**TO:** NAESB Wholesale Electric Quadrant (WEQ) Members, Retail Markets Quadrant (RMQ) Members, and other Interested Industry Parties

**FROM:** Elizabeth Mallett and Caroline Trum, NAESB Deputy Directors

**RE:** Conference Call of the NAESB RMQ and WEQ Business Practices Subcommittees – November 19, 2020

**DATE:** November 3, 2020

Dear NAESB RMQ and WEQ Business Practices Subcommittee (BPS) Participants and other Interested Parties,

A joint RMQ BPS and WEQ BPS meeting has been scheduled for Thursday, November 19, 2020 from 10:30 AM to 12:00 PM Central. During the meeting, the participants will continue to develop a master agreement to improve and automate the current voluntary Renewable Energy Certificate (REC) creation, accounting, and retirement processes as part of 2020 RMQ Annual Plan Item 6.b and 2020 WEQ Annual Plan Item 7.b.ii.

If you have any questions about participation on the subcommittees, please do not hesitate to contact the NAESB office at any time. All participants are encouraged to read the NAESB Antitrust and Other Meeting Policies prior to the start of the meeting. The statement can be viewed at the following link: <http://www.naesb.org/misc/antitrust_guidance.doc>.

Best Regards,

Elizabeth Mallett

**NORTH AMERICAN ENERGY STANDARDS BOARD**

**Joint RMQ/WEQ Business Practices Subcommittee**

**Conference Call with Webcasting**

**Thursday, November 19, 2020 from 10:30 AM to 12:00 PM Central**

**DRAFT AGENDA**

1. Welcome and Administrative Item

* [Antitrust and Other Meeting Policies](http://www.naesb.org/misc/antitrust_guidance.doc)
* Introduction of Attendees
* Adoption of Agenda
* Adoption of Available Draft Minutes

1. Continue to develop a proposed Master Agreement to address 2020 RMQ Annual Plan Item 6.b and 2020 WEQ Annual Plan Item 7.b.ii – Develop a standard contract to improve and automate the current voluntary Renewable Energy Certificate (REC) creation, accounting, and retirement processes
2. Next Steps
3. Adjourn