via email and posting

August 24, 2020

**TO:** NAESB Board of Directors, Executive Committee (EC) Members, EC Alternates, NAESB Members, NAESB Advisory Council and Invited Guests

**FROM:** Rae McQuade, NAESB President

**RE:** Agenda - NAESB Board of Directors Meeting, Meeting of the Members and Strategic Session – September 3, 2020 Highlighted with Additional Materials

Dear Board Members, NAESB Members, EC Members, EC Alternates, NAESB Members, NAESB Advisory Council and invited guests,

As announced previously, on September 3 at 9 am C, Michael Desselle, Chairman of the NAESB Board of Directors, will convene the NAESB Board of Directors Meeting, Meeting of the Members and Strategic Session. The meeting will be held virtually with remote access only. Work papers are provided as links in the agenda below, and additional work papers will be posted and forwarded to you as they become available. During the meeting, we plan to discuss our current accomplishments, our financials and membership status, the status of our standards development work and the activities of our board committees, several of which will require board votes.

For those of you who were able to participate in the July 30, 2020 Board of Directors update session, a quick summary of the activities to date was provided including a highlight of efforts that will require a board vote. We were fortunate that a majority of the board members were able to attend the July 30 call and hope to achieve at least the same level of participation for the September 3rd virtual meeting.

The meeting has been scheduled for 4 hours. To attend the meeting, please contact the NAESB office. We appreciate your continued support of NAESB and wish everyone the best in these unusual times.

Best Regards,

| **NAESB BOARD OF DIRECTORS MEETING** **Virtual Meeting – Thursday, September 3, 2020 – 9:00 am to 1:00 pm Central****DRAFT AGENDA** |
| --- |
|  | # | Agenda Item |
| 9:00 A | 1. | **Welcome** |
|  |  | a) | Welcome to Board members, guests and convene the September 3, 2020 Board meeting |
|  |  | b) | Antitrust Guidelines: <http://www.naesb.org/misc/antitrust_guidance.doc> (Guidance) |
|  |  | c) | Establish quorum[[1]](#footnote-1): <http://www.naesb.org/pdf4/bod_terms.pdf> (Board Roster) |
|  | 2. | **Consent Agenda** (For Consideration and Possible Vote) |
|  |  | a) | Agenda Adoption: <https://www.naesb.org/pdf4/bd090320a.docx> **(Agenda)** |
|  |  | b) | Adoption of Draft Minutes: <https://www.naesb.org/pdf4/bd121119dm.docx> (12-11-19 Draft Minutes) |
|  |  | c) | Adoption of Revised 2020 WGQ Annual Plan: <https://www.naesb.org/pdf4/bd090320w3.docx>  |
|  |  | d) | Adoption of Revised 2020 Retail Annual Plan: <https://www.naesb.org/pdf4/bd090320w5.docx>  |
|  |  | e) | Adoption of Revised 2020 WEQ Annual Plan: <https://www.naesb.org/pdf4/bd090320w4.docx>  |
| **Meeting of the Members & Strategic Session** |
|  | 3. | **Meeting of the Members & Strategic Session** |
|  |  | a) | Opening Remarks from the Chairman |
|  |  | b) | Review of the Results of the 2020 NAESB Standards Development Survey |
|  |  | c) | Discussion |
|  |  | d) | Identification of action items |
|  |  | e) | Additional Comments |
|  |  | f) | Close of the Meeting of the Members and Strategic Session |
| **General Business of the Board of Director** |
|  | 4. | **Membership and Financial Reports** |
|  |  | a) | Review of the 2020 Membership Report: <https://www.naesb.org/misc/membership_report_073120.docx>, (7-31-20 Membership Report); <https://www.naesb.org/misc/membership_changes_073120.docx> (7-31-20 Membership Changes Report); <https://www.naesb.org/pdf4/weq_jurisdictional_entities_without_recorded_access.pdf> (WEQ Entities Without Recorded Access); <https://www.naesb.org/pdf4/wgq_jurisdictional_entities_without_recorded_access.pdf> (WGQ Entities Without Recorded Access) |
|  |  | b) | Review of the 2020 Financial Report YTD as of June |
|  | 5. | **Reports from Board Committees and Board votes where noted in meeting materials** |
|  |  | a) | Managing Committee Update |
|  |  | b) | Parliamentary Committee Update: <https://www.naesb.org/pdf4/parliamentary022420fm.docx> (2-24-20 Final Minutes); <https://www.naesb.org/pdf4/parliamentary060920dm.docx> (6-9-20 Draft Minutes) |
|  |  | c) | Revenue Committee Update: <https://www.naesb.org/pdf4/bd_revenue060920notes.docx> (6-9-20 Meeting Notes) |
|  |  | d) | Digital Committee Update: <https://www.naesb.org/pdf4/bd_digital022420notes.docx> (2-24-20 Meeting Notes); <https://www.naesb.org/pdf4/bd_digital061120notes.docx> (6-11-20 Meeting Notes); <https://www.naesb.org/pdf4/bd_digital061120w2.docx> (6-11-20 Updated Draft Digital Committee Report); <https://www.naesb.org/pdf4/bd090320w8.docx> (6-3-20 NAESB Digital Committee Inaugural Report presented to the NAESB Board of Directors) (For Consideration and Vote) |
|  |  | e) | Strategy Committee Update: <https://www.naesb.org/pdf4/bd_strategy_061120mn.docx> (6-11-20 Meeting Notes); <https://www.naesb.org/pdf4/bd_strategic_2020survey_062520.pdf> (6-25-20 NAESB Standards Development Survey)  |
|  |  | f) | Critical Infrastructure Committee Update: <https://www.naesb.org/pdf4/bd_cic022820notes.docx> (2-28-20 Meeting Notes); <https://www.naesb.org/pdf4/bd_cic031720notes.docx> (3-17-20 Meeting Notes); <https://naesb.org/pdf4/bd_cic031720a2.docx> (NAESB Response to Sandia National Laboratories Surety Assessment Report) (For Consideration and Vote) |
|  |  | g) | Certification Program Committee Update: <https://www.naesb.org/pdf4/cpc061220mn.docx> (6-12-20 Meeting Notes); <https://www.naesb.org/pdf4/cpc061220a1.docx> (6-12-20 Proposed modifications to the ACA Process as Approved by the Board Certification Program Committee) (For Consideration and Vote) |
|  | 6. | **Review Request R19014 Submitted by Sabine Pass Liquefaction, LLC and Corpus Christi Liquefaction, LLC** (For Consideration and Vote): <https://www.naesb.org/pdf4/bd090320w1.docx> (Joint WGQ and WEQ Cooperation on NAESB WGQ Standards Request R19014; <https://www.naesb.org/pdf4/bd090320w2.pdf> (NERC Reliability Guideline - Bulk Power System, March 2020) |
|  | 7. | **Old and New Business** |
|  |  | a) | Regulatory Filings and Related Actions, Liaisons with external groups: * February 4, 2020 - FERC Final Rule (WEQ, Version 003.2) Standards for Business Practices and Communication Protocols for Public Utilities (Docket No. RM05-5-025; Docket No. RM05-5-026; Docket No. RM05-5-027, Order No. 676-I): <https://www.naesb.org/pdf4/ferc020420_final_rule_weq_v003.2_RM05-5_Order_No676-I.pdf>
* February 10, 2020 - NAESB Status Report to the Commission Concerning Standards for Business Practices and Communication Protocols for Public Utilities (Docket No. RM05-5-027): <https://www.naesb.org/pdf4/ferc021020_naesb_status_report_weq_standards_development.pdf>
* February 28, 2020 - Correspondence from Michael Desselle regarding FERC Order 676-I action on WEQ Version 003.2 Standards: <https://www.naesb.org/pdf4/correspondence_ferc_order_676-i_022820.docx>
* March 30, 2020 - NAESB WEQ Version 003.3 Report: <https://www.naesb.org/pdf4/naesb_033020_weq_version_003.3_report.pdf>
* April 3, 2020 - FERC Formal Notice of Extension of Time re Standards for Business Practices and Communication Protocols for Public Utilities (Docket No. RM05-5-028): <https://www.naesb.org/pdf4/ferc040320_notice_time_ext_RM05-5-028.docx>
* June 3, 2020 - FERC Notice of Procedures for Making Statutory Filings When Authorization for New or Revised Tariff Provisions is Not Required - Electronic Tariff Filings (Docket No. RM01-5-000): <https://www.naesb.org/pdf4/ferc060320_electronic_tariff_filings_RM01-5-000.docx>
* July 16, 2020 - FERC Notice of Proposed Rulemaking (WEQ, Version 003.3) Standards for Business Practices and Communication Protocols for Public Utilities (Docket Nos. RM05-5-029, RM05-5-030): <https://www.naesb.org/pdf4/ferc071620_nopr_naesb_weq_v003.3_rm05-5-029_rm05-5-030.pdf>
* July 17, 2020 - FERC Revisions to the Filing Process for Commission Forms (Docket No. RM19-12-000): <https://www.naesb.org/pdf4/ferc071720_revisions_comm_forms_filing_process_rm19-12-000.pdf>
* August 17, 2020 - NAESB WGQ Version 3.2 Report: <https://www.naesb.org/pdf4/naesb_081720_wgq_version_3.2_report.pdf>
 |
|  |  | b) | Comments from Board Members, Invited Guests and Speakers, and Attendees |
|  |  | c) | Board Meeting Schedule 2020: <https://www.naesb.org/misc/2020_schedule.pdf>  |
|  |  | d) | NAESB Bulletin, March – July 2020: <https://naesb.org//pdf4/naesb_bulletin_vol13_issue1.pdf> |
| 1:00 P | 8. | **Adjourn** |

1. As we are meeting remotely, if quorum is not reached, the Board meeting will be considered a working session, and all votes will be processed notationally after the session concludes. [↑](#footnote-ref-1)