**TO:** NAESB Wholesale Electric Quadrant (WEQ) Members, Retail Markets Quadrant (RMQ) Members, and other Interested Industry Parties

**FROM:** Elizabeth Mallett and Caroline Trum, NAESB Deputy Directors

**RE:** Joint NAESB RMQ and WEQ Business Practices Subcommittees Conference Call – April 27, 2021

**DATE:** April 9, 2021

Dear NAESB RMQ and WEQ Business Practices Subcommittee (BPS) Participants and other Interested Parties,

A joint RMQ/WEQ BPS meeting has been scheduled for Tuesday, April 27, 2021 from 10:00 AM to 12:00 PM Central. During the meeting, the participants will continue to develop a base contract to improve and automate the current voluntary Renewable Energy Certificate (REC) creation, accounting, and retirement processes as part of 2021 RMQ Annual Plan Item 2.a/2021 WEQ Annual Plan Item 6.b.i. Additionally, the participants will begin discussion on 2021 RMQ Annual Plan Item 2.b/ 2021 WEQ Annual Plan Item 6.b.ii – Develop technical implementation business practice standards to support automation of the current REC creation, accounting and retirement processes for voluntary markets consistent with the Base Contract for Sale and Purchase of REC. The agenda for this meeting is on the following page.

All participants are encouraged to read the NAESB Antitrust and Other Meetings Policies prior to the meeting: <http://www.naesb.org/misc/antitrust_guidance.doc>.

Best Regards,

Elizabeth Mallett

**NORTH AMERICAN ENERGY STANDARDS BOARD**

**Joint RMQ/WEQ Business Practices Subcommittee**

**Conference Call with Webcasting**

**Tuesday, April 27, 2021 from 10:00 AM to 12:00 PM Central**

**DRAFT AGENDA**

1. Welcome and Administrative Item

* [Antitrust and Other Meeting Policies](http://www.naesb.org/misc/antitrust_guidance.doc)
* Introduction of Attendees
* Adoption of Agenda
* Adoption of Available Draft Minutes

1. Continue to discuss 2021 RMQ Annual Plan Items 2.a/ 2021 WEQ Annual Plan Item 6.b.i – Develop a base contract to improve and automate the current voluntary Renewable Energy Certificate (REC) creation, accounting, and retirement processes,
2. Begin discussion on 2021 RMQ Annual Plan Item 2.b/ 2021 WEQ Annual Plan Item 6.b.ii – Develop technical implementation business practice standards to support automation of the current REC creation, accounting and retirement processes for voluntary markets consistent with the Base Contract for Sale and Purchase of REC.
3. Next Steps
4. Adjourn