**OATI webRegistry PSE, LSE, & GPE Checklist**

NAESB will commission the OATI webRegistry as the new Electric Industry Registry (EIR). Registration for PSE, LSE & GPE roles will open March 28, 2012. This checklist is intended to be used in advance of Entity Registration to display the information required during the registration process and provide a convenient place to record information for use in registering. Please direct any questions to support@oati.net.

**Application**

Entity Long Name:

Entity Code (NERC code):

Entity Address:

User Name:

Applicant’s name, title, email, and phone:

Applicant’s Manager name, title, email, and phone:

**Entity Registration**

Entity Code:

Entity Type: TC/PSE [*Select from: O/SE, TC/PSE, Node or Observer*]

Entity Name:

Entity URL:

Entity Predecessor:       (if applicable)

Effective Date:       [*Default: Date of Registration – 01/01/3000*]

Identifiers:       [DUNS or GLN #]

Locations: *Type (Headquarter, Plant), Address, City, State, Country, Postal Code*

Affiliates:       (if applicable)

Contacts: *Type (Primary, Administration, etc…), User, Name, Phone, email*

**Entity’s Role Registration**

Entity:

Long Name:

Entity Role Code:       (*User created unique code*) Entity Role: PSE

Entity Type:       (*PSE, GPE, or LSE – hold Ctrl to select multiple types*)

Reliability Region:       (*Choose from drop down)*

Effective Date:       [*Default: Date of Registration – 01/01/3000*]

Contacts: *Type (Primary, Administration, etc…), User, Name, Phone, email*

 Note: *24 hour contact required*

Applications: *Application (E-Tag, OASIS), Service, Load from ASP, URL*

*Use these fields if your entity uses the services of an Application Service Provider. If the ASP has registered in webRegistry, the URL provided by that ASP will preload based on its selection.*

**Source/Sink Point Registration**

Name:

Type:

BA:

PSE:

Control Zone:

MRD Resource ID:       (*if applicable*)

Effective Date:       [*Default: Date of Registration – 01/01/3000*]

\*\* Bulk Upload\*\*

If you choose to bulk upload Source/Sink Points, a CSV file of point data should be formatted as follows:

**Name,Type,ControlZone,BA,PSE,MRDResource,EffectiveStartDate,EffectiveEndDate**

Note: Column headers are required in first row of the CSV.

CSV files of current TSIN content are available from within the webRegistry system or from [reg.tsin.com/downloads](http://reg.tsin.com/downloads/). Please note: Downloaded CSV files will need appropriate formatting.

Please coordinate with your Balancing Authority on registering Source/Sink Points.