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**TO:** NAESB Wholesale Electric Quadrant (WEQ) and Retail Markets Quadrant (RMQ) Business Practices Subcommittees (BPS) Participants and Interested Parties

**FROM:** Caroline Trum, Director of Wholesale Electric Activities

**RE:** Joint WEQ and RMQ BPS Meeting – August 20, 2024

**DATE:** August 9, 2024

Dear NAESB WEQ and RMQ BPS Participants and Interested Parties,

As previously discussed, a joint WEQ and RMQ BPS meeting will be held on Tuesday, August 20, 2024 from 1:00 PM – 4:00 PM Central. During the meeting, the participants will review the proposed final draft of the NAESB Base Contract for the Sale and Purchase of Distribution Services from DER Aggregations (NAESB Distribution Services Base Contract) and the accompanying NAESB Distribution Services Base Contract Conditions Precedent Addendum. Additionally, as requested during the last meeting, the WEQ/RMQ BPS Chairs are drafting a FAQ Document for participant discussion. The subcommittees may consider voting on a recommendation to approve the draft contract, addendum, and FAQ document during the meeting. The agenda for this meeting is included below and posted to the WEQ and RMQ BPS pages of the NAESB website.

During the August 8, 2024 meeting, the participants finished review of the informal feedback provided by industry regarding the initial drafts of the contract and addendum and made additional revisions to the documents, creating the proposed final drafts of the NAESB Distribution Services Base Contract and the Conditions Precedent Addendum. For the next meeting, the WEQ and RMQ BPS Chairs have asked participants to review the proposed final drafts and provide any additional feedback, comments, or revisions that should be considered by the subcommittees before voting on a recommendation. Non-members that need to assistance in viewing the documents may contact the NAESB office to obtain access.

Proposed Final Draft NAESB Distribution Services Contract: <https://naesb.org/member_login_check.asp?doc=weq_rmq_bps082024w1.docx>

Proposed Final Draft Conditions Precedent Addendum: <https://naesb.org/member_login_check.asp?doc=weq_rmq_bps082024w2.docx>

As with all NAESB meetings, this meeting is open to any interested party regardless of membership status within NAESB. Consistent with the NAESB non-member meeting participation [policy](http://www.naesb.org/pdf4/naesb_web_site_faq.pdf), non-members must register through the following hyperlink and pay the non-member meeting participation fee: <https://naesb.org/committee_activities.asp>

All participants are encouraged to read the NAESB Antitrust and Other Meetings Policies prior to the meeting: <http://www.naesb.org/misc/antitrust_guidance.doc>.

Best Regards,

Caroline Trum

**WHOLESALE ELECTRIC QUADRANT**

**RETAIL MARKETS QUADRANT**

**Joint WEQ and RMQ Business Practices Subcommittees**

**August 20, 2024 – 1:00 PM to 4:00 PM Central**

**DRAFT AGENDA**

1. Welcome
* [Antitrust and Other Meeting Policies](http://www.naesb.org/misc/antitrust_guidance.doc)
* Introduction of Attendees
* Adoption of Agenda
* Adoption of Available Draft Minutes
1. Review and Discuss Draft FAQ Document
2. Discuss the Proposed Final Drafts of the NAESB Base Contract for the Sale and Purchase of Distribution Services from DER Aggregations and Conditions Precedent Addendum
* Review and Discuss Any Submitted Work Papers
1. Discuss and Potentially Vote on a Recommendation Regarding the Final Drafts and FAQ Document
2. Identify Next Steps and Action Items
3. Discuss Future Meetings
4. Adjourn

Antitrust and Other Meeting Policies

Antitrust guidelines direct meeting participants to avoid discussion of topics or behavior that would result in anticompetitive behavior including: restraint of trade and conspiracies to monopolize, unfair or deceptive business acts or practices, price discriminations, division of markets, allocation of production, imposition of boycotts, and exclusive dealing arrangements.

Any views, opinions or positions presented or discussed by meeting participants are the views of the individual meeting participants and their organizations. Any such views, opinions or positions are not the views, positions or opinions of NAESB, the NAESB Board of Directors, or any NAESB Committee or Subcommittee, unless specifically noted otherwise.

As it is not the purpose of the meeting to discuss any antitrust topics, if anyone believes we are straying into improper areas, please let us know and we will redirect the conversation.

Participants recording any portion of a NAESB meeting or conference call are reminded that federal and state statutes mandate various disclosure and consent requirements. It is NAESB’s policy that participants comply with all applicable state and federal statutes related to the recording of conversations. As a courtesy to the meeting attendees, anyone taping a meeting should announce that they are doing so in the meeting before beginning the recording.

Participants should understand that NAESB meetings are open to any interested party, who may or may not declare themselves present when attending by phone/web cast.

Participants are advised to review the NAESB Intellectual Property Rights Policy Concerning Contributions and Comments.