

TO: INTERCHANGE SUBCOMMITTEE  
COORDINATE INTERCHANGE STANDARD DRAFTING TEAM  
COORDINATE INTERCHANGE STANDARD AND BUSINESS PRACTICES TASK FORCE

Ladies and Gentlemen:

A joint meeting of the Interchange Subcommittee, Coordinate Interchange Standard Drafting Team, and Coordinate Interchange Business Practice Task Force is scheduled for April 21, 2004, 8 a.m. to 5 p.m. in San Diego. Agenda items will include:

- Transition to NAESB business practices and NERC reliability standards
- Coordination in developing reliability and business practice standards
- Structure of the Interchange Authority function
- Design and implementation of OASIS II
- Others issues defined by the groups

Although the joint meeting takes time away from the IS meeting, many items on the joint agenda would have been on the IS agenda.

The Interchange Subcommittee meeting has been rescheduled from the original April 21-23 dates to April 22, 8 a.m. to 5 p.m. and April 23, 8 a.m. to noon.

We may also invite representatives from the ISO/RTO Council, e.g. the Standards Review Committee, to attend.

A speakerphone will be available for those who cannot attend. Depending on the agenda items, WebEx may be available as well.

I have attached the meeting announcement, which you may also view or download at the following website:

Sincerely,

Barbara Bogenrief

All,

I have additional information about the Interchange Standard and Business Practice meeting scheduled for April 21, 2004 in San Diego.

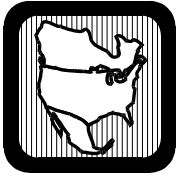
The speakerphone number is: 816 650-0602 and the access code is: 660844#

WebEx will also be available. The WebEx number is: 618399660

The speakerphone and WebEx will be available from 8 a.m. to 5 p.m. PDT

If you have agenda items for this meeting, please send them to me.

Thanks, Gordon Scott



## NORTH AMERICAN ELECTRIC RELIABILITY COUNCIL

Princeton Forrestal Village, 116-390 Village Boulevard, Princeton, New Jersey 08540-5731

March 3, 2004

Dear Interchange Subcommittee Members:

### Interchange Subcommittee April 2004 Meeting Announcement

PLEASE COMPLETE THIS REGISTRATION FORM IF YOU PLAN TO ATTEND THE IS MEETING. ALL FORMS MUST BE RETURNED BY **March 30, 2004**. PROXIES AND GUESTS MUST ALSO REGISTER.

<b>Name:</b>	<b>Company:</b>	<b>Please check the appropriate box:</b> <b>Voting Member:</b> <input type="checkbox"/> <b>Non-voting Member:</b> <input type="checkbox"/> <b>Proxy:</b> <input type="checkbox"/> <b>Name of member you are representing:</b>
<b>Title:</b>	<b>Email:</b>	

**Location:**

Hyatt Regency Islandia  
1441 Quivira Road  
San Diego, California 92109  
Phone: 619-224-1234/800-233-1234  
Fax: 619-224-0348

**Schedule:**

Wednesday, April 21, 2004 — 8 a.m.–5 p.m.  
(Interchange Standards & Business Practices Meeting)  
Thursday, April 22, 2004 — 8 a.m.–5 p.m.  
Friday, April 23, 2004 — 8 a.m.–noon

The hotel is holding a block of rooms for the nights of April 22–24, 2004 for a rate of \$157 single/double occupancy. The cutoff for sleeping rooms is **Tuesday, March 30, 2004**. Check in is 4 p.m., and checkout is noon.

- **San Diego International Airport (SAN):** Approximate driving time is 15 minutes (six miles).
- **Driving directions from San Diego International Airport:** Exit airport right (west) onto N. Harbor Dr. and turn right onto Nimitz Blvd. Nimitz becomes Sunset Cliffs Blvd. and then Sea World Dr. Take the W. Mission Bay Dr. exit toward Ingraham St., merge onto W. Mission Bay Dr. Turn left onto Dana Point Landing, then immediately right onto Quivira Rd. Hotel is on the left.
- **Getting there:** Cloud 9 shuttle vans stop at the hotel for one-way fares of \$5–15. Taxi fare is \$16–25. Rental cars, private sedans, and limousines are more than \$36.

When making your hotel reservations, please be sure to mention “North American Electric Reliability Council/NERC Meeting” so your reservation is credited to our room block. NERC may be charged a penalty if the total rooms blocked for this event are not picked up. Please inform us immediately if you are unable to attend or if you are staying at a different hotel. Also, if you are using an agency for your travel plans, make sure they mention NERC.

Sincerely,

**Barbara S. Bogenrief**

Barbara S. Bogenrief  
Secretary to the Vice President