdf4/managing112912a_10am.docx> & <http://www.naesb.org/pdf4/managing112912a_2pm.docx> (Managing Committee Agendas), <http://www.naesb.org/pdf4/managing112912_10am_notes.docx> & <http://www.naesb.org/pdf4/managing112912_2pm_notes.docx> (Managing Committee Notes), <http://www.naesb.org/misc/mc_bylaws_change_section_9.7f.docx> & <http://www.naesb.org/misc/mc_bylaws_change_section_2.3.docx> (Managing Committee Requests for a Vote to Modify the Bylaws)
* *See agenda item 6 for Retail Structure Review Committee*

Regulatory: * Copyright Filing: <http://www.naesb.org/pdf4/ferc112012_naesb_copyright.pdf> (NAESB Filing with FERC regarding Copyright Policy),
* PKI Filing: <http://www.naesb.org/pdf4/ferc113012_naesb_pki.pdf> (PKI Update Report to FERC filed on November 30)
* GEH Efforts: <http://www.naruc.org/Resolutions/Resolution%20on%20NAESB%20Gas-Electric%20Harmonization%20Committee%20Report.pdf> [(NARUC](http://www.naesb.org/../pdf4/ferc112012_naesb_copyright.pdf) GEH Resolution), <http://www.ferc.gov/legal/staff-reports/11-15-12-coordination.pdf> & <http://www.ferc.gov/whats-new/comm-meet/2012/111512/M-1.pdf> (FERC GEH Report and Decision)
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|  | 8. | Old and New Business |
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| 5:00 pm  | 9. | Adjourn |
|  |  |  |
| *Attire – Business Casual – Refreshments served in the room* |