



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

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**via email and posting**

**TO:** NAESB WEQ Business Practices Subcommittee Participants  
**FROM:** Rae McQuade, Executive Director  
**RE:** Wholesale Electric Quadrant Business Practices Subcommittee (BPS) Meeting  
Announcement & Agenda – May 11, 2004  
**DATE:** April 14, 2003

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Dear WEQ BPS Interested Parties,

As was noted in the recent Executive Committee meeting and related NERC meetings, the WEQ BPS will meet to discuss the transition of the business practices in the existing NERC policies from those NERC policies to NAESB business practices. The goal of the meeting is to transfer the business practices “as is” with modifications to reflect the NERC functional model terminology. NERC is undertaking a similar effort spearheaded by Gerry Cauley and the NERC Standards Transition Management Team (STMT), and several of the standing committees have already begun identifying the reliability standards in the existing policies (the NERC Operations, Planning and Markets Committees).

Below are the specifics of the meeting:

WHERE: NAESB Offices, 1301 Fannin, Houston, Texas

WHEN: 1:00 p.m. to 5:00 p.m. Central

The meeting location information including nearby hotels and maps can be downloaded from the NAESB web site for the WEQ BPS, ([http://www.naesb.org/weq/weq\\_bps.asp](http://www.naesb.org/weq/weq_bps.asp)). Lunch will be served immediately prior to the meeting.

The NERC functional model and the NERC policies will be posted and provided as work papers – amended policies will be provided and posted as they are received from NERC. A draft agenda is shown following. All of our work will be coordinated with NERC to ensure that all business practices are correctly captured and reflect the existing NERC policies and functional model language.

Please call the office (713-356-0060) for call-in instructions if you would like to participate but are unable to travel to the meeting. Phil Cox of AEP will preside over the meeting. This, as with all NAESB meetings, is an open meeting, regardless of membership status in NAESB. We look forward to your attendance.

Best Regards,

*Rae McQuade*

Rae McQuade  
Executive Director, North American Energy Standards Board

cc: Mark Fidrych  
Glenn Ross  
Mike Grim  
Linda Campbell  
Gerry Cauley  
Bill Lohrman

Don Benjamin  
Gordon Scott  
Michael Desselle  
Lou Oberski  
Steve Cobb



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## **WHOLESALE ELECTRIC QUADRANT BUSINESS PRACTICES SUBCOMMITTEE MEETING DRAFT AGENDA**

1:00 p.m. to 5:00 p.m. Central, May 11, 2004 – Houston, Texas

- 1 PM C
1. Welcome
    - Antitrust Guidelines
    - Welcome to attendees
  2. Adoption of Agenda
  3. Status of NERC Efforts
  4. Description of NAESB Process and Goal for Adoption of Baseline Business Practices that mirror existing NERC policies
  5. Review of each NERC policy, redlines from NERC where they exist and the NERC Functional Model to begin the determination of the business practices.
  6. Preparation of request for the development of business practices standards to support existing NERC policies
  7. Next Steps and Assignments – including drafting of recommendations
  8. Calendar of Meetings and Timeline of Activities
  9. Other Business
- 5P C
10. Adjourn