

NEASB WEQ Seams Subcommittee Work Process Plan December 5, 2003

1. Finalize Seams Catalog Version 12-5-03
 - Content and Organization complete e.g. Categories/Sub-CategoriesDue Date: 12-5-03
2. Present Catalog and Work Process Plan to WEQ EC
 - Discussion and ApprovalDue Date: 12-9-03
3. Present to NAESB Board of Directors (If Necessary)
 - Discussion and ApprovalDue Date: ?
4. Review Catalog for Recommended Assignment to Specific Industry Organization
Due Date: TBD
5. Present to the Joint Interface Committee
 - Discussion and Assignment to Industry Organizations
 - Seams Subcommittee will update Catalog as required with assignment decisions
 - Notify Standards Review Subcommittee of Issues Assigned to NERC, FERC, or IRCDue Date: TBD
6. Prioritize Catalog Issues as Required
 - Issues Assigned to NAESB or All Issues?Due Date: 1/16/04
7. Establish Task Forces to Develop Standard Requests
 - Order of Development Based on Assigned PrioritiesDue Date: 1/16/04
8. Standard Request Forms **10% Complete** (4 Standard Requests Minimum)
 - Task Forces Submit to Seams Subcommittee
 - Seams Subcommittee Presents to EC
 - EC Assigns Standard Drafting and Support to the Appropriate Subcommittee(s)Due Date: 2/24/04

9. Standard Request Forms **30% Complete**
 - Task Forces Submit to Seams Subcommittee
 - Seams Subcommittee Presents to EC
 - EC Assigns Standard Drafting and Support to the Appropriate Subcommittee(s)Due Date: 5/4/04

10. Standard Request Forms **60% Complete**
 - Task Forces Submit to Seams Subcommittee
 - Seams Subcommittee Presents to EC
 - EC Assigns Standard Drafting and Support to the Appropriate Subcommittee(s)Due Date: 8/24/04

11. Standard Request Forms **100% Complete**
 - Task Forces Submit to Seams Subcommittee
 - Seams Subcommittee Presents to EC
 - EC Assigns Standard Drafting and Support to the Appropriate Subcommittee(s)Due Date: 11/16/04

12. New Seams Issues will be Received and Added to the Catalog for Standard Development as Required