**via email & posted for interested parties, November 8, 2018**

**TO: Revenue Committee:** Michael Desselle, Jim Buccigross, Cade Burks, Valerie Crockett, Bruce Ellsworth, Debbie McKeever, Gene Nowak, Randy Parker, Terry Thorn, Roy True

**cc:** Board of Directors, Advisory Council

**FROM:** Rae McQuade, President NAESB

**RE:** NAESB Revenue Committee Conference Call/Web Cast – November 15, 2018 from 1:00 pm to 3:00 pm Central

Dear Revenue Committee Members –

We have scheduled a conference call and web cast for the Revenue Committee on Thursday, November 15, 2018 from 1:00 pm to 3:00 pm Central. Information for participation in this conference call is provided below, including the agenda and work papers.

| **NAESB Board Revenue Committee Meeting – November 15, 2018 – 1:00 Pm to 3:00 Pm C** |
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| **Topic** | **Information/Requests** |
| Creation of the Group | * The committee was created in June 2008 for the purpose of reviewing the methods of revenue generation employed by NAESB and developing recommendations for the consideration of the Board of Directors to support the sustainability of the organization. In 2013, the committee absorbed the responsibilities of the Board Resources Committee. The committee meets regularly to discuss several standing agenda items and any other items that are brought to the committee members’ attention or are directed by the Board of Directors. Materials for this group are posted on the NAESB web site on the Board Revenue Committee page: <http://www.naesb.org/board_revenue.asp>.
* The members of the Committee represent a balance of interests from gas and electric market participants, along with the support and input of the Advisory Council.
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| Call and web cast for Thursday, November 15, 2018 from 1:00 pm to 3:00 pm C | * Call-in information for attendance by phone: Conference number: 866-740-1260, Access code: 7133562, Security code: 3991
* Web cast is accessible through <http://www.readytalk.com>, using the same access code and security code.
* Any interested party can attend. All voting and motions are reserved for the members of the committee.
* Please provide any written comments to the NAESB Office (drager@naesb.org) prior to the meeting if you are unable to attend.
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| Pre-meeting Assignments | * Review working documents and comments submitted by interested parties
* If unable to attend, please provide any written comments you would like considered.
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| Draft Agenda | 1. Administrative – Welcome, antitrust guidance, introduction of committee members and attendees, adoption of agenda, adoption of notes
2. Review communications activities of NAESB
3. Review the proposed publication cycle of the NAESB standards
4. Review financials and retained earnings
5. Review proposed revenue generation for 2019 budget
6. Review membership report, the status of the Board and EC vacancies, membership prospect list, and copyright violation record
* WGQ Copyright Violation Record
* WEQ Copyright Violation Record
1. Review the status of the distributed ledger technology request – R18007
2. Discuss Retail Structure Review Committee activities
3. Review any items in preparation for the December board meeting
4. Summary of Action Items, Assignments and Other Business
5. Adjourn
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| Meeting & Reference Materials | * **Agenda Item 1:** Antitrust Guidance: <http://www.naesb.org/misc/antitrust_guidance.doc> (antitrust), <http://www.naesb.org/pdf4/board_revenue_committee_members.pdf> (roster), <https://www.naesb.org/pdf4/bd_revenue111618a.docx> (agenda), <https://www.naesb.org/pdf4/bd_revenue082918notes.docx> (notes)
* **Agenda Item 2:** NAESB Communication Strategy <https://www.naesb.org/pdf4/naesb_communications_strategy.pdf>
* **Agenda Item 3:** Publication Schedules: <https://www.naesb.org/misc/bd_revenue_publication_history_100818.docx>, (Publication Work Paper); <http://www.naesb.org/misc/wgq_publication_schedule_ver3_2.doc> (WGQ Version 3.2); <http://www.naesb.org/misc/weq_publication_schedule_ver3_3.doc> (WEQ Version 003.3); [http://www.naesb.org/misc/retail\_publication\_schedule\_ver3\_3.doc](http://www.naesb.org/misc/retail_publication_schedule_ver3_3.doc%20) (RMQ Version 3.3)
* **Agenda Item 4:** Revenue Report: <https://www.naesb.org/misc/revenue111518w1.docx> (September 30, 2018 Revenue Report); <https://www.naesb.org/misc/revenue111518w2.docx> (September 30, 2018 Revenue Report Statistics)
* **Agenda Item 5:** 2019 Revenue Projections:<https://www.naesb.org/misc/revenue111518w2.docx>
* **Agenda Item 6:** Membership Reports and Prospect List: <https://www.naesb.org/misc/membership_report_093018.docx> (Membership Report 09/30/18), <https://www.naesb.org/pdf4/bod_terms.pdf>  (Board Roster), <https://www.naesb.org/pdf4/ec_terms.pdf>  (EC Roster), <https://www.naesb.org/misc/member_prospect_list_093018.docx> (Prospect List including Board & EC Vacancies 09/30/18)

  List of FERC Public Utilities under the Federal Power Act (full list updated 7/20/2018) entities without recorded access to the most recently mandated NAESB WEQ Standards, revised 06/15/2018 - <https://www.naesb.org/pdf4/weq_jurisdictional_entities_without_recorded_access.pdf>   List of FERC Interstate Pipelines under the Natural Gas Act (updated 7/20/2018) entities without recorded access to the most recently mandated NAESB WGQ Standards, revised 07/20/2018 - <https://www.naesb.org/pdf4/wgq_jurisdictional_entities_without_recorded_access.pdf> * **Agenda Item 7:** Distributed Ledger Technology Meeting Agenda: <https://naesb.org//pdf4/wgq_bps_edm_contracts111618a.doc> (November 16, 2018 Agenda)
* **Agenda Item 8:** Retail Structure Review Committee: https://naesb.org//retail\_structure\_review.asp (November 27, 2018 Meeting)
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| Schedule of Upcoming Conference Calls | * Thursday, February 16, 2017, 3:30 pm to 5:00 pm C
* Wednesday, April 19, 2017, 3:30 pm to 5:00 pm C
* Thursday, August 31, 2017, 10:00 am to 11:30 am C
* Friday, November 17, 2017, 2:30 pm to 4:00 pm C
* Wednesday, March 14, 2018, 11:00 am to 12:00 pm C
* Thursday, May 31, 2018, 10:00 am to 11:00 am C
* Wednesday, August 29, 2018, 10:00 am to 12:00 pm C

Thursday, November 15, 2018, 1:00 pm to 3:00 pm COther meetings will be scheduled as needed by Michael Desselle. |
| Committee Members | <http://www.naesb.org/pdf4/board_revenue_committee_members.pdf> |