**TO:** NAESB WGQ Information Requirements Subcommittee Participants

 NAESB WGQ Technical Subcommittee Participants

 Posting for Interested Industry Participants

**FROM:** Rachel Hogge, Chair, NAESB WGQ Information Requirements Subcommittee

 Kim Van Pelt, NAESB WGQ Technical Subcommittee

**RE:** **Agenda** – NAESB WGQ Joint Information Requirements / Technical Subcommittees Meeting

**DATE:** January 10, 2019

**NAESB WGQ Joint Information Requirements / Technical Subcommittees Meeting**

**Date / Time: February 6-7, 2019**

 **9:00am – 4:00pm CCT**

**Location: Houston, TX**

 **Host: Boardwalk Pipeline Partners LP**

9 Greenway Plaza

 Houston, TX 77046

 Contact: Kim Van Pelt

 (713) 479-8065 Kim.VanPelt@bwpmlp.com

**NOTE: For security purposes, please advise the NAESB Office if you plan to attend so that a list can be provided to the host company.**

Discussion, Q&A, and a balanced vote for each item – as time permits and in the order that best utilizes the subcommittees’time.

1. **Administrative:**

Welcome and Introductions

Anti-trust Guidelines (<http://www.naesb.org/misc/antitrust_guidance.dom>)

Adoption of Agenda

Approval of Prior Meeting Minutes

1. **Minor Corrections / Errata**

Time provided to address any requests submitted **prior to January 25, 2019.**

* **MC19001 WGQ Joint Information Requirements and Technical Subcommittees Chairs**

**Request:** Correct the EBB Usage for data element ‘Scheduling Status’ in the following data set(s):

 NAESB WGQ Standard No. 1.4.6 Scheduled Quantity for Operator

* **MC19002 WGQ Joint Information Requirements and Technical Subcommittees Chairs**

**Request:** Correct the Business Name Abbreviation for data element ‘Pressure Base Indicator Description’ in the following data set(s):

 NAESB WGQ Standard No. 5.4.25 Bid

 NAESB WGQ Standard No. 5.4.26 Award Download

* **MC19003 WGQ Joint Information Requirements and Technical Subcommittees Chairs**

**Request:** Correct the usage of data element ‘Replacement Shipper Maximum Daily Quantity’ in the QTY Segment of the EDI Mapping Guidelines for the following data set(s):

 NAESB WGQ Standard No. 3.4.1 Transportation/Sales Invoice

1. **Address Current Requests, Annual Plan Items and items transferred from other NAESB subcommittees for discussion and possible vote**

* **R17008 Aquilon Energy**

**Request:** Convert the NAESB WGQ Invoice, Allocation and imbalance datasets to XML

(Relevant Minutes: BPS: 10/19/17, 1/4/18, 4/1/18, 4/12/18; IR/Tech: 7/18-19/18, 9/4-5/18, 10/9-10/18, 12/11-12/18)

* **R18008 Williams Companies Inc.**

**Request:** Add new data element ‘Route’ to the following data set(s):

 NAESB WGQ Standard No. 1.4.3 Request for Confirmation

 NAESB WGQ Standard No. 1.4.4 Confirmation Response

 NAESB WGQ Standard No. 1.4.6 Scheduled Quantity for Operator

(Relevant Minutes: BPS: 10/2/18, 12/10/18)

1. **Other Business**
2. **Next Meeting Dates and Location**
3. **Adjourn**