**TO:** NAESB WGQ Information Requirements Subcommittee Participants

 NAESB WGQ Technical Subcommittee Participants

Posting for Interested Industry Participants

**FROM:** Rachel Hogge & Nichole Lopez, Co-chairs, WGQ Information Requirements Subcommittee

 Kim Van Pelt & Steve McCord, Co-chairs, WGQ Technical Subcommittee

**RE: Agenda** WGQ Joint Information Requirements / Technical Subcommittees Meeting – July 6, 2020

**DATE:** July 1, 2020

**NAESB WGQ Joint Information Requirements / Technical Subcommittees Meeting**

 **Conference Call and WebCast Only**

**Date / Time: July 6, 2020**

**9:00am – 10:00am Central**

Discussion, Q&A, and a balanced vote for each item – as time permits and in the order that best utilizes the subcommittees’time.

1. **Administrative:**

Welcome and Introductions

Anti-trust Guidelines (<http://www.naesb.org/misc/antitrust_guidance.dom>)

Safety Moment

Adoption of Agenda

Approval of Prior Meeting Minutes

1. **Minor Corrections / Errata**

Time provided to address any minor correction requests submitted **prior to July 2, 2020.**

* **MC20009 Williams Companies Inc.**

**Request:** Add new code value(s) for the data element ‘Transaction Type’ in the following data set(s):

NAESB WGQ Standard No. 3.4.1 Transportation / Sales Invoice

* **MC20010 WGQ IR/Technical Co-chairs**

**Request:** Add new code value(s) for the data element ‘Service Requester Charge/Allowance Amount Descriptor’ in the following data set(s):

NAESB WGQ Standard No. 3.4.1 Transportation / Sales Invoice

1. **Address Current Requests, Annual Plan Items and items transferred from other NAESB subcommittees for discussion and possible vote**
2. **Other Business**
3. **Next Meeting Dates and Location**
4. **Adjourn**