



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

via email and posting

TO: NAESB Wholesale Electric Quadrant (WEQ) Seams Subcommittee Meeting
Participants and Posting for Interested Parties

FROM: Steve Cobb and Joe Rossignoli, Subcommittee Chairs

RE: WEQ Seams Subcommittee Meeting Agenda - November 4, 2003

DATE: October 9, 2003

Dear NAESB WEQ Seams Subcommittee participants,

As noted in the July 8 meeting of the Seams Subcommittee, the efforts of the group from July through October would be focused on preparing a catalog of seams issues. A meeting was to be scheduled shortly thereafter to review the work product and determine how best to address the seams identified:

- (1) Are they already being addressed in a forum that should be publicized for other groups?
- (2) Are the seams issues identified appropriate for NAESB to address?
- (3) For those items that are to be recommended to be addressed by NAESB, what is the level of urgency or priority that should be recommended?

Because of scheduling other meetings, the first available date for a meeting is November 4. The meeting will be held in Houston at the NAESB office from 9:00 a.m. to 4:00 p.m. Central. A draft agenda is included. Meeting arrangements and any relevant work papers will be posted on the NAESB website (http://www.naesb.org/weq/weq_seams.asp) in downloadable format as soon as they are available.. The seams catalog is posted now and will be reposted as it is updated. As is always the case, this NAESB meeting is open to industry participation. Call-in instructions will be forwarded shortly for those who wish to participate by phone. If you are unable to attend the meeting but would like to forward written comments, please do so by October 28.

We look forward to your attendance and participation.

Best Regards,

Rae McQuade



North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

NAESB Wholesale Electric Quadrant Seams Task Force Meeting November 4, 2003 - 9:00 a.m. to 4:00 p.m. Houston, Texas

Draft Agenda

1. Welcome
 - Welcome to attendees
 - Antitrust Guidelines
 - Introduction of Attendees
 - Adoption of Agenda
 - Adoption of Draft Minutes of July 8, 2003
2. Timetable for delivery of matrix to Executive Committee by Dec. 9 meeting
 - Review long and short term goals
 - Procedures for posting and review of new items
3. Process Review
 - Task Force efforts duplicative of the efforts of others?
 - Seams issues within NAESB scope?
4. Presentation of straw man catalog
 - Review of the Seams Categories
 - Review of the prioritization of items within each Seams Category
5. Consideration of Any Amendments to straw man catalog
 - Changes to Seams Categories
 - Changes to Categorization and Prioritization of individual seams
6. Next steps and future meetings
7. Other business
8. Adjourn