**TO:** NAESB Wholesale Electric Quadrant (WEQ) Members, Retail Markets Quadrant (RMQ) Members, and other Interested Industry Parties

**FROM:** Elizabeth Mallett and Caroline Trum, NAESB Deputy Directors

**RE:** Conference Call of the NAESB RMQ and WEQ Business Practices Subcommittees – December 15, 2020

**DATE:** November 25, 2020

Dear NAESB RMQ and WEQ Business Practices Subcommittee (BPS) Participants and other Interested Parties,

A joint RMQ/WEQ BPS meeting has been scheduled for Tuesday, December 15, 2020 from 10:30 AM to 12:00 PM Central. During the meeting, the participants will continue to develop a master agreement to improve and automate the current voluntary Renewable Energy Certificate (REC) creation, accounting, and retirement processes as part of 2020 RMQ Annual Plan Item 6.b and 2020 WEQ Annual Plan Item 7.b.ii. The agenda for this meeting is on the following page.

Please note that an additional conference call of the RMQ/WEQ BPS has been scheduled for Tuesday, January 12, 2021 from 10:30 AM – 12:00 PM Central. An agenda for this meeting will be distributed following the conference call on December 15.

All interested parties are welcome to participate. To register for this meeting, please visit the NAESB Current Committee Activities page of the website: <https://naesb.org/committee_activities.asp>

Best regards,

Caroline Trum

**NORTH AMERICAN ENERGY STANDARDS BOARD**

**Joint RMQ/WEQ Business Practices Subcommittee**

**Conference Call with Webcasting**

**Thursday, December 15, 2020 from 10:30 AM to 12:00 PM Central**

**DRAFT AGENDA**

1. Welcome and Administrative Item

* [Antitrust and Other Meeting Policies](http://www.naesb.org/misc/antitrust_guidance.doc)
* Introduction of Attendees
* Adoption of Agenda
* Adoption of Available Draft Minutes

1. Continue to develop a proposed Master Agreement to address 2020 RMQ Annual Plan Item 6.b and 2020 WEQ Annual Plan Item 7.b.ii – Develop a standard contract to improve and automate the current voluntary Renewable Energy Certificate (REC) creation, accounting, and retirement processes
2. Next Steps
3. Adjourn