**TO:** NAESB WGQ Information Requirements Subcommittee Participants

NAESB WGQ Technical Subcommittee Participants

Posting for Interested Industry Participants

**FROM:** Rachel Hogge & Nichole Lopez, Co-chairs, WGQ Information Requirements Subcommittee

Kim Van Pelt & Steve McCord, Co-chairs, WGQ Technical Subcommittee

**RE: Agenda** WGQ Joint Information Requirements / Technical Subcommittees Mar 27, 2025 Meeting

**DATE:** March 5, 2025

**NAESB WGQ Joint Information Requirements / Technical Subcommittees**

**In Person and Virtual Meeting**

**Date / Time: Thursday, Mar 27, 2025**

**9:00am – 11:00am CCT**

Discussion, Q&A, and possible vote for each item – as time permits and in the order that best utilizes the subcommittees’time.

1. **Administrative:**

Welcome and Introductions

Anti-trust Guidelines ([http://www.naesb.org/misc/antitrust\_guidance.com](http://www.naesb.org/misc/antitrust_guidance.dom))

Adoption of Agenda

Approval of Prior Meeting Minutes

1. **Minor Corrections / Errata**

Time provided to address any minor correction requests submitted **prior to Mar 19, 2025.**

1. **Address Current Requests, Annual Plan Items and items transferred from other NAESB subcommittees for discussion and possible vote**

* **WGQ Annual Plan Item 2 – Update Standards Matrix**

**Request:** Update the reference tool developed for Version 3.2, to reflect modifications applicable to Version 4.0.

[v3.2 Standards Matrix - Members](https://www.naesb.org/member_login_check.asp?doc=wgq_ver_3-2_matrix_members.xlsx)

[v3.2 Standards Matrix - Non-Members](https://www.naesb.org/pdf4/wgq_ver_3-2_matrix_non-members.xlsx)

1. **Other Business**
2. **Next Meeting Dates and Location**
3. **Adjourn**