**via email & posted November 20, 2020**

**TO: Revenue Committee:** Michael Desselle, Jim Buccigross, Cade Burks, Valerie Crockett, Bruce Ellsworth, Debbie McKeever, Gene Nowak, Terry Thorn

**cc:** Board of Directors, Advisory Council

**FROM:** Rae McQuade, President NAESB

**RE:** NAESB Revenue Committee Conference Call – November 25, 2020 from 9:30 am to 10:30 am Central

Dear Revenue Committee Members –

As previously announced, we have scheduled a conference call for the Revenue Committee on Wednesday, November 25, 2020 from 9:30 am to 10:30 am Central. Information for participation in this conference call is provided below, including the agenda and work papers. Please note that this meeting will not be available via webcast unless requested by the participants.

| **NAESB Board Revenue Committee Meeting – November 25, 2020 – 9:30 Am to 10:30 Am C** |
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| **Topic** | **Information/Requests** |
| Creation of the Group | * The committee was created in June 2008 for the purpose of reviewing the methods of revenue generation employed by NAESB and developing recommendations for the consideration of the Board of Directors to support the sustainability of the organization. In 2013, the committee absorbed the responsibilities of the Board Resources Committee. The committee meets regularly to discuss several standing agenda items and any other items that are brought to the committee members’ attention or are directed by the Board of Directors. Materials for this group are posted on the NAESB web site on the Board Revenue Committee page: <http://www.naesb.org/board_revenue.asp>.
* The members of the Committee represent a balance of interests from gas and electric market participants, along with the support and input of the Advisory Council.
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| Conference Call information  | * Please contact the NAESB office.
* Any interested party can attend. All voting and motions are reserved for the members of the committee.
* Web cast will only be made available upon request.
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| Pre-meeting Assignments | * Review working documents and comments submitted by interested parties
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| Draft Agenda | 1. Administrative – Welcome, antitrust guidance, introduction of committee members and attendees, adoption of agenda, adoption of notes
2. Review communications activities of NAESB
3. Review the current publication cycle of the NAESB standards
4. Review current financials & Proposed Revenue for 2021
5. Review membership report, the status of the Board and EC vacancies, membership prospect list, and copyright violation record
* WGQ Copyright Violation Record
* WEQ Copyright Violation Record
1. Review any items in preparation for December Board of Directors meeting
2. Summary of Action Items, Assignments and Other Business
3. Adjourn
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| Meeting & Reference Materials | * **Agenda Item 1:** Antitrust Guidance: <http://www.naesb.org/misc/antitrust_guidance.doc> (antitrust), <http://www.naesb.org/pdf4/board_revenue_committee_members.pdf> (roster), <https://www.naesb.org/pdf4/bd_revenue112520a.docx> (agenda) , <https://www.naesb.org/pdf4/bd_revenue082720notes.docx> (August 27, 2020 notes)
* **Agenda Item 2:** NAESB Communication Strategy <https://www.naesb.org/pdf4/naesb_communications_strategy.pdf>
* **Agenda Item 3:** Publication Schedules: <https://www.naesb.org/misc/bd_revenue_publication_history_081520.docx>, (Publication Work Paper); <http://www.naesb.org/misc/wgq_publication_schedule_ver3_3.doc> (WGQ Version 3.3); <http://www.naesb.org/misc/weq_publication_schedule_ver3_4.doc> (WEQ Version 003.4); <http://www.naesb.org/misc/retail_publication_schedule_ver3_4.docx> (RMQ Version 3.4)
* **Agenda Item 4:** Current Revenue Reports & Proposed Revenue for 2021: <https://www.naesb.org/misc/bd_revenue112520w1.pdf> (September 2020 Report & 2021 Revenue Proposal); <https://www.naesb.org/misc/bd_revenue112520w2.pdf> (September 2020 Report Statistics)
* **Agenda Item 5:** Membership <https://www.naesb.org/misc/membership_report_103120.docx>, (Membership Report 10/31/2020),<https://www.naesb.org/pdf4/bod_terms.pdf>  (Board Roster), <https://www.naesb.org/pdf4/ec_terms.pdf>  (EC Roster), <https://www.naesb.org/misc/member_prospect_list_103120.docx> (Prospect List including Board & EC Vacancies 10/31/2020)
* List of FERC Public Utilities under the Federal Power Act (full list updated 5/7/2020) entities without recorded access to the most recently mandated NAESB WEQ Standards, revised 10/30/2020 - <https://www.naesb.org/pdf4/weq_jurisdictional_entities_without_recorded_access.pdf>
* List of FERC Interstate Pipelines under the Natural Gas Act (full list updated 5/7/2020) entities without recorded access to the most recently mandated NAESB WGQ Standards, revised 3/6/2020 - <https://www.naesb.org/pdf4/wgq_jurisdictional_entities_without_recorded_access.pdf>
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| Schedule of Upcoming Conference Calls | * Tuesday March 12, 2019, 1:00 pm to 2:30 pm C
* Tuesday, June 11, 2019, 2:00 pm to 3:00 pm C
* Tuesday, August 20, 2019, 2:00 pm to 3:00 pm C
* Thursday, November 21, 2019, 10:00 am to 11:00 am C
* Thursday, April 3, 2020 – CANCELLED
* Tuesday, June 9, 2020, 10:30 am to 11:30 am C
* Thursday, August 27, 2020, 1:00 pm to 2:00 pm C

Wednesday, November 25, 2020, 9:30 am to 10:30 am COther meetings will be scheduled as needed by Michael Desselle. |
| Committee Members | <http://www.naesb.org/pdf4/board_revenue_committee_members.pdf> |