



North American Energy Standards Board

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October 23, 2003

TO: WEQ Seams Subcommittee
FROM: Jim Cargas, Deputy Director
RE: **Submitters Review Conference Call**

**WEQ SEAMS SUBCOMMITTEE
Submitters Review Conference Call
October 23, 2003
9:30 to 10:30 am Central Time**

To obtain the conference calling number, please refer to the email message that accompanied this announcement, or call the NAESB office (713-356-0060).

The purpose of this one hour call is to conduct a high-level, non-detailed review of the seams catalog matrix now that all of the participants' entries have been received, and to finalize the agenda for the upcoming Subcommittee meeting on November 4, 2003, in the NAESB Offices, Houston, Texas. The Co-Chairs will review the draft catalog matrix for revisions with the individuals who provided the submissions.

Work papers can be downloaded from the NAESB web site for this meeting and include the most current version of the seams matrix, and the November 4 draft agenda (web address to access the work papers: http://www.naesb.org/weq/weq_seams.asp).

Please feel free to call the NAESB office should you have any questions or comments. If you would like to follow up with any questions after the conference call, please feel free to contact:

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AGENDA

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| 9:30 am | 1. | Welcome <ul style="list-style-type: none">• Antitrust Guidance• Adoption of Agenda | Jim Cargas
Jim Cargas |
| 9:35 am | 2. | Review Matrix for Completeness with Submitters <ul style="list-style-type: none">• All regions covered?• All assignments completed? | Steve Cobb / Joe Rossignoli |
| 9:50 am | 3. | Review Matrix for Duplicate Entries with Submitters <ul style="list-style-type: none">• Combine or eliminate duplicates | Steve Cobb / Joe Rossignoli |
| 10:05 am | 4. | Review Draft Agenda for November 4 Meeting <ul style="list-style-type: none">• Assign agenda items• Presentations besides matrix? | Steve Cobb / Joe Rossignoli |
| 10:25 am | 5. | Questions and Other Business | |
| 10:30 am | 6. | Adjourn | |