**TO:** NAESB Wholesale Electric Quadrant (WEQ) Members, Retail Markets Quadrant (RMQ) Members, and other Interested Industry Parties

**FROM:** Elizabeth Mallett and Caroline Trum, NAESB Deputy Directors

**RE:** Joint NAESB RMQ and WEQ Business Practices Subcommittees (BPS) Conference Call – Tuesday, August 3, 2021

**DATE:** July 20, 2021

Dear NAESB RMQ and WEQ BPS Participants and other Interested Parties,

As previously announced, the joint RMQ/WEQ BPS has scheduled a meeting for Tuesday, August 3, 2021 from 10:00 AM to 12:00 PM Central.  During the meeting, the participants will discuss and possibly vote on 2021 RMQ Annual Plan Item 2.a/2021 WEQ Annual Plan Item 6.b.i – Develop a base contract to improve and automate the current voluntary Renewable Energy Certificate (REC) creation, accounting, and retirement processes. The chairs have asked participants to review the draft NAESB Base Contract for the Sale and Purchase of RECs as well as the draft FAQ document to prepare for this discussion item and possible vote.

Additionally, the participants will also continue discussion on the technical implementation under 2021 RMQ Annual Plan Item 2.b/2021 WEQ Annual Plan Item 6.b.ii – Develop technical implementation business practice standards to support automation of the current REC creation, accounting and retirement processes for voluntary markets consistent with the Base Contract for Sale and Purchase of REC.  The agenda for this meeting is on the following page.

Please note that an additional conference call of the RMQ/WEQ BPS has been scheduled for Tuesday, August 16, 2021.  An agenda for this meeting will be distributed following the August 3rd meeting.

All participants are encouraged to read the NAESB Antitrust and Other Meetings Policies prior to the meeting: <http://www.naesb.org/misc/antitrust_guidance.doc>.

Best Regards,

Elizabeth Mallett

**NORTH AMERICAN ENERGY STANDARDS BOARD**

**Joint RMQ/WEQ Business Practices Subcommittee**

**Conference Call with Webcasting**

**Tuesday, August 3, 2021 from 10:00 AM to 12:00 PM Central**

**DRAFT AGENDA**

1. Welcome and Administrative Item
* [Antitrust and Other Meeting Policies](http://www.naesb.org/misc/antitrust_guidance.doc)
* Introduction of Attendees
* Adoption of Agenda
* Adoption of Available Meeting Minutes
1. Discussion and Possible Vote on 2021 RMQ Annual Plan Item 2.a/2021 WEQ Annual Plan Item 6.b.i – Develop a base contract to improve and automate the current voluntary Renewable Energy Certificate (REC) creation, accounting, and retirement processes
2. Discuss 2021 RMQ Annual Plan Item 2.b/ 2021 WEQ Annual Plan Item 6.b.ii – Develop technical implementation business practice standards to support automation of the current REC creation, accounting and retirement processes for voluntary markets consistent with the Base Contract for Sale and Purchase of REC.
3. Next Steps
4. Adjourn