Via email and posting

August 7, 2019

**TO:** NAESB Board of Directors, Executive Committee (EC) Members, EC Alternates, NAESB Members, NAESB Advisory Council, and Invited Guests

**FROM:** Rae McQuade, NAESB President

**RE:** Announcement of Board Meeting, Strategic Session and Meeting of the Members – September 5, 2019

Dear Board Members, EC Members, EC Alternates, NAESB Members, NAESB Advisory Council and invited guests,

As noted in other communications, we are pleased to announce the NAESB Board of Directors meeting to be held September 5 in Houston, Texas at the **Four Seasons Hotel**[[1]](#footnote-1) in downtown Houston***. Please note that we have changed hotels***. I hope you are able to travel to Houston for our upcoming board meeting, related committee meeting and our board cocktail reception. This board meeting serves as our annual Meeting of the Members, our Strategic Session, and as a foundation from which the 2020 annual plans will be developed.

The specifics of the board meeting and related meetings are:

Events: Board of Directors Meeting, and related NAESB meetings

Where: **Four Seasons Hotel** Houston, 1300 Lamar Street, Houston, Texas 77010, phone: 713-650-1300

When: September 4 Leadership Meeting from 4:00 pm to 5:30 pm C (snacks served)

September 4 Board Cocktail Reception - 5:30 pm to 6:30 pm C - *please note that NAESB will host only one dinner annually, in conjunction with the December Board of Directors meeting*

 September 5 Board of Directors Meeting from 9:00 am to 1:00 pm C, (a buffet lunch will be served during the meeting)

As this board meeting is focused on the strategic direction of NAESB, we are very fortunate that Deputy Assistant Secretary of Oil and Natural Gas for the Department of Energy, Shawn Bennett, has agreed to participate as the speaker for our board meeting. His observations concerning the current status of the energy industry as well as his perspectives regarding the future direction of the markets will be tremendously helpful as we review the progress of our 2019 projects and discuss the development of the organization’s 2020 annual plans.

We hope that you are able to attend and we ask that you please RSVP your intention to participate in the Board of Directors meeting, the leadership meeting, and/or cocktail reception at your earliest convenience (vthomason@naesb.org, naesb@naesb.org, 713-356-0060).

As with all our meetings, these events are open to any interested party. For the meetings, conference calling will be available should you be unable to attend in person. Board materials and agenda should be available shortly. Please contact Veronica Thomason (vthomason@naesb.org, 713-356-0060) should you need additional information.

Best Regards,

**Conference Calling and Web Conferencing Details**

**for the September 4-5, 2019 Set of Board and Related Meetings**

The meetings are open to all interested parties, who may participate by phone if unable to attend in person. The Board meeting is also web cast.

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| September 4 | 4:00 pm to 5:30 pm C | Leadership Meeting (In person and Conference Call) |
|  | Four Seasons Hotel Houston, 1300 Lamar Street, Houston, Texas |  |  |
| September 5 | 9:00 am to 1:00 pm C | Board Meeting (In person and Conference Call/Web Cast) |
|  | Four Seasons Hotel Houston, 1300 Lamar Street, Houston, Texas |  |  |

**Speaker Biography**

**Shawn Bennett**

**Deputy Assistant Secretary for Oil and Natural Gas, Department of Energy**

Shawn Bennett currently serves as the Deputy Assistant Secretary for Oil and Natural Gas. He administers oil and gas programs, including research and development, analysis, and natural gas regulation.

Mr. Bennett has more than a decade of experience in public affairs and government relations in the coal and the oil and gas industries. Most recently, he served as the Executive Vice President for the Ohio Oil and Gas Association (OOGA), a non-profit trade association that is dedicated to representing Ohio oil and gas producers. The organization represents over 2,000 members in all aspects of the exploration, production, and development of crude oil and natural gas resources in Ohio. His role at OOGA included overseeing all federal and state legislative and regulatory activities in Columbus, OH and Washington D.C.

Prior to joining OOGA, Mr. Bennett was the Director of Strategic Communications for FTI Consulting from 2011 to 2014. He worked with business leaders, elected officials, and residents in eastern Ohio and Pennsylvania regarding the safety and economic benefits of oil and gas exploration. From 2005 to 2011, he was the Government Affairs Manager for the Ohio Coal Association.

Mr. Bennett holds a B.S. from Ohio University.

1. Information on the Four Seasons Hotel, reservations and the room block availability, please access

<https://www.naesb.org/pdf4/bd090519hotel.docx>.   [↑](#footnote-ref-1)