

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting - WEQ, REQ, RGQ, WGQ Meeting Materials**  
**August 24-26, 2004**

---

**North American Energy Standards Board**

**Executive Committee Meeting**

**Wholesale Electric Quadrant**  
**Retail Gas Quadrant**  
**Retail Electric Quadrant**  
**Wholesale Gas Quadrant**

**August 24-26, 2004**

**Hosted by El Paso Western Pipelines**  
**Colorado Springs, Colorado**

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting – WEQ, REQ, RGQ, WGQ Meeting Materials**  
**August 24-26, 2004**

---

**Table Of Contents**

**General Materials Applicable to Multiple Quadrants**

	Description of Materials
<b>Tab 1.</b>	Welcome & Opening Remarks <ul style="list-style-type: none"><li>• EC Members and Terms</li><li>• Schedule of 2004 Meetings</li></ul>
<b>Tab 2.</b>	Agendas
<b>Tab 3.</b>	Executive Committee Draft Minutes: May 4-6, 2004
<b>Tab 4.</b>	Triage Report and Results
<b>Tab 5.</b>	NAESB GECTF Report
<b>Tab 6.</b>	Gas Quality Proposed Standards - Update
<b>Tab 7.</b>	DUNs Number Usage

**Wholesale Electric Quadrant Materials**

<b>Tab 8.</b>	2004 Annual Plan for WEQ
<b>Tab 9.</b>	WEQ Subcommittee Updates
<b>Tab 10.</b>	Level 0 Progress Report
<b>Tab 11.</b>	Standards Numbering

**Retail Electric and Retail Gas Quadrants Materials**

<b>Tab 12.</b>	2004 Annual Plans for REQ and RGQ
<b>Tab 13.</b>	Retail Subcommittee Updates
<b>Tab 14.</b>	Proposed Standards – Market Participants Interactions and Non-disclosure Agreement
<b>Tab 15.</b>	REQ Proposed Amendments to Quadrant Procedures and Comments

**Wholesale Gas Quadrant Materials**

<b>Tab 16.</b>	2004 Annual Plan for WGQ
<b>Tab 17.</b>	Subcommittee Updates
<b>Tab 18.</b>	Proposed Standards – Producer Imbalance Statement
<b>Tab 19.</b>	Minor Corrections

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting – WEQ, REQ, RGQ, WGQ Meeting Materials**  
**August 24-26, 2004**

---

***TAB 1***

***Welcome and Opening Remarks***

***EC Members & Terms***

***Schedule of 2004 Meetings***

# **NORTH AMERICAN ENERGY STANDARDS BOARD**

## **Executive Committee Meeting – WEQ, REQ, RGQ, WGQ Meeting Materials**

### **August 24-26, 2004**

---

#### **1. Welcome and Opening Remarks**

El Paso Western Pipelines is hosting the August 24-26 Executive Committee meetings in Colorado Springs (Cheyenne Mountain Resort, 3225 Broadmoor Valley Road, Colorado Springs, CO 80906, phone: 719-538-4000). The meeting arrangements and nearby hotels are posted and were contained in the meeting announcement. Related meetings such as the Wholesale Gas Quadrant Information Requirements or Technical Subcommittees or the Wholesale Electric Quadrant Inadvertent Interchange Payback Task Force will be held at El Paso Western Pipeline offices and is so described in the specific meeting notices.

- For further assistance please reach:

Veronica Thomason at (713) 356 - 0060

- The officers and meeting administration presiding over the Executive Committee meeting are:

Jim Buccigross	- Chairman, presenting the WGQ
Kim Van Pelt	- WGQ Second Vice Chairman
Lou Oberski	- WEQ Vice Chairman
Steve Cobb	- WEQ Second Vice Chairman
Mike Novak	- RGQ Vice Chairman
Suzanne Calcagno	- RGQ Second Vice Chairman
Ruth Kiselewich	- REQ Vice Chairman
Rae McQuade	- Executive Director and COO
Jim Cargas	- NAESB Counsel
Todd Oncken	- NAESB Counsel
Veronica Thomason	- NAESB Staff
LaRita Cormier	- Riverside Court Reporting

- Transcripts will be available and can be ordered either during the meeting, or by contacting the NAESB office after the meeting for further information, 713-356-0060.
- To participate by phone, please call the NAESB Office (713-356-0060, [naesb@aol.com](mailto:naesb@aol.com)) for conference calling information.

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting - WEQ, REQ, RGQ, WGQ Meeting Materials**  
**August 24-26, 2004**

---

*Antitrust Guidelines*

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting – WEQ, REQ, RGQ, WGQ Meeting Materials**  
**August 24-26, 2004**

---

**1. Antitrust Guidelines**

- The antitrust guidelines will be covered by Mr. Todd Oncken. The points are:

Antitrust guidelines direct meeting participants to avoid discussion of topics or behavior that would result in anticompetitive behavior including: restraint of trade and conspiracies to monopolize, unfair or deceptive business acts or practices, price discriminations, division of markets, allocation of production, imposition of boycotts, and exclusive dealing arrangements.

Any views, opinions or positions presented or discussed by meeting participants are the views of the individual meeting participants and their organizations. Any such views, opinions or positions are not the views, positions or opinions of NAESB, the NAESB Board of Directors, or any NAESB Committee or Subcommittee, unless specifically noted otherwise.

As it is not the purpose of the meeting to discuss any antitrust topics, if anyone believes we are straying into improper areas, please let us know and we will redirect the conversation.

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting - WEQ, REQ, RGQ, WGQ Meeting Materials**  
**August 24-26, 2004**

---

*EC Members & Terms*



# North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)  
Home Page: [www.naesb.org](http://www.naesb.org)

**NORTH AMERICAN ENERGY STANDARDS BOARD  
2004 EXECUTIVE COMMITTEE TERMS - Wholesale Gas Quadrant  
As of August 18, 2004**

<b>End User Segment</b>		<b>Term Ending</b>
Diane McVicker	Sr. Principal Fuel Supply Analyst, Salt River Project	Dec 31, 2005
Gary Hinners	Director of Natural Gas Regulatory Issues, Reliant Energy Services, Inc.	Dec 31, 2005
Kelly Daly	Partner, Stinson, Morrison & Hecker, rep. Arizona Public Service Co.	Dec 31, 2004
Dona Gussow	Contracts Coordinator, Florida Power and Light	Dec 31, 2006
Tina Burnett	Natural Gas Operations Administrator, The Boeing Company	Dec 31, 2006
<b>Distribution Segment</b>		
Rodger Schwecke	Pipeline Products Projects Manager, Southern California Gas	Dec 31, 2005
Dolores Chezar	Director, Regulatory Policy, KeySpan Energy	Dec 31, 2005
Chris Maturo	Director, Operations Integration, NiSource, Inc.	Dec 31, 2004
Mike Novak	Assistant General Manager, National Fuel Gas Distribution	Dec 31, 2006
Steve Sullivan	Regulatory Manager of Gas Supply, Consolidated Edison of NY	Dec 31, 2006
<b>Pipeline Segment</b>		
Mark Gracey	Consultant - Transportation Services, Tennessee Gas Pipeline Co.	Dec 31, 2005
Bill Griffith	Director, Transmission & Storage, Colorado Interstate Gas Co.	Dec 31, 2005
Dale Davis	Consultant, Williams Gas Pipeline	Dec 31, 2004
Randy Young	Director Regulatory Compliance, Gulf South Pipeline	Dec 31, 2006
Kim Van Pelt	NAESB Coordinator, Panhandle Eastern Pipe Line	Dec 31, 2006
<b>Producer Segment</b>		
Jim Busch	Director of Energy Policy and Regulation, BP Energy Company	Dec 31, 2005
Paul Keeler	Managing Attorney, Marketing, Burlington Resources Trading	Dec 31, 2005
Sheri Heslington	Dominion Exploration & Production, Inc.	Dec 31, 2004
Richard Smith	Regulatory, ExxonMobil Gas & Power Marketing	Dec 31, 2006
Mike Shepard	General Counsel, Mewbourne Oil Company	Dec 31, 2006
<b>Services Segment</b>		
Suzanne Calcagno	Associate Director - Regulatory Compliance, UBS Energy LLC	Dec 31, 2005
V A C A N C Y		Dec 31, 2005
Leigh Spangler	CEO, Latitude Technologies	Dec 31, 2004
Jim Buccigross	Vice President, 8760 Inc.	Dec 31, 2006
Keith Sappenfield	Regional Director - US Regulatory Affairs, EnCana Marketing (USA) Inc.	Dec 31, 2006

**OFFICERS:** Jim Buccigross is 2004 chairman of the Executive Committee, Mike Novak is 2004 RGQ vice chairman; Ruth Kiselewich is the 2004 REQ vice chairman, and Lou Oberski is the 2004 WEQ vice chairman.



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
 Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)  
 Home Page: [www.naesb.org](http://www.naesb.org)

### NORTH AMERICAN ENERGY STANDARDS BOARD 2004 EXECUTIVE COMMITTEE TERMS – Retail Electric Quadrant

As of August 18, 2004

<b>Distribution Segment</b>		<b>Term Ending:</b>
Ruth Kiselewich	Director Special Projects and Supplier Services, Baltimore Gas & Electric Company (MAAC NERC Region)	Dec 31, 2005
Terry Moran	Regulatory Issues Manager, PSEG (MAAC NERC Region)	Dec 31, 2005
William Newbold	Strategy Manager of Electric Choice Implementation Team, Detroit Edison (ECAR NERC Region)	Dec 31, 2004
Jonathan Kubler	Manager of Pricing and Rates, Georgia Power Company	Dec 31, 2004
<b>End User Segment</b>		<b>Term Ending:</b>
V A C A N C Y		Dec 31, 2005
V A C A N C Y		Dec 31, 2005
Barbara Alexander	Consumer Affairs Consultant, State of Maine Public Advocate	Dec 31, 2004
V A C A N C Y		Dec 31, 2004
<b>Services Segment</b>		<b>Term Ending:</b>
Jim Minneman	Director of Business Services, PPL Solutions LLC	Dec 31, 2005
Dick Brooks	Independent Consultant	Dec 31, 2005
Rob Connell	Manager of Commercial Systems Applications, Electric Reliability Council of Texas	Dec 31, 2004
Mark S. Jarrett	Team Leader – Market Information and Analysis, Market Intelligence, Southern Company	Dec 31, 2004
<b>Supplier Segment</b>		<b>Term Ending:</b>
Bill Barkas	Manager of Retail State Government Relations, Dominion Retail, Inc.	Dec 31, 2005
Ed Overtree	Senior Counsel, Calpine	Dec 31, 2005
V A C A N C Y		Dec 31, 2004
V A C A N C Y		Dec 31, 2004



# North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)  
Home Page: [www.naesb.org](http://www.naesb.org)

**NORTH AMERICAN ENERGY STANDARDS BOARD  
2004 EXECUTIVE COMMITTEE TERMS – Wholesale Electric Quadrant  
As of August 18, 2004**

<b>End User Segment</b>		<b>Term</b>	<b>Sub-Segment</b>
John Hughes	Director Technical Affairs, Electricity Consumers Resource Council (ELCON)	12-31-2005	Large Industrial
V A C A N C Y	V A C A N C Y	12-31-2004	Large Industrial
Steve Sayuk	Manager Americas Supply, Power & Gas Services Group, ExxonMobil Power & Gas Services, Inc.	12-31-2004	End Use (Self Generation)
Randy Corbin	Assistant Director Analytical Services, Ohio Consumers' Counsel	12-31-2005	Commercial/Residential
Paul Jett	Manager of Electric System Operation Customer Choice Transition, Cinergy Services Inc.	12-31-2005	End Use (In other segments as well)
Lou Ann Westerfield	Policy Strategist, Idaho Public Utilities Commission, rep. National Association of Regulatory Utility Commissioners	12-31-2004	Regulators
<b>Distribution/LSE Segment</b>		<b>Term</b>	<b>Sub-Segment</b>
Thomas Ringenbach	Manager Business Standards, American Electric Power Service Corporation	12-31-2004	IOU
Jack Leonard	Director, Transmission Management, Exelon PECO Energy	12-31-2005	IOU
V A C A N C Y	V A C A N C Y	12-31-2004	Muni/Coop
Daniel E. Cooper	Engineering Manager, Michigan Public Power Agency	12-31-2005	Muni/Coop
Syd Berwager	Industry Restructuring Project Manager, Bonneville Power Administration/Power Business Line	12-31-2005	Other
Jansen Pollock	Manager of Regulatory Affairs, Constellation NewEnergy	12-31-2004	Competitive Retailer
<b>Generation Segment</b>		<b>Term</b>	<b>Sub-Segment:</b>
Bob Goss	Deputy Assistant Administrator of Power Resources, Southeastern Power Administration	12-31-2004	Fed/State/Prov.
Louis Oberski	Transmission Manager, Dominion Energy Marketing Inc.	12-31-2004	IOU
Tony Reed	Project Manager, Southern Company Generation and Energy Marketing	12-31-2005	IOU
Barry Green	Manager US Regulatory Affairs, Ontario Power Generation	12-31-2004	Merchant
Woody Saylor	Director Finance & Engineering Midwest Power Region, Calpine	12-31-2005	Merchant
William J. Gallagher	General Manager of Vermont Public Power Supply Authority	12-31-2005	Muni/Coop
<b>Marketer/Broker Segment</b>		<b>Term</b>	<b>Sub-Segment:</b>
Jim Ingraham	Tennessee Valley Authority	12-31-2005	Fed/State/Prov
Joel Dison	Project Manager, Southern Company Generation and Energy Marketing	12-31-2005	IOU Affiliated



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)

Home Page: [www.naesb.org](http://www.naesb.org)

Clay A. Norris	Division Director, Planning, North Carolina Municipal Power Agency #1	12-31-2004	Muni/Coop
Suzanne Calcagno	Associate Director – Regulatory Compliance, UBS Energy LLC	12-31-2004	Not IOU Affiliated
Alan Johnson	Senior Policy Analyst, Mirant	12-31-2005	Not IOU Affiliated
Mark Tallman	Managing Director, Commercial & Trading, PacifiCorp	12-31-2004	IOU Affiliated

<b>Transmission Segment</b>		<b>Term</b>	<b>Sub-Segment:</b>
Steven C. Cobb	Manager Transmission Services, Salt River Project	12-31-2004	Fed/State/Prov.
Darrell Gerrard	Vice President Transmission Systems, PacifiCorp	12-31-2004	IOU
John E. Lucas	Manager, Transmission Services, Southern Company	12-31-2005	IOU
Mary Ellen Paravalos	Director of Regulatory Policy, National Grid USA	12-31-2005	ITC
Dan Klempel	Director Transmission Regulatory Compliance, Basin Electric Power Cooperative	12-31-2005	Muni/Coop
Julie Voeck	Manager Strategic Policy and Planning, American Transmission Company	12-31-2004	ITC



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)  
Home Page: [www.naesb.org](http://www.naesb.org)

**NORTH AMERICAN ENERGY STANDARDS BOARD  
2004 EXECUTIVE COMMITTEE TERMS – Retail Gas Quadrant  
As of August 18, 2004**

<b>DISTRIBUTORS SEGMENT</b>		<b>TERM END:</b>
Nancy Cianflone	Director, Marketing Services Area, KeySpan Energy	Dec 31, 2005
Mike Coyle	Issues Manager, PSE&G Retail Business Services	Dec 31, 2005
Leslie H. Nishida	Gas Federal Regulatory Supervisor, Wisconsin Public Service Corporation	Dec 31, 2005
Michael Novak	Assistant General Manager, National Fuel Gas Distribution Corporation	Dec 31, 2004
V A C A N C Y		Dec 31, 2004
Steven M. Zavodnick	Senior Engineer Gas Operations, Baltimore Gas and Electric Company	Dec 31, 2004
<b>END USERS SEGMENT</b>		<b>TERM END:</b>
Bruce M. Hayes	Senior Regulatory Analyst, Ohio Consumers' Counsel	Dec 31, 2004
Tina Burnett	Chair, Northwest Industrial Gas Users Association	Dec 31, 2004
V A C A N C Y		Dec 31, 2004
V A C A N C Y		Dec 31, 2005
V A C A N C Y		Dec 31, 2005
V A C A N C Y		Dec 31, 2005
<b>SERVICE PROVIDERS SEGMENT</b>		<b>TERM END:</b>
V A C A N C Y		Dec 31, 2004
Donald L. Sytsma	Vice President, R.J. Rudden Associates, Inc.	Dec 31, 2004
George M. Behr	Director, Energy Services Group, Inc.	Dec 31, 2004
V A C A N C Y		Dec 31, 2005
V A C A N C Y		Dec 31, 2005
V A C A N C Y		Dec 31, 2005
<b>SUPPLIER SEGMENT</b>		<b>TERM END:</b>
Suzanne Calcagno	Associate Director, Regulatory Compliance, UBS Energy, LLC	Dec 31, 2005
Barbara A. Fatina	Vice President, Exelon Energy	Dec 31, 2004
Marcy McCain	Project Manager – Regulatory Affairs, Duke Energy Gas Transmission, LLP	Dec 31, 2005
Richard Zollars	Director, Data and Information, Dominion Retail, Inc.	Dec 31, 2004
V A C A N C Y		Dec 31, 2004
John Dosker	General Counsel, Stand Energy Corporation	Dec 31, 2005

# North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@aol.com](mailto:naesb@aol.com)

Home Page: [www.naesb.org](http://www.naesb.org)

---

## NORTH AMERICAN ENERGY STANDARDS BOARD 2004 EXECUTIVE COMMITTEE ALTERNATES – Wholesale Gas Quadrant

As of August 16, 2004

---

### End User Segment

---

Gary Duede	Arizona Public Service Company
Curt Brechtel	Arizona Public Service Company
Joel Greene	Jennings, Strouss & Salmon, P.L.C., rep. Salt River Project
Mike Robison	Florida Power & Light Company
Craig Chancellor	National Director – Gas Regulatory, Calpine Corp.
Valerie Crockett	Gas Transportation Specialist, Tennessee Valley Authority

---

### Distribution Segment

---

Craig Colombo	Dominion Resources
Jennifer Deegan	Federal Regulatory Affairs, Washington Gas
Pete Connor	NiSource Distribution Companies
Rick Ishikawa	Transportation Contract Administrator, Southern California Gas Company
Marjorie Perlman	Director, Federal Regulatory Proceedings, Energy East Management Corporation (Rochester Gas & Electric)
Steve Zavodnick	Baltimore Gas & Electric
Amy Hamilton	Manager – Gas Regulation and Transportation Services, PECO Energy Company

---

### Pipeline Segment

---

Bill Grygar	Vice President, Panhandle Eastern Pipe Line
Scott Hansen	Questar Pipeline Company
Iris King	Director, Technical and Marketing Support, Dominion Transmission, Inc.
Paul Love	Director, Electronic Customer Services, Natural Gas Pipe Line Company of America

---

### Producer Segment

---

Carla Johnson	Conoco, Inc.
David Ogden	Manager, Marketing Administration, Dominion E&P

---

### Services Segment

---

Jim Macredie	TXU Energy Trading Company
Richard (Dick) Couron	President, Trinity Apex Solutions, Inc.

---

# North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@aol.com](mailto:naesb@aol.com)

Home Page: [www.naesb.org](http://www.naesb.org)

---

**NORTH AMERICAN ENERGY STANDARDS BOARD  
2004 EXECUTIVE COMMITTEE ALTERNATES - Retail Electric Quadrant**

**As of August 16, 2004**

---

**Distribution Segment**

Keith P. Hock	Director ARES Business Center, Ameren Services
Charles Tenorio	Manager, Electric Supplier Services, Exelon Energy Delivery

---

**End User Segment**

Bruce Hayes	Senior Regulatory Analyst, Ohio Consumers' Counsel
Steve Ward	Maine Office of Public Advocate

---

**Services Segment**

---

---

**Supplier Segment**

---

# North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@aol.com](mailto:naesb@aol.com)

Home Page: [www.naesb.org](http://www.naesb.org)

**NORTH AMERICAN ENERGY STANDARDS BOARD  
2004 EXECUTIVE COMMITTEE ALTERNATES - Wholesale Electric Quadrant  
As of August 16, 2004**

<b>End User Segment</b>		<b>Sub-Segment</b>
		Large Industrial
		Large Industrial
		End Use (Self Generation)
		Commercial/Residential
		End Use (In other segments as well)
Bill Heinrich	New York State Dept. of Public Service	Regulators
<b>Distribution/LSE Segment</b>		<b>Sub-Segment</b>
Sherri Monteith	Sr. Policy Analyst, American Electric Power	IOU
		IOU
Bob Williams	Director of Regulatory Affairs, Florida Municipal Power Association	Muni/Coop
Robert Schwermann	Sacramento Municipal Utility District	Muni/Coop
Tom McGrath	Tennessee Valley Authority	Other
Wendy Weathers	Principal Analyst, Salt River Project	Other
		Competitive Retailer
<b>Generation Segment</b>		<b>Sub-Segment:</b>
Francis Halpin	Bonneville Power Administration	Fed/State/Prov.
William F. Irish	Project Manager, Tennessee Valley Authority	Fed/State/Prov
Brian Evans-Mongeon	Manager, Power Supply and Marketing Services, Vermont Public Power Supply Authority	Muni/Coop
Scott Corse	Chairman, Board of Directors, Vermont Public Power Supply Authority	Muni/Coop
Roman Carter	Project Manager-Market Policy, Southern Company	IOU
		IOU
Tony Petrella	Ontario Power Generation	Merchant
		Merchant
<b>Marketer/Broker Segment</b>		<b>Sub-Segment:</b>
Jeff Ackerman	Manager, CRSP-Energy Mgmt., Western Area Power Administration	Fed/State/Prov
Brenda Anderson	Bonneville Power Administration	Fed/State/Prov
		IOU Affiliated
Greg Locke	Manager, Strategic Analysis, Electricities of North Carolina	Muni/Coop
Kathy York	Specialist - Energy Markets and Policy, Tennessee Valley Authority	Fed/State/Prov
		Not IOU Affiliated
		Not IOU Affiliated
Phil Cox	Energy Market Coordinator Energy Trading, AEP Energy Services, Inc.	IOU Affiliated

# North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@aol.com](mailto:naesb@aol.com)

Home Page: [www.naesb.org](http://www.naesb.org)

---

<b>Transmission Segment</b>		<b>Sub-Segment:</b>
Barbara Rehman	Policy Manager, Bonneville Power Administration	Fed/State/Prov.
Mark Fidrych	Western Area Power Administration	Fed/State/Prov.
Jim Hicks	PacifiCorp	IOU
Edward Davis	Policy Consultant, Entergy Services, Inc.	IOU
William O. Ball	Vice President, Transmission Planning, Policy and Support Services, Southern Company Services, Inc.	IOU
Dean Ulch	Principal Engineer, Southern Company Services, Inc.	IOU ITC Muni/Coop

---

# North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@aol.com](mailto:naesb@aol.com)

Home Page: [www.naesb.org](http://www.naesb.org)

---

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**2004 EXECUTIVE COMMITTEE ALTERNATES - Retail Gas Quadrant**  
**As of August 16, 2004**

---

**DISTRIBUTORS SEGMENT**

---

Joe Stengel	Federal Regulatory Affairs Manager, Philadelphia Gas Works
Paul J. Szykman	Director - Rates and Gas Supply, UGI Utilities, Inc.
Phil Precht	Director Gas Choice Programs, Baltimore Gas & Electric Co.

---

**END USERS SEGMENT**

---

Barbara Alexander	Consumer Affairs Consultant, rep. Indiana Office of Utility Consumer Counselor
-------------------	--

---

**SERVICE PROVIDERS SEGMENT**

---

**SUPPLIER SEGMENT**

---

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting - WEQ, REQ, RGQ, WGQ Meeting Materials**  
**August 24-26, 2004**

---

*Schedule of 2004 Meetings*

## North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

---

August 17, 2004

**TO:** NAESB Executive Committee Members  
**FROM:** Rae McQuade, NAESB Executive Director  
**RE:** Meeting Schedule

---

Dear Executive Committee Members,

Below is the 2004 meeting schedule for Executive Committee meetings updated with recent entries. All meetings will be accessible by phone, and meeting materials for each meeting will include a ballot for notational voting on any items that are not decided by simple majority. All Executive Committee meetings will be transcribed.

<b>Date</b>	<b>Quadrant</b>	<b>Location</b>
February 24-26	WEQ Retail WGQ	Houston
May 4-6	WEQ Retail WGQ	Palm Beach, Florida
August 24-26	WEQ Retail WGQ	Colorado Springs El Paso Western
September 16	WGQ	Austin
November 16-18	WEQ Retail WGQ	Washington, D.C.
November 30	WEQ	Tampa

Best Regards,

*Rae*

Rae McQuade  
NAESB Executive Director & COO

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting - WEQ, REQ, RGQ, WGQ Meeting Materials**  
**August 24-26, 2004**

---

*TAB 2*

*Agendas*



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)  
Home Page: [www.naesb.org](http://www.naesb.org)

---

August 2, 2004

**TO:** NAESB Executive Committee and Interested Industry Participants  
**FROM:** Rae McQuade, NAESB Executive Director  
**RE:** Executive Committee Meeting Agendas

---

**NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETINGS**  
**Hosted by El Paso Western Pipelines – Colorado Springs, Colorado**  
**August 24-26, 2004**

As announced at prior Executive Committee meetings, meeting announcements and in other communications, the Executive Committee (EC) will meet in Colorado Springs, Colorado hosted by El Paso Western Pipelines on August 24-26. Below are the meeting arrangements:

**Where:** Cheyenne Mountain Resort  
3225 Broadmoor Valley Road.  
Colorado Springs, Colorado 80906  
Phone: 719-538-4000

**Contact:** Veronica Thomason  
713-356-0060 (main number)

**WHEN:** Tuesday, August 24, 2004 -- 10:00 a.m. to 4:00 p.m. MT – Wholesale Electric Quadrant  
Wednesday, August 25, 2004 -- 10:00 a.m. to 4:00 p.m. MT – RGQ/REQ EC Joint Session  
Thursday, August 26, 2004 -- 9:00 a.m. to 3:00 p.m. MT – Wholesale Gas Quadrant

Meeting arrangements are posted on the NAESB web site ([http://www.naesb.org/pdf/ec082404ma\\_revised.pdf](http://www.naesb.org/pdf/ec082404ma_revised.pdf)). If you intend to attend the EC meetings, please RSVP to the NAESB office ([naesb@naesb.org](mailto:naesb@naesb.org)) by August 15, 2004.

If you plan to participate by conference call, please contact the NAESB Office (713-356-0060 or [naesb@naesb.org](mailto:naesb@naesb.org)) to obtain the calling number and pass code. Consistent with the conference calling policy, a \$50 per line charge will apply, unless: you are a government employee, trade association staff, consumer advocate, or your organization has already paid the flat fee for 2004. The meeting is open to any interested party.

The materials for the meeting will be emailed to the participants and posted on the web site shortly. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time can be allotted to other agenda items at the discretion of the chair.

Please feel free to call the NAESB office should you have any questions or comments.

Best Regards,  
*Rae*

cc: Rae McQuade, Executive Director



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)  
Home Page: [www.naesb.org](http://www.naesb.org)

---

### **NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING** **Hosted by El Paso Western Pipelines – Colorado Springs, Colorado**

**Tuesday, August 24, 2004 – 10:00 am to 4:00 pm MT**

#### **WHOLESALE ELECTRIC QUADRANT (WEQ)**

#### **DRAFT AGENDA**

- 10:00 a.m.
1. Welcome
    - Antitrust Guidelines
    - Welcome to members and attendees
    - Introduction and Roll Call
  2. Wholesale Electric Quadrant Draft Agenda & Draft Minutes
    - Adoption of WEQ Agenda
    - Adoption of Draft Minutes
  3. Subcommittee Updates and Plan Updates
    - Triage Subcommittee
    - Business Practices Subcommittee (BPS)
      - Inadvertent Interchange Payback Task Force (IIPTF)
    - Electronic Scheduling (ESS) and Information Technology (ITS) Subcommittees
      - Coordinate Interchange Business Practices Task Force (CIBP)
      - OASIS Baseline Standard ratified on April 8, 2004
      - OASIS IA Task Force
      - OASIS II Task Force
    - Glossary Subcommittee
    - Standards Review Subcommittee (SRS)
    - Seams Subcommittee
    - Gas Electric Coordination Task Force (GECTF)
    - Proposed Changes to the 2004 Annual Plan
  4. Level 0 Standards Development Progress Report and Review of Recent JIC Meetings
  5. Standards Numbering
  6. Codes – DUNS Number Usage Discussion
  7. New Business
    - Procedures for Elections for 2005
- 4:00 p.m.
8. Adjourn

*Attire – Business Casual*



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)  
Home Page: [www.naesb.org](http://www.naesb.org)

---

### **NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING** **Hosted by El Paso Western Pipelines – Colorado Springs, Colorado**

**Wednesday, August 25, 2004 – 10:00 am to 4:00 pm MT**

#### **Joint Session of Retail Gas and Electric Quadrants**

#### **DRAFT AGENDA**

- 10:00 am
1. Welcome
    - Antitrust guidelines
    - Welcome to members and attendees
    - Introduction and roll call
  2. Joint Retail Electric Quadrant & Retail Gas Quadrant Draft Agenda & Draft Minutes
    - Adoption of Joint Agenda
    - Adoption of Draft Minutes
  3. Subcommittee reports
    - Triage Subcommittee
    - Customer Processes Subcommittee (CPS)
    - Supplier Utility Interface Subcommittee (SUIS)
    - Technical Electronic Interchange Subcommittee (TEIS)
    - Glossary Subcommittee
    - Gas-Electric Coordination Task Force (GECTF)
    - Proposed Changes to the 2004 Annual Plan and discussion of next year's efforts
  4. WGQ Gas Quality Reporting Update
  5. Market Participants Interaction MBPs and Non Disclosure Agreement MBP-Discussion & Vote
  6. Codes – DUNS Number Usage Discussion
  7. Massachusetts EBT Group's proposed recommendation unsupportive of GISB/NAESB EDM for in state de-regulation transactions
  8. REQ Procedures Proposed Amendments – Discussion, Drafting of Resolution, Vote to send Resolution out for Retail Electric Quadrant Membership Comment
  9. New Business
    - Procedures for Elections for 2005
- 4:00 pm
10. Adjourn

*Attire – Business Casual*



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)

Home Page: [www.naesb.org](http://www.naesb.org)

---

### **NORTH AMERICAN ENERGY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING** **Hosted by El Paso Western Pipelines – Colorado Springs, Colorado**

**Thursday, August 26, 2004 – 9:00 am to 3:00 pm MT**

#### **WHOLESALE GAS QUADRANT (WGQ)**

#### **DRAFT AGENDA**

- |         |   |
|---------|---|
| 9:00 am | 1. Welcome <ul style="list-style-type: none"><li>• Antitrust guidelines</li><li>• Welcome to members and attendees</li><li>• Introduction and roll call</li></ul>   |
|         | 2. Wholesale Gas Quadrant Draft Agenda & Draft Minutes <ul style="list-style-type: none"><li>• Adoption of WGQ agenda</li><li>• Adoption of draft minutes</li></ul>   |
|         | 3. Subcommittee and Task Force Updates and Review of 2004 Annual Plan <ul style="list-style-type: none"><li>• Triage Subcommittee</li><li>• Business Practices Subcommittee</li><li>• Contracts Subcommittee</li><li>• Electronic Delivery Mechanisms (EDM) Subcommittee</li><li>• Information Requirements Subcommittee</li><li>• Technical and ANSI X12 Subcommittee</li><li>• Interpretations Subcommittee</li><li>• Gas and Electric Coordination Task Force (GECTF)</li><li>• Proposed Changes to the 2004 Annual Plan</li></ul> |
|         | 4. Producer Imbalance Statement (R96056) Proposed Standards – Discussion & Vote   |
|         | 5. Minor Correction(s) Discussion and Vote  |
|         | 6. Common Codes – DUNS Number Usage Discussion  |
|         | 7. New Business <ul style="list-style-type: none"><li>• Procedures for Elections for 2005</li></ul>   |
| 3:00 pm | 8. Adjourn  |

*Attire – Business Casual*

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting – WEQ, REQ, RGQ, WGQ Meeting Materials**  
**August 24-26, 2004**

---

***TAB 3***

***Minutes – May 4-6, 2004***



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)

Home Page: [www.naesb.org](http://www.naesb.org)

---

**TO:** NAESB Wholesale Electric Quadrant Executive Committee and Interested Industry Participants  
**FROM:** Todd Oncken, NAESB Deputy Director  
**RE:** Wholesale Electric Quadrant Executive Committee Meeting – May 4, 2004  
**DATE:** May 16, 2004

---

**NORTH AMERICAN ENERGY STANDARDS BOARD  
WHOLESALE ELECTRIC QUADRANT EXECUTIVE COMMITTEE MEETING  
Hosted by Florida Power & Light – Juno Beach, Florida  
Tuesday, May 4, 2004 – 10:00 am to 4:00 pm Eastern  
DRAFT MINUTES**

### 1. Welcome

Mr. Oberski called the meeting to order and thanked Florida Power & Light for hosting. Mr. Oncken gave the antitrust advice and called the roll of Executive Committee members. Quorum was established.

### 2. Wholesale Electric Quadrant Draft Agenda & Draft Minutes

Mr. Oberski reviewed the draft agenda. No changes were offered and the agenda was adopted by consent.

The February 24, 2004 Wholesale Electric Quadrant (WEQ) Executive Committee minutes were reviewed. Mr. Cobb moved, seconded by Mr. Gallagher, to adopt the draft minutes without modifications. The motion passed unanimously.

### 3. Subcommittee Updates

The 2004 WEQ Annual Plan was reviewed. Mr. Oberski noted that action has begun on all 2004 WEQ Annual Plan items. There was significant discussion on the potential addition of a specific item for complementary standards to NERC Version 0 standards. It was decided that the topic was sufficiently addressed through existing Annual Plan Item 1.

Business Practices Subcommittee (BPS): Mr. Oberski announced the first WEQ Business Practices Subcommittee (BPS) meeting on May 11 in Houston, TX at the NAESB Offices. Mr. Oberski stated that NERC's transition team has accelerated efforts for NERC Standards Version 0 and will transition the reliability aspects of the current NERC Operating Policies and Planning Standards into the Version 0 standards. As part of that process, it was noted that the BPS would work closely with the NERC team and transition the commercial aspects of the current NERC Operating Policies and Planning Standards into NAESB Version 0 standards. The timeframe for the conclusion of the NERC transition is February 2005. Mr. Dison and Mr. Cox will co-chair the BPS. Mr. Desselle highlighted the importance of the transition and encouraged participation in the process.

Inadvertent Interchange Payback Task Force (IIPTF): Mr. Cox reported on the IIPTF. His report referenced the standards request, provided historical information on meeting frequency, and included potential solutions considered by the task force. The report and attachments is located under Tab 8. Mr. Cox stated the current proposal would include a bandwidth where inadvertent interchange would be settled through payback in kind inside the bandwidth and by financial settlement outside the bandwidth.



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)

Home Page: [www.naesb.org](http://www.naesb.org)

---

Mr. Cox stated the task force has a goal of completing its recommendation in September 2004. To meet that goal, the IIPTF has scheduled six meetings and will supplement those meetings with conference calls, as appropriate. During discussion on the concept of bandwidth, it was noted that inclusion of a bandwidth in the standard was a compromise between the current system of payback in kind and full financial settlement. Mr. Blohm offered comments on the topic of bandwidth which demonstrated inclusion of a bandwidth was not the unanimous opinion of IIPTF participants. Additionally, he suggested there could be Sawbaynes-Oxley concerns with payback in kind. Additionally, it was noted that regional differences would be acknowledged in the final standard.

Executive Committee members discussed whether the IIPTF was heading in an appropriate direction. There was general consensus that the approach was appropriate. Since Sawbaynes-Oxley is in the forefront for all organizations, Mr. Dison encouraged the IIPTF to discuss whether the current path runs counter to the legislation. Additionally, Mr. Lohrman stated both NERC and NAESB needed to be clear in the data that would be exchanged.

The IIPTF was instructed to provide a similar update at the August Executive Committee meeting.

Information Technology Subcommittee (ITS): Mr. Johnson reported on the Information Technology Subcommittee (ITS). He stated the ITS and Electronic Scheduling Subcommittee (ESS) are working on common issues. As such, he said the ITS and ESS would be meeting jointly. Mr. Johnson stated that EMARC and PKI implementations were discussed at the April ITS meeting. He said the ITS agreed that the first step to implementation of PKI would be to implement SSL encryption. It was noted that EMARC Version 4 did not pass a vote of the NERC PKI standing committee, possibly do to implementation concerns. Mr. Johnson said a task item for the WEQ was to identify tools and implementations that might need additional security.

Electronic Scheduling Subcommittee (ESS): Mr. Dison reported on the ESS. Mr. Dison's report included the Coordinate Interchange Business Practices Task Force, OASIS 1A Task Force and OASIS II Task Force. Mr. Dison stated the OASIS Baseline Standards (Recommendation R04005) were ratified effective April 8, 2004.

*Coordinate Interchange Business Practices Task Force (CIBP)* – Mr. Dison reported the CIBP and ESS have reviewed the public comments submitted on Recommendation R03013 and drafted responsive comments. Please see discussion below.

*OASIS 1A Task Force* – Mr. Dison reported the OASIS 1A Task Force is working on the redirect and reassignment aspects of Request R04006 – OASIS 1A Enhancements. He anticipated the Executive Committee would be asked to act on the recommendations at either the August or October meeting. Additionally, he said the task force was working on Request R04011 – FERC Generation Interconnection Order.

*OASIS II Task Force* – Mr. Dison referenced the OASIS Action Plan presentation given at the last Executive Committee meeting and stated that both the ESS and ITS OASIS II Task Forces are moving forward according to that plan. Accordingly, he said the ITS task force is evaluating foundational technologies. Further, Mr. Dison stated the ESS OASIS II Scoping Task Force, led by Mr. Rodriguez and Mr. Singh, has completed the first draft of the OASIS Scope and OASIS Vision, and both documents are out for comment until May 13. Mr. Dison emphasized the importance of both documents since they will determine the parameters for future standards development, and encouraged any interested industry participants to file comments on the documents. Mr. Dison said the joint OASIS Implementation Task Force would likely be established at the May joint ESS/ITS meeting. Mr. Oberski noted that both the OASIS 1A and



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)

Home Page: [www.naesb.org](http://www.naesb.org)

---

OASIS II task forces have email exploders that are open to any interested participant. Mr. Dison added that the ESS and ITS are finalizing exploder usage principles which will be posted on the website.

Glossary Subcommittee: Mr. Reed reported on the Glossary Subcommittee. He stated the subcommittee is nearing completion of the draft glossary and thanked participants for submitting resources to be included in the draft. Mr. Reed outlined the next steps, as follows: 1. post the draft glossary for Executive Committee comments (15 days); 2) post the draft for industry comment (30 days); 3) further actions would be determined by the responsive comments. Additionally, Mr. Reed noted the current draft is a word document, but the subcommittee would investigate transitioning into a simple database for maintenance purposes. Mr. Reed reminded the other subcommittee chairs that any definitions developed in their standards drafting efforts should be forwarded for inclusion in the glossary. The Executive Committee discussed the Glossary's status as an industry resource and not a standard. Ms. Monteith, co-chair of the subcommittee, stated the value of the Glossary is a reference to review the variations of current definitions generally in use. It is anticipated that maintenance of the Glossary would be an ongoing effort.

Standards Review Subcommittee (SRS): Mr. Yeung reported on the Standards Review Subcommittee. The focus of the report was a scope document the SRS had completed for Operate Within Interconnection Limits Business Practices, a potential companion standard to NERC's Standard 200. Mr. Yeung fully discussed the issue and process the SRS went through to develop the scoping document. He stated a national congestion management standard for Reliability Authorities to use across the country could provide certainty, consistency and transparency. Mr. Yeung noted that the NERC Markets Committee agreed there should be a standardized business practice for congestion management, but there was no opinion on how broadly a business practice should be applied. Mr. Lohrman clarified that the NERC MC found that a business practice should at a minimum apply interconnection wide.

The content of the scoping document was discussed, especially the focus of a potential standard. There was not strong consensus on whether the business practice should apply to both centralized and non-centralized markets, whether it should focus on seams between markets, or whether it should apply between a centralized market and non-centralized market. Some members felt congestion management within centralized markets should not be addressed.

The SRS was directed to develop specific questions regarding the focus of the potential standard and post the questions and scoping document for 30 days of industry comment. The SRS will consider the content of the comments and finalize the scoping document prior to the August Executive Committee meeting. It is anticipated that the Executive Committee will review the scoping document and assign it to a drafting committee during its August meeting.

### Seams Subcommittee:

Mr. Cobb reported on the Seams Subcommittee. He stated the subcommittee has initiated a prioritization of 'NAESB' and 'Multiple' seams issues. The following priorities were developed:

*Priority 1* – NAESB should begin developing the standard in 2004 (20 issues across 4 topics including transmission services, transmission market standard definitions and priorities; transaction scheduling; energy market standard definitions; and congestion management.)

*Priority 2* – NAESB should begin developing the standard in 2005 (5 issues)

*Priority 3* – There are no current plans for NAESB standards development (12 issues)



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)

Home Page: [www.naesb.org](http://www.naesb.org)

---

Mr. Cobb stated the subcommittee anticipates standards requests will be drafted for the Priority 1 issues by the end of 2004. It was noted that since the Seams Subcommittee is a scoping group, it would develop the standards requests and follow them through the Joint Interface Committee (JIC) process. Mr. Oberski stated that after the JIC process was completed, the Executive Committee would address standards drafting priority.

Gas Electric Coordination Task Force (GECTF): Ms. Westerfield reported on the GECTF. She reviewed the documents available under Tab 5 of the meeting materials, including the categorized GECTF Discussion Points List. She stated the task force will continue to flesh out the discussion points list and determining which categories lend themselves to standards development. Additionally, she said the task force is reviewing the NERC GEITF report for common issues, but said due to the respective scopes and focuses of the groups, the likelihood of significant overlap was small. Ms. Westerfield noted the most controversial aspect of the GEITF report was the recommendation that the regional reliability assessments include a review of fuel delivery infrastructure.

Ms. Kiselewich, a co-chair of the GECTF, emphasized the importance of participation in the GECTF, since a vote on which items of the GECTF Discussion Points List lend themselves to possible standards development or a final GECTF report could occur as early as the May meeting. Mr. Oberski echoed her statements and cautioned that the results of the task force would impact the WEQ. As an example, he referenced the potential for Wholesale Gas Quadrant interests to request the development of a standard electric day, a concept the WEQ worked on in 2003. Mr. Reed and Mr. Johnson also encouraged participation.

Mr. Johnson noted that GECTF participants have struggled to define the core problem to be solved. Mr. Desselle explained that the standards request was submitted by an organization that desired more flexibility of gas supply during the day. It was noted that flexibility of supply was not a universal problem, but a standard addressing flexibility would assist those organizations currently having difficulties. Ms. Westerfield added that the regulatory community views the coordination effort as a proactive way to resolve conflicts in the two industries and lessen the need for after-the-fact crisis management when the industries collide.

The next GECTF meeting is scheduled for May 18-19, 2004 in Stamford, CT.

#### **4. Coordinate Interchange Business Practices – Discussion & Vote**

Mr. Dison presented Recommendation R03013 – Coordinate Interchange Business Practices (CIBP). Mr. Dison reviewed the procedural history of the request and recommendation. Mr. Dison explained the CIBP standard is a complement to NERC's Coordinate Interchange Standard and is consistent with current NERC Operating Policy 3. Mr. Dison generally reviewed the industry comments submitted on the standard, noting that the comments addressed clarifications or corrections, impacts on organized markets such as RTOs, the responsible party for disbursement of information, and timing of when a Reliability Authority assessment period begins.

Mr. Dison introduced the ESS's comments, which propose an alternative recommendation to replace the original recommendation. Mr. Dison stated the ESS's position that the revised recommendation addresses the comments, except for those supplemental comments of Entergy and Southern Company submitted after the comments were written. Mr. Dison reviewed the major changes to the recommendation. He highlighted changes to section 2.0 and the addition of a new function – market assembly. Mr. Dison noted that the market assembly function could be completed by any entity, including a tag writer or market operator.



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)

Home Page: [www.naesb.org](http://www.naesb.org)

---

Mr. Dison reviewed the process the ESS used in evaluating the comments. He stated the CIBP task force addressed clarifying issues or slight wording changes but referred the bigger issues to the ESS where they were discussed at length. All changes were captured in minutes and/or redlined documents. The ESS did not individually respond to every comment. It was noted that all commenters, except LADWP, received verbal feedback on their comments through participation in the ESS meetings where the comments were discussed.

Mr. Dison stated Entergy's supplemental comments highlight a disconnect between the NAESB and NERC CI standards regarding the timing of the Interchange Authority's (IA) request to verify approvals. Mr. Dison said to address that concern, the NERC CI standards drafting team will modify its standard to read as follows: '...upon receipt, the IA shall verify that all approvals ...' Mr. Dison said the drafting team felt this modification would require an immediate turnaround concurrent with the submission of the request. Mr. Dison concurred the change should close the timing gap. To further address timing concerns expressed by Entergy, Mr. Dison proposed the following addition to the revised recommendation:

RFI 6.1: The initiation of the assessment period shall begin at the time the Approval Entities receive a copy of the RFI from the Requesting PSE.

Even with the addition and explanation of pending NERC CI drafting team actions described above, Mr. Hartwell expressed concern that there were still outstanding timing and process, including the role and duties of the IA. Further, he said the interaction between the IA and the market assembler function has not been defined.

Mr. Gallagher moved, seconded by Mr. Berwager, to adopt the revised recommendation with the addition of new RFI 6.1, noted above, and the renumbering of existing RFI 6.1 and 6.2. After limited discussion, the motion passed unanimously.

### **5. Membership Structure**

Mr. Oberski reminded participants that discussion of the WEQ membership structure began during the April WEQ leadership call. Mr. Desselle discussed several proposals to modify the WEQ membership structure to give ISOs, RTOs, RROs, and other organizations the opportunity to fully participate in the WEQ Executive Committee and Board of Directors. Mr. Desselle stated that because of the sub-segment structure, those organizations cannot currently hold Board or EC seats. Mr. Desselle noted that several proposals had been discussed and outlined the remaining proposals being considered, as follows:

Proposal 1: Create an 'At Large' sub-segment for each segment that would be available to ISOs, RTOs, RROs, and other organizations and expand the number of Board and EC positions to seven in each segment. Eligible participants in this sub-segment would participate in segment business activities but would not be included in the other sub-segment definitions.

Proposal 2: Create an 'At Large' segment for ISOs, RTOs, RROs, and other organizations. Eligible participants in this segment would not meet membership requirements for the other segments but would participate in the Wholesale Electric market.

Proposal 2, Variation 1: Allocate seats within the 'At Large' segment. Mr. Lawson proposed the following allocation: two seats to the ISO, two seats to the RROs, and two seats to the service providers.

The Executive Committee discussed the proposals at length. It was noted that neither proposal would impact the composition of the JIC. Several members and observers did not support reorganizing the membership structure and maintaining the composition of the JIC. Mr. Cobb suggested that ISO participation should not be limited to IRC members. The Executive



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)

Home Page: [www.naesb.org](http://www.naesb.org)

---

Committee took a strawvote on the proposals, where 7 members were in favor of Proposal 1 and 12 members were in favor of Proposal 2, Variation 1.

### **6. New Business**

Future Meetings:

NAESB Board of Directors Meeting - June 9-10 in San Antonio, TX

NERC Markets Committee (MC) Meeting – July 20-21 in Vancouver

WEQ Executive Committee Meeting - August 24 in Colorado Springs, CO

### **7. Adjourn**

The meeting adjourned at 3:55 p.m. Eastern.



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)

Home Page: [www.naesb.org](http://www.naesb.org)

### 8. Executive Committee Attendance & Voting Records

End User Segment		Attendance	Vote 1
John Hughes	Director Technical Affairs, Electricity Consumers Resource Council (ELCON)	In Person	Y
V A C A N C Y	V A C A N C Y		
Steve Sayuk	Manager Americas Supply, Power & Gas Services Group, ExxonMobil Power & Gas Services, Inc.	In Person	Y
Randy Corbin	Assistant Director Analytical Services, Ohio Consumers' Counsel	Phone	
Paul Jett	Manager of Electric System Operation Customer Choice Transition, Cinergy Services Inc.	Absent	
Lou Ann Westerfield	Policy Strategist, Idaho Public Utilities Commission, rep. National Association of Regulatory Utility Commissioners	Phone	Y
Distribution/LSE Segment			
Thomas Ringenbach	Manager Business Standards, American Electric Power Service Corporation	Phone	Y
Sherri Monteith, alt. for J. Leonard	Sr. Policy Analyst, American Electric Power	In Person	Y
Jack Leonard	Director, Transmission Management, Exelon PECO Energy	Phone	
Patrick W. Frazier	Vice President of Energy Operations, American Municipal Power Ohio Inc.	Absent	
Daniel E. Cooper	Engineering Manager, Michigan Public Power Agency	Phone	Y
Syd Berwager	Industry Restructuring Project Manager, Bonneville Power Administration/Power Business Line	In Person	Y
Jansen Pollock	Manager of Regulatory Affairs, Constellation NewEnergy	Absent	
Generation Segment			
Bob Goss	Deputy Assistant Administrator of Power Resources, Southeastern Power Administration	Absent	
Louis Oberski	Transmission Manager, Dominion Energy Marketing Inc.	In Person	A
Tony Reed	Project Manager, Southern Company Generation and Energy Marketing	In Person	Y
Barry Green	Manager US Regulatory Affairs, Ontario Power Generation	In Person	Y
V A C A N C Y	V A C A N C Y		
William J. Gallagher	General Manager of Vermont Public Power Supply Authority	In Person	Y
Marketer/Broker Segment			
Jim Ingraham	Tennessee Valley Authority	In Person	Y
Joel Dison	Project Manager, Southern Company Generation and Energy Marketing	In Person	Y
Clay A. Norris	Division Director, Planning, North Carolina Municipal Power Agency #1	Phone	Y
Suzanne Calcagno	Associate Director – Regulatory Compliance, UBS	Absent	



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)

Home Page: [www.naesb.org](http://www.naesb.org)

	Energy LLC		
Alan Johnson	Senior Policy Analyst, Mirant	In Person	Y
Mark Tallman	Managing Director, Commercial & Trading, PacifiCorp	In Person	Y

### Transmission Segment

Steven C. Cobb	Manager Transmission Services, Salt River Project	In Person	Y
Jim Hicks, alt. for D. Gerrard.	PacifiCorp	Phone	Y
Dean Ulch, alt. for J. Lucas	Principal Engineer, Southern Company Services, Inc.	In Person	Y
Mary Ellen Paravalos	Manager ITC Development, National Grid USA	Phone	Y
Dan Klempel	Director Transmission Regulatory Compliance, Basin Electric Power Cooperative	In Person	Y
Julie Voeck	Manager Strategic Policy and Planning, American Transmission Company	Phone	

### 9. Other Attendees

Name	Organization	Comments
Robert Blohm	Consulting Economist	Phone
Ken Brown	PSEG	Phone
Brent Caldwell	Tampa Electric	In Person
Roman Carter	Southern Company	Phone
Phil Cox	American Electric Power	In Person
Michael Desselle	American Electric Power	In Person
Andrew Dotterweich	Consumers Energy	Phone
Duane Farmer	PNM	In Person
Dona Gussow	Florida Power & Light	In Person
Jim Hartwell	Northeast Power Coordinating Council	In Person
William Heinrich	New York Public Service	Phone
Nick Henery	SMUD	In Person
Dede Kirby	NAESB	Phone
Ruth Kiselewich	BGE	In Person
Barry Lawson	NRECA	In Person
Bill Lohrman	NERC	In Person
Meghan McMillan	NAESB	In Person
Rae McQuade	NAESB	In Person
Todd Oncken	NAESB	In Person
John Power	MISO	In Person
Woody Saylor	Calpine	In Person
Ed Tammy	Florida Power & Light	In Person
Veronica Thomason	NAESB	In Person
Charles Yeung	not provided	Phone
Kathy York	Tennessee Valley Authority	In Person



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@naesb.org  
Home Page: www.naesb.org

---

**TO:** NAESB Retail Electric Quadrant and Retail Gas Quadrant Executive Committee,  
Posting for Interested Industry Participants

**FROM:** Meghan McMillan, NAESB Staff

**RE:** Draft Minutes from the NAESB Retail Electric Quadrant and Retail Gas Quadrant  
Executive Committee Meeting – May 5, 2004

**DATE:** May 17, 2004

---

**Retail Electric Quadrant and Retail Gas Quadrant  
Executive Committee Meeting  
May 5, 2004  
Draft Minutes**

### 1. Welcome

Ms. Kiselewich opened the meeting and welcomed participants. Mr. Cargas gave the antitrust advice. Ms. Kiselewich noted the RGQ EC chairs were unable to attend the meeting and Mr. Novak requested that Mr. Zavodnick serve as chair pro-tem. Ms. Kiselewich moved, seconded by Ms. McCain that Mr. Zavodnick serve as chair pro-tem. The motion passed absent objection. Ms. McMillan called roll. It was noted that quorum was not established, and notational ballots will need to be sent out for all votes. [Subsequent to the roll call, quorum was achieved but notational ballots will still be necessary to reach the 67% required by procedure.]

### 2. Joint Retail Electric Quadrant & Retail Gas Quadrant Draft Agenda & Draft Minutes

Ms. Kiselewich suggested several additions to the agenda: Glossary Subcommittee update, discussion of annual plan updates, the GECTF meeting, and an update on WEQ activities focusing on BPS. Ms. Camp requested the addition of a discussion of EC chair term length. Mr. Moran moved, seconded by Mr. Newbold to adopt the agenda as modified. The agenda was adopted as modified absent objection.

Ms. McCain moved, seconded by Mr. Coyle to adopt the February 25, 2004 RGQ EC draft minutes as written. The minutes were adopted as written absent objection.

Changes were made to the February 25, 2004 REQ/RGQ EC minutes. Ms. McCain moved, seconded by Mr. Newbold to adopt the February 25, 2004 REQ/RGQ EC draft minutes as modified. The minutes were adopted as modified absent objection.

### 3. Subcommittee Reports

#### CPS

Mr. Alston stated the CPS is in the process of developing sample paper transactions and data dictionaries for Billing and Payments. The TEIS has been very cooperative in helping the CPS with this effort. He noted the CPS is behind schedule and it is possible but not likely that the subcommittee will finish in the second quarter of this year. Ms. Kiselewich stated she believes the retail subcommittees are making significant progress and should not be discouraged by having to change dates on the annual plans. It was noted that the Billing and Payments Model Business Practices were ratified on March 1, 2004.

Proposed annual plan changes were as follows: the second quarter due dates should be changed to third quarter, and all other items on the annual plan should slip back one quarter.



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)  
Home Page: [www.naesb.org](http://www.naesb.org)

### SUIS

Mr. Newbold noted the SUIS has finished the creditworthiness item. It was noted that in January the SUIS approved the Introduction and Executive Summary and in March the flow charts were approved to be presented as part of the model business practices. Ms. Kiselewich referred EC participants to these documents in the EC book. Mr. Newbold stated the SUIS decided to include the Non-Disclosure agreement outline as part of the Market Participant Interactions model business practices. This outline has been approved by the SUIS. The SUIS is currently working on drafting the Market Participant Interactions model business practices, and the goal is to complete the final changes to this document during the meeting tomorrow and Friday and be ready to vote on the final document. Additionally, the SUIS is drafting an outline for a Distribution Company Supplier Service Agreement, which is based on the UBP Master Service Agreement. Meetings have been scheduled for the SUIS in June and July.

Proposed annual plan changes are as follows: all SUIS items should slip back one quarter.

### TEIS

Mr. Behr noted that the TEIS has published a draft document for Annual Plan item 14: Electronic Transport and this document is up for EC approval today. The TEIS is working with the CPS on annual plan item 13: Technical Electronic Implementation Standards – Billing & Payments. Ms. McCain suggested moving the subcommittee process item to the maintenance section of the annual plan. Mr. Buccigross suggested that instead this document should be maintained as a working document in order to avoid having to go through the approval process every time a change is made. Mr. Behr agreed that maintaining the subcommittee process document as a working document would be the most appropriate action.

Proposed REQ annual plan changes are as follows: item 15: Quadrant EDM and item 13: Technical Electronic Implementation Standards – Billing and Payment should slip back to 3<sup>rd</sup> quarter and the remaining items should be listed with 2005 completion dates.

It was noted that these changes were made using the 2004 REQ Annual Plan and that the appropriate coordinating changes would also be made to the 2004 RGQ Annual Plan.

### GECTF

Ms. Kiselewich noted the status report was completed and approved by the EC and the Board Managing committee and was sent to FERC on April 16, 2004. During the discussion at the GECTF meeting yesterday, Ms. Westerfield stated that from a regulatory perspective, this effort is very important in order to lighten the load of regulatory authorities who currently must participate in crisis management when the two industries collide. The GECTF has identified a list of categories which may lend themselves to standards development and these will be identified in the final report. The next GECTF meeting is scheduled for May 18-19, 2004 in Stamford, CT, and there will be a vote on the categorized list. Ms. Kiselewich noted the GECTF should be able to finalize the report in the next two meetings.

### Glossary Subcommittee

Mr. Sytsma noted the Glossary Subcommittee has scheduled a meeting for next week to discuss any further definitions that need to be addressed. Ms. Alexander asked whether the Glossary Subcommittee has discussed adopting definitions in the TEIS Internet Electronic Transport (IET) document. Mr. Sytsma noted the subcommittee has not discussed this topic but that it will need to be addressed. Ms. Kiselewich noted it might be easier to use existing terms to prevent confusion.



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)  
Home Page: [www.naesb.org](http://www.naesb.org)

Mr. Sytsma suggested it would be helpful if a representative from the TEIS participated in the process of defining these terms. Mr. Jerrett volunteered to provide the Glossary Subcommittee with terms that are used in the IET document.

### Annual Plan Approval

RGQ Approval: Ms. McCain moved, seconded by Mr. Coyle to adopt the revised RGQ annual plan. The motion passed absent objection.

REQ Approval: Mr. Newbold moved, seconded by Ms. Alexander to adopt the revised REQ annual plan. The motion passed absent objection.

### **4. Introduction and Executive Summary Tabs to Creditworthiness MBPs – Discussion & Vote**

Mr. Newbold stated the only comments received on this recommendation were from Phil Precht with Baltimore Gas & Electric. The consensus was to make the modifications suggested by Mr. Precht.

REQ Vote: Mr. Minneman moved, seconded by Mr. Newbold to adopt the Model Business Practices with the modifications suggested by Mr. Precht. Participants voted unanimously in favor of the motion. The recommendation will be sent out for a notational vote.

RGQ Vote: Mr. Zavodnick moved, seconded by Ms. McCain to adopt the Model Business Practices with the modifications suggested by Mr. Precht. Participants voted unanimously in favor of the motion. The recommendation will be sent out for a notational vote.

### **5. Supplier Billing and Payments Definitions**

After a brief discussion it was decided not to make Mr. Precht's suggested change to the definitions. Ms. Alexander suggested the recommendation be modified to note that it is supplied by the CPS.

REQ Vote: Mr. Minneman moved, seconded by Mr. Newbold to adopt the definitions for Market Participant and Registration Agent as submitted by the CPS subcommittee and that these definitions be inserted in REQ Billing and Payment Model Business Practices. It was noted that participants voted unanimously in favor of the motion and that notational ballots would be distributed.

RGQ Vote: Mr. Behr moved, seconded by Mr. Coyle to adopt the definitions for Market Participant and Registration Agent as submitted by the CPS subcommittee and that these definitions be inserted in REQ Billing and Payment Model Business Practices. It was noted that participants voted unanimously in favor of the motion and that notational ballots would be distributed.

### **6. Creditworthiness Process Flow Diagrams – Discussion & Vote**

Ms. Alexander suggested a change to the Reconsideration of Determination of Initial Credit Limit – Challenge Process Flow diagram. After a brief discussion, it was decided to make this change. The change is reflected in the attachment to these minutes.

REQ Vote: Mr. Newbold moved, seconded by Mr. Moran to accept the creditworthiness process flow diagrams proposed by the SUIS subcommittee as modified. The motion passed unanimously.

RGQ Vote: Ms. McCain moved, seconded by Mr. Zavodnick to accept the creditworthiness process flow diagrams proposed by the SUIS subcommittee as modified. The motion passed unanimously.

### **7. Internet Electronic Transport MBPs – Discussion & Vote**

Mr. Novak stated comments were received from Dominion Resources. The group agreed to include the changes suggested in these comments in the IET document. Ms. Alexander noted there are a



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)  
Home Page: [www.naesb.org](http://www.naesb.org)

lot of terms and definitions in the document that have not been reviewed by the Glossary Subcommittees, and she also voiced concerns about the formatting of the document. Ms. Alexander suggested editing the document to remove the words 'you' and 'your.' Ms. Kiselewich suggested that this modification should be included in the motion to approve this recommendation. Mr. Behr stated the formatting for the IET document was drafted to be consistent with the original EDM document. Mr. Novak suggested the EC should approve the content of the document but the TEIS subcommittees should review the formatting in the future. Mr. Behr stated that it would be difficult to make any formatting changes without specific directions. Mr. Novak noted that specific instructions related to formatting changes could be discussed off-line.

Ms. Alexander proposed changes to the introduction in the IET document, which are included in the attachment to these minutes. Mr. Novak noted that any changes made to the IET document would need to be approved by the WGQ EC as well. Mr. Minneman stated this document needs to be presented to the Glossary Subcommittee to make sure that the terms and definitions in the document are approved through their process. Ms. Alexander noted the term Trading Partner should be defined. Mr. Buccigross stated he believes the WGQ EC will approve this document with the changes made by the retail ECs.

REQ Vote: Mr. Minneman moved, seconded by Mr. Newbold that the REQ EC provisionally accept the IET Model Business Practices as modified during today's discussion based on the WGQ adoption of this same wording. Participants voted unanimously in favor of the motion. It was noted that a notational vote would be required for the approval of this document.

RGQ Vote: Ms. McCain moved, seconded by Mr. Zavodnick that the RGQ EC provisionally accept the IET Model Business Practices as modified during today's discussion based on the WGQ adoption of this same wording. Participants voted unanimously in favor of the motion. It was noted that a notational vote would be required for the approval of this document.

### **7. New Business**

#### Future Meetings

The following meetings have been scheduled:

The NAESB Board of Directors meeting is scheduled for June 10, 2004 in San Antonio, TX.

The next EC meeting for the retail quadrants is scheduled for August 25, 2004 in Colorado Springs, CO.

The next Gas Electric Coordination Task Force meeting is scheduled for May 18-19, 2004 in Stamford, CT.

Ms. Alexander noted the minutes of the last EC meeting reflect a discussion concerning the scheduling of subcommittee meetings, and she asked if there had been any decisions made regarding meeting scheduling. Ms. Kiselewich stated she will be working with Ms. McQuade to develop a schedule of meetings to present to the subcommittee chairs.

#### WEQ Update on BPS

Ms. McQuade stated the WEQ will be drafting business practice to support NERC policy. She strongly urged anyone who is working on blackout activities or has an interest in WEQ standards to become involved in this process. The goal is to have these standards drafted and ratified by February 2005. Mr. Oberski suggested NERC policy experts from interested companies might also



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)  
Home Page: [www.naesb.org](http://www.naesb.org)

want to participate in this process. Mr. Oberski noted the WEQ has made significant progress on its annual plan.

### Proposed Revisions to Notational voting Procedures

Ms. McQuade stated because there was some difficulty establishing quorum on Triage calls, the Parliamentary committee has suggested an alternative to the current Triage procedure which will require no changes to NAESB governance documents. The alternative on the table is to make all EC members Triage members and distribute notational ballots after Triage calls which will allow the EC members who were not on the call an opportunity to vote with the caveat that if no response is received their vote will be considered in favor of the majority. This will allow interested members to participate in calls without requiring the attendance of members who do not have a vested interest in the materials under consideration.

### Prioritization of Uniform Electronic Transaction Development

Ms. Kiselewich stated she discussed with Mr. Novak the possibility of conducting a survey to set priorities for the TEIS and they agreed this would be a good opportunity for the two retail quadrants to work together. Mr. Yagelski asked if the group could discuss the types of questions that should be included on this survey. He stated the survey provided as a work paper for this meeting is just a first draft. Mr. Behr suggested the addition of the following questions: what jurisdictions entities are working in, are they adhering to any kind of jurisdiction standards and are they adhering to any additional standards. It was also suggested that the group might want to ask whether entities are adhering voluntarily or are required to adhere to these standards. Additional suggested questions included: an option to provide a URL to the standards being implemented in order to make our product more legitimate and would you be willing to provide a technical expert to help the TEIS work on their standards. Mr. Novak noted there was also a suggestion from a board member to add a question about what market the entities are serving. Mr. Behr suggested the GPITF might include a question about the approximate account volume that an entity deals with in a particular model.

Mr. Newbold asked to whom the survey would be distributed. Mr. Yagelski stated in the past the surveys have been distributed to everyone within NAESB across quadrants, and noted that the AGA mailing list had also been utilized when the subjects were more gas related. Mr. Newbold suggested the GPITF might change the heading on the survey to make it clear that the document will be distributed to both gas and electric participants. Mr. Minneman stated he does not feel strongly that this survey is necessary, but if the consensus is in favor of conducting the survey the GPITF should go ahead. Mr. Behr noted that in addition to acquiring useful information the survey may stimulate more participation in the TEIS subcommittees. Mr. Zavodnick noted the REQ does not currently have an inventory task force and the REQ should consider establishing one in order to validate the joint distribution of this survey and the possible development of future surveys. Mr. Novak suggested that because this survey is developed to serve a unique purpose he does not believe it will be necessary to form another task force or subcommittee.

Mr. Moran suggested the EC might address the results of the survey in order to provide input on the prioritization to the TEIS. Mr. Behr noted the TEIS would appreciate direction from the EC. Mr. Minneman stated the TEIS should start with X12. Mr. Moran suggested the TEIS might want to reference the WGQ standards regarding Flat Files in order to address this method.

Ms. Kiselewich summarized the discussion as follows. The EC recommends that TEIS go ahead and work on X12. The survey will go out to the retail quadrants. The input will come back to the EC at which point the EC will give the TEIS further guidance. The next action item would be for Mr. Yagelski to refine the survey and the EC will have a conference call to approve it before it goes out.



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)  
Home Page: [www.naesb.org](http://www.naesb.org)

Mr. Buccigross suggested the survey be distributed to the entire NAESB membership. Mr. Yagelski stated he should have the survey ready early next week.

### REQ EC Alternates – Discussion

Ms. Kiselewich stated the process for determining REQ EC alternates is to name alternates when an election is held for EC members, which prevents alternates being named during the year. Ms. McQuade stated the REQ might want to look at implementing the WEQ's policy, which states that anyone on the EC can nominate an individual to be an alternate for their segment. The nominee is placed on the alternates list and if there is no objection after two weeks, that person becomes an official alternate. Mr. Minneman asked what the procedure was if someone objects to an alternate. Ms. McQuade stated if an objection is raised the issue would be opened up for discussion. Mr. Oberski noted the WEQ procedures are written so that it is possible for two members from the same company to sit in a single segment and this is something the REQ should consider when looking at the WEQ's procedures. Mr. Minneman stated he would be concerned with the loophole Mr. Oberski mentioned, but other than that he has no strong preference for the WEQ or WGQ procedure for determining EC alternates.

Ms. Kiselewich and Ms. Camp volunteered to work on some language which would address the concerns noted by Mr. Minneman. This new language will then be presented to the REQ EC for review and approval.

### Webcasting

Mr. Nishida stated the retail quadrants are trying to find ways to encourage more effective participation, and it was suggested that providing a webcasting option to participants might make participation more convenient and economically feasible. He sent out a survey to the participants in CPS and SUI regarding this issue but did not get many responses. He noted that at this point in time there is not enough participation to foster webcasting services hosted by individual participants.

Ms. McQuade noted NAESB has been exploring options that would allow our office to provide webcasting. We are in the process of negotiating a flat rate that will be presented to the Managing Committee and the Board of Directors for approval, which requires us to determine a number of seats that will be available for webcast users. If the numbers turn out as estimated she feels the Managing Committee will approve the decision to offer webcasting services. Ms. McQuade also noted that because of necessary administrative responsibilities, any face-to-face meetings requiring webcasting will be held in Houston, and there will be no additional charges for webcasting.

### Expanded Use of Datasets Used to Implement Retail MBPs

Mr. Novak stated comments were received which indicate concerns that our process is limited to entities engaged in customer choice but is exclusionary for everyone else. It was suggested that the retail quadrants expand the way datasets are used in our Model Business Practices in order to make them more inclusive. Ms. Kiselewich stated the subcommittees should be able to look at expanding the data sets already in existence to address these concerns. She noted this would also stimulate more participation for the retail quadrants and demonstrate the benefits of NAESB setting national standards. It was noted that the primary data sets affected by these types of changes would be EDI Billing and Remittance data sets. Ms. Kiselewich noted these data sets would be made available to utilities, customers, services and potentially suppliers as well. It was noted that before work could begin on these changes a request would need to be submitted.



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@naesb.org  
Home Page: www.naesb.org

### Contract MBP Development

Mr. Novak stated the retail quadrants expect to receive a request to develop a Trading Partner Agreement. He suggested the forming of a contracts subcommittee might be useful to prompt additional participation and possibly to establish a multi-quadrant document. He requested the EC members consider establishing such a committee.

Ms. McCain moved, seconded by Mr. Zavodnick to adjourn the RGQ EC portion of the meeting on May 5, 2004 at 3:13 p.m. Eastern.

### REQ EC Chair Term Limits

Ms. Camp stated she would like to discuss the possibility of changing the current procedures for determining the REQ EC vice chair. Ms. McQuade suggested the REQ modify their procedures to operate like the other quadrants, and that this language could be added with the changes being made to the EC alternates procedures. Mr. Minneman suggested that Ms. Kiselewich and Ms. Camp address this issue while they are addressing the alternate language. Ms. Kiselewich and Ms. Camp agreed to look at these procedures as well.

### **8. Adjourn**

Mr. Minneman moved, seconded by Ms. Alexander to adjourn the REQ EC meeting at 3:21 p.m. Eastern

### **9. Attendees**

<b>Retail Gas Quadrant Executive Committee</b>						
	<b>Title, Organization</b>	<b>Present</b>	<b>V1<sup>i</sup></b>	<b>V2<sup>ii</sup></b>	<b>V3<sup>iii</sup></b>	<b>V4<sup>iv</sup></b>
<b>Distributors Segment</b>						
Nancy Cianflone	Director, Marketing Services Area, KeySpan Energy	Phone				
Mike Coyle	Issues Manager, PSE&G Retail Business Services	In Person	Y	Y	Y	Y
Leslie H. Nishida	Gas Federal Regulatory Supervisor, Wisconsin Public Service Corporation	Phone	Y	Y	Y	Y
Michael Novak	Assistant General Manager, National Fuel Gas Distribution Corporation	In Person	Y	Y	Y	Y
Alt. Ken Yagelski	Department Head of Regulatory Affairs, Washington Gas	Phone	Y	Y		
Steven M. Zavodnick	Senior Engineer Gas Operations, Baltimore Gas and Electric Company	In Person	Y	Y	Y	Y
<b>End Users Segment</b>						
Bruce Hayes	Senior Regulatory Analyst, Ohio Consumers' Counsel	Ballot	Y	Y	Y	Y
Tina Burnett	Chair, Northwest Industrial Gas Users Association	Absent (N <sup>v</sup> )	Y	Y	Y	
V A C A N C Y						
V A C A N C Y						
V A C A N C Y						
V A C A N C Y						



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)  
Home Page: [www.naesb.org](http://www.naesb.org)

### Retail Gas Quadrant Executive Committee

Title, Organization		Present	V1 <sup>i</sup>	V2 <sup>ii</sup>	V3 <sup>iii</sup>	V4 <sup>iv</sup>
<b>Service Providers Segment</b>						
Rod Sipe	President, New Science Partners	Phone	Y	Y	Y	Y
Donald L. Sytsma	Vice President, R.J. Rudden Associates, Inc.	Phone	Y	Y	Y	Y
George M. Behr	Director, Energy Services Group, Inc.	In Person		Y	Y	
V A C A N C Y						
V A C A N C Y						
V A C A N C Y						
<b>Supplier Segment</b>						
Suzanne Calcagno	Associate Director, Regulatory Compliance, UBS Warburg Energy, LLC	Phone (N)	Y	Y	Y	
Barbara A. Fatina	Vice President, Exelon Energy	Absent (N)		Y	Y	
Marcy McCain	Project Manager – Regulatory Affairs, Duke Energy Gas Transmission, LLP	In Person	Y	Y	Y	Y
Richard Zollars	Director, Data and Information, Dominion Retail, Inc.	Absent (N)	Y	Y	Y	
John Dosker	Stand Energy Corporation	Absent (N)	Y	Y	Y	
V A C A N C Y						
V A C A N C Y						

### Retail Electric Quadrant Executive Committee

Title, Organization		Present	V1 <sup>i</sup>	V2 <sup>ii</sup>	V3 <sup>iii</sup>	V4 <sup>iv</sup>
<b>Distribution Segment</b>						
Ruth Kiselewich	Director Special Projects and Supplier Services, Baltimore Gas & Electric Company (MAAC NERC Region)	In Person	Y	Y	Y	Y
Terry Moran	Regulatory Issues Manager, PSEG (MAAC NERC Region)	In Person	Y	Y	Y	Y
William Newbold	Strategy Manager of Electric Choice Implementation Team, Detroit Edison (ECAR NERC Region)	In Person	Y	Y	Y	Y
Jonathan Kubler	Manager of Pricing and Rates, Georgia Power Company	Ballot	Y	Y	Y	Y
<b>End User Segment</b>						
V A C A N C Y						
V A C A N C Y						
Barbara Alexander	Consumer Affairs Consultant, State of Maine Public Advocate	In Person	Y	Y	Y	Y
V A C A N C Y						
<b>Services Segment</b>						
Jim Minneman	Director of Business Services, PPL Solutions LLC	In Person	Y	Y	Y	Y
Dick Brooks	Independent Consultant	Absent				
Rob Connell	Manager of Commercial Systems	Absent				



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@naesb.org  
Home Page: www.naesb.org

### Retail Electric Quadrant Executive Committee

	<b>Title, Organization</b>	<b>Present</b>	<b>V1<sup>i</sup></b>	<b>V2<sup>ii</sup></b>	<b>V3<sup>iii</sup></b>	<b>V4<sup>iv</sup></b>
Mark Jarrett	Applications, Electric Reliability Council of Texas Team Leader – Market Information and Analysis, Market Intelligence, Southern Company	Phone		Y	Y	

### Supplier Segment

Bill Barkas	Manager of Retail State Government Relations, Dominion Retail, Inc.	Phone (N)	Y	Y	Y	
V A C A N C Y						
V A C A N C Y						
V A C A N C Y						

### Administrative:

Rae McQuade -Executive Director  
Jim Cargas -NAESB Staff  
Meghan McMillan -NAESB Staff  
Veronica Thomason -NAESB Staff  
Dede Kirby -NAESB Staff

### Observers to the Meeting:

<b>Name</b>	<b>Company</b>	<b>In Person/Phone</b>
Arnaut, Mariam	American Gas Association	In Person
Buccigross, Jim	Group 8760	In Person
Caldwell, Brent	Peoples Gas System	In Person
Camp, Yvette	Southern Company	Phone
Colombo, Craig	Dominion Resources	In Person
Oberski, Lou	Dominion	In Person
Paulson, Lawrence	Hoffman-Paulson Associates	In Person
Precht, Phil	Baltimore Gas & Electric	Phone
Ray, Judy	Alabama power Company	Phone

<sup>i</sup> The REQ and RGQ Executive Committees voted to approve the Introduction and Executive Summary for the Creditworthiness Model Business Practices.

<sup>ii</sup> The REQ and RGQ Executive Committees voted to approve Supplier Billing and Payments Definitions for insertion into the Supplier Billing and Payments Model Business Practices.

<sup>iii</sup> The REQ and RGQ Executive Committees voted to approve the Credit Process Flow Diagrams for insertion in the Creditworthiness Model Business Practices.

<sup>iv</sup> The REQ and RGQ Executive Committees voted to approve the Internet Electronic Transport document.

<sup>v</sup> N = Notational vote received subsequent to the meeting.



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)  
Home Page: [www.naesb.org](http://www.naesb.org)

---

**TO:** NAESB Wholesale Gas Quadrant Executive Committee, Posting for Interested Industry Participants  
**FROM:** Meghan McMillan, NAESB Staff  
**RE:** Draft Minutes from the NAESB Wholesale Gas Quadrant Executive Committee Meeting – May 6, 2004  
**DATE:** May 17, 2004

---

**Wholesale Gas Quadrant  
Executive Committee Meeting  
May 6, 2004  
Draft Minutes**

### 1. Welcome

Ms. Buccigross opened the meeting and gave the antitrust advice. Ms. McMillan called roll and Quorum was established. Observers to the meeting introduced themselves.

### 2. Wholesale Gas Quadrant Draft Agenda & Draft Minutes

Ms. Van Pelt requested moving the gas quality discussion down the agenda between items six and seven. Ms. Chezar noted her objection to moving this item. Ms. Davis moved, seconded by Mr. Young to adopt the agenda as modified. Upon a procedural vote the agenda was adopted as modified with one objection.

Ms. Davis moved, seconded by Ms. Heslington to adopt the February 26, 2004 redline draft minutes as modified. The minutes were adopted as modified, absent objection.

### 3. Subcommittee and Task Force Updates and Review of 2004 Annual Plan

#### Business Practices Subcommittee

Ms. Van Pelt stated BPS currently has two requests pending and meetings scheduled on May 13, 2004 and May 27, 2004. The BPS is currently caught up and has no backlog.

#### Contracts Subcommittee

Mr. Buccigross noted Mr. Sappenfield is resigning as chair of the Contracts Subcommittee, and noted the subcommittee will need another chair to assist Ms. Calcagno. Mr. Sappenfield stated the subcommittee has actions pending on provisions to the base contract, and that this business should be handled easily within a couple of meetings.

#### Electronic Delivery Mechanism Subcommittee

Mr. Burden noted the Internet Electronic Transport document has been drafted and is up for approval by the EC today. The EDM subcommittee is currently involved in the QEDM effort and is scheduled to meet again in the next several weeks. He stated the group has reviewed the remainder of the material left after cutting out tab 6, and there are several checks that the group needs to make to ensure that everything in the original EDM manual is included.

#### Information Requirements Subcommittee

Ms. Davis noted the IR Subcommittee has made major progress. Several new data sets have been completed and passed on to the Technical Subcommittee including a new data set for fuel information which should be completed and voted on at the next meeting. Ms. Corcoran stated she would like to thank IR and BPS for working so hard to get through the backlog.

---



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)  
Home Page: [www.naesb.org](http://www.naesb.org)

### Technical and ANSI X12 Subcommittee

Ms. Van Pelt stated the Technical Subcommittee has received all the items that the IR Subcommittee just completed, and will need to evaluate the new data sets to determine if they require new X12 or if the existing X12 can be used. She stated the producer imbalance request is now complete and should be up for a vote at the August EC meeting.

### Interpretations Subcommittee

Mr. Buccigross stated Mr. Love agreed at the last EC meeting to take on the job of chairing this subcommittee and there have been no new developments since that time.

### Gas Electric Coordination Task Force

Ms. McVicker stated the GECTF hopes to complete their work in time for the August EC meeting. Mr. Buccigross referred participants to the GECTF work paper provided for this meeting under tab 5 in the EC book and noted that an interim status report was filed in mid-April with FERC. Ms. McVicker stated she would like to thank Mr. Todd Oncken for his work with this subcommittee.

### Annual Plan

Ms. Chezar stated Order 2003 needs to be changed to Order 2004 in Annual Plan. Other updates to the annual plan were noted as follows: item 5 (Review and enhance security standards as required by technological changes...) moves to 4<sup>th</sup> quarter, item 7 (Prepare a common NAESB Electronic Transport (ET) and WGQ Quadrant Electronic Delivery Mechanism (WGQ EDM) manuals...) will meet its date and probably be a little early, item 8 (Establish web-based reports for tracking all physical and chemical properties of natural gas defined in pipeline tariffs...) will hopefully receive a date and subcommittee assignment today. Ms. Chezar noted the last provisional item (Examine the need to establish gas quality specification standards and draft such standards as appropriate..) should be deleted.

### **4. Standards Implementing FERC Order 2004 (Affiliate Order) – Discussion & Vote**

Ms. Van Pelt presented the recommendation. She noted participants can refer to the final minutes of March 11 for a cross-referenced list of the standards contained in this recommendation. Specific changes made to the document were as follows: changes to 4.3.23, addition of a new principal, several principles were deleted including 4.3.6, modified 4.3.22, deleted 4.3.63, deleted 4.3.21, modified 4.3.25, modified 4.3.18, definition 4.2.1 modified, and modified 4.3.16.

During discussion the following changes were suggested: on page 6 of the recommendation number 5 should be deleted from tab 8 of the WGQ EDM manual, and on page 3 of the recommendation (4.3.23) requirements should be abbreviated Rqts.

Ms. Chezar moved, seconded by Mr. Colombo to approve the recommendation as modified. The motion passed unanimously.

### **5. Internet Electronic Transport Standards – Discussion & Vote**

Mr. Buccigross noted modifications were made to this document during the joint retail EC meeting yesterday. Mr. Burden reviewed the recommendation, which has been posted and distributed with the new modifications. Mr. Buccigross and Mr. Burden reviewed the redlined changes made at the retail EC meeting.

Ms. Davis moved, seconded by Mr. Griffith to adopt the recommendation for the Internet ET as modified by the REQ and RGQ Executive Committees (EC) at its joint meeting on May 5, 2004, as further modified to delete [10].1.7, with the proviso that it not be implemented by the WGQ until the



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)  
Home Page: [www.naesb.org](http://www.naesb.org)

QEDM for the WGQ is completed. Further, the Internet ET should not go out for membership ratification by the WGQ until such time as the QEDM for WGQ is complete and approved by the WGQ EC. In addition, the modified recommendation should be sent back to the REQ / RGQ ECs for adoption of the recommendation as further modified herein. The motion passed unanimously.

### 6. Gas Quality

Mr. Buccigross stated this request was split into three parts. The EC voted to find 'A,' 'B,' and 'C' out of scope. Ultimately, the Board decided to find part 'A' in scope and deferred parts 'B' and 'C' until subsequent Board action could be taken. Mr. Buccigross noted the only part of the request that the EC is looking at today is part 'A.' He stated he will vote to assign this item a high priority with the goal of producing something by the end of the year (possibly an interim report at the end of the 3<sup>rd</sup> quarter and a final document by the end of the year).

Ms. McVicker moved, seconded by Mr. Novak to assign part 'A' of this request to the BPS to be handled as a high priority item with a completion date of 4<sup>th</sup> quarter 2004. The motion passed unanimously.

### 7. New Business

#### Triage Results

R04012 was assigned to BPS to be handled in the normal course of business.

#### Webcasting

Ms. McQuade stated NAESB will be signing a contract that would permit webcasting beginning July 1. Before any decisions are made about a contract NAESB will need to consult with subcommittee chairs to determine how many seats we will need in order to offer webcasting services, and the managing committee still need to approve this change to the budget. She noted because there will be a limited number of seats available for an eight hour day it would be advantageous for subcommittees to schedule their meetings ahead of time to prevent problems coordinating web casting. Additionally, if a face-to-face meeting will include web casting it will need to be held in Houston in order to accommodate the necessary administrative tasks that will need to be performed by NAESB staff. Ms. McQuade noted there would be no additional charge for web casting.

#### Proposed Change to Triage Process

Ms. McQuade noted the Parliamentary Committee has suggested a solution to the problem of meeting quorum on Triage Subcommittee calls. They suggested a possible solution would be to make all EC members Triage members, and to distribute notational ballots for members not on the call which would state that if no vote is received it would be considered a vote in favor of the majority. These changes would not require changes to NAESB procedures, by-laws or certificate. Mr. Novak asked if the alternate EC members would be Triage alternates. Mr. Buccigross stated that EC alternates could also be Triage alternates.

#### Future Meetings

Upcoming meetings are as follows:

The NAESB Board of Directors meeting is scheduled for June 10, 2004.

The next Business Practices Subcommittee meeting is scheduled for May 13, 2004.



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@naesb.org  
Home Page: www.naesb.org

### Public Key Infrastructure (PKI)

Mr. Burden stated PKI is responsible for performing the same functions as OpenPGP does with the implementation of a more structured handling of keys. He noted the NERC subcommittee had a vote to approve the policy as it currently exists and that vote failed. Some comments received prior to this vote were as follows: if there are not enough participants in the industry offering these certificates that could be a problem, if the company offering them goes out of business or the certificate expires that could also be a problem. There is another meeting scheduled in a few weeks to discuss this issue. M. McQuade noted that this issue will probably go back to the NERC subcommittee. Also, the WEQ ITS will probably develop some level of PKI standards by the end of the year.

### 8. Adjourn

Mr. Spangler moved, seconded by Mr. Zavodnick to adjourn the meeting on May 6, 2004 at 1:30 p.m. Eastern.

### 9. Attendees

		<b>Title, Organization</b>	<b>Attendance</b>	<b>V1<sup>i</sup></b>	<b>V2<sup>ii</sup></b>
<b>End User Segment</b>					
Diane McVicker	Sr. Principal Fuel Supply Analyst, Salt River Project		In Person	Y	Y
Gary Hinners	Director of Natural Gas Regulatory Issues, Reliant Energy Services, Inc.		Phone	Y	Y
Kelly Daly	Partner, Stinson, Morrison & Hecker, rep. Arizona Public Service Co.		In Person	Y	Y
Dona Gussow	Contracts Coordinator, Florida Power and Light		In Person	Y	Y
Tina Burnett	Natural Gas Operations Administrator, The Boeing Company		Phone		
Alt. Valerie Crockett	Gas Transmission Specialist, Tennessee Valley Authority		In Person	Y	Y
<b>LDC Segment</b>					
Rodger Schwecke	Pipeline Products Projects Manager, Southern California Gas Company		Absent		
Alt. Rick Ishikawa	Transportation Contract Administrator, Southern California Gas Co.		In Person		
Dolores Chezar	Director, Regulatory Policy, KeySpan Energy		Phone	Y	A <sup>iii</sup>
Chris Maturo	Director, Operations Integration, NiSource, Inc.		Absent		
Alt. Pete Connor	NiSource Distribution Companies		Phone	Y	
Mike Novak	Assistant General Manager, National Fuel Gas Distribution		In Person	Y	Y
Steve Sullivan	Regulatory Manager of Gas Supply, Consolidated Edison Co. of NY		Absent		
Alt. Craig Colombo	Dominion Resources		In Person	Y	Y
<b>Pipeline Segment</b>					
Mark Gracey	Consultant – Transportation Services, Tennessee Gas Pipeline Co.		In Person	Y	Y
Bill Griffith	Director, Transmission & Storage, Colorado Interstate Gas Co.		In Person	Y	Y
Dale Davis	Consultant, Williams Gas Pipeline		In Person	Y	Y
Randy Young	Director, Regulatory Compliance, Gulf South Pipeline Co., LP		In Person	Y	Y
Kim Van Pelt	NAESB Coordinator, Panhandle Eastern Pipe Line		In Person	Y	Y
<b>Producer Segment</b>					
Jim Busch	Director of Energy Policy and Regulation, BP Energy Company		Absent		



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@naesb.org  
Home Page: www.naesb.org

Title, Organization		Attendance	V1 <sup>i</sup>	V2 <sup>ii</sup>
Paul Keeler	Managing Attorney, Marketing, Burlington Resources	Absent		
Sherri Heslington	Dominion Exploration & Production, Inc.	In Person	Y	Y
Richard Smith	Regulatory, ExxonMobil Gas & Power Marketing	In Person	Y	Y
Mike Shepard	General Counsel, Mewbourne Oil Company	Phone	Y	
<b>Services Segment</b>				
Suzanne Calcagno	Associate Director – Regulatory Compliance, UBS Warburg Energy	Absent		
Matthew Armstrong	Vice President – Business Planning & Market Development, Trinity Apex Solutions, Inc.	Ballot	Y	Y
Leigh Spangler	CEO, Latitude Technologies	In Person	Y	Y
Jim Buccigross	Vice President, 8760 Inc.	In Person	Y	Y
Keith Sappenfield	Regional Director of Regulatory Affairs, EnCana Marketing (USA) Inc.	Phone	Y	Y

### Administrative:

Rae McQuade	-Executive Director
Veronica Thomason	-NAESB Staff
Meghan McMillan	-NAESB Staff
Dede Kirby	-NAESB Staff
Todd Oncken	-Deputy Director

### Observers to the Meeting:

Name	Company	In Person/Phone
Arnaout, Mariam	American Gas Association	In Person
Bray, Mike	Shell Gas Transmission	In Person
Brown, Ken	AGL Resources, Inc.	Phone
Burch, Kathryn	Duke Energy Gas Transmission	In Person
Burden, Christopher	Williams Gas Pipeline	In Person
Caldwell, Brent	Peoples Gas System	In Person
Corcoran, Cynthia	Enbridge Energy	In Person
Dotterweich, Andrew	Consumers Energy Company	Phone
Grygar, Bill	Pan Handle Eastern	In Person
Gwilliam, Tom	Iroquois Gas Transmission System	In Person
Henery, Nick	SMUD	In Person
Jones, Veronica	Defense Energy Support Center	Phone
King, Iris	Dominion Transmission Inc.	In Person
McCain, Marcy	Duke Energy Gas Transmission	In Person
McDougal, Prince	Southern Natural Gas	Phone
Oberski, Lou	Dominion	In Person
Paulson, Lawrence	Hoffman-Paulson Associates	In Person
Schmitz, Micki	Northern Natural Gas	In Person
Smith, Richard	Exxon Mobil	In Person
Zavodnick, Steve	Baltimore Gas & Electric	In Person

<sup>i</sup> The WGQ EC voted to approve standards implementing FERC Order 2004.

<sup>ii</sup> The WGQ EC voted to approve the Internet Electronic Transport document with the following motion: adopt the recommendation for the Internet ET as modified by the REQ and RGQ Executive Committees (EC) at its joint meeting on May 5, 2004, as further modified to delete [10].1.7, with the proviso that it not be implemented by the WGQ until the



**North American Energy Standards Board**

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)  
Home Page: [www.naesb.org](http://www.naesb.org)

---

QEDM for the WGQ is completed. Further, the Internet ET should not go out for membership ratification by the WGQ until such time as the QEDM for WGQ is complete and approved by the WGQ EC. In addition, the modified recommendation should be sent back to the REQ / RGQ ECs for adoption of the recommendation as further modified herein.

<sup>iii</sup> A = Abstain

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting - WEQ, REQ, RGQ, WGQ Meeting Materials**  
**August 24-26, 2004**

---

***TAB 4***

***Triage Report and Results***

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting – WEQ, REQ, RGQ, WGQ Meeting Materials**  
**August 24-26, 2004**

---

***TAB 4***

***Triage Report and Results***

- *Request Nos. R04021, R04022 and R04023 have been received since our last Triage/EC Conference call. If the requests are triaged and approved by the EC prior to the AAugust 24 -26 meetings, the triage results will be made available via supplemental materials.*
- *The requests received that have not been triaged are:*
  - R04021: Develop Standards for Daily Operational Communications Between Pipelines and Power Generators (NGPL, Cross Country Energy, Salt River Project)*
  - R04022: Amend WGQ standards to allow new reduction reason codes (El Paso Western Pipelines)*
  - R04023: Amend WGQ standards to add new reduction reason codes (Northern Natural Gas)*



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)  
Home Page: [www.naesb.org](http://www.naesb.org)

---

**TO:** NAESB Triage Subcommittee; EC Members; and Posted for Interested Parties  
**FROM:** James Cargas, NAESB Deputy Director  
**DATE:** July 2, 1004  
**RE:** Triage Subcommittee Results – July 1, 2004

---

**North American Energy Standards Board  
TRIAGE SUBCOMMITTEE AND EXECUTIVE COMMITTEE  
RESULTS OF CONFERENCE CALL  
Thursday, July 1, 2004**

**1. Welcome & Administrative Items**

Ms. McQuade called the meeting to order. Mr. Cargas gave the antitrust advice.

**2. Triage Subcommittee Determination of Scope**

Ms. McVicker moved that all requests on the agenda (i.e., R04013 to R04020 excluding R04015), be found within scope. The motion was seconded by Mr. Zavodnick, and passed unanimously.

**3. Triage Subcommittee Recommended Quadrant and Subcommittee Assignments**

**R04013: Request:** The WEQ Business Practices Subcommittee (BPS) request the preparation of business practice standards that support NERC's reliability practices and functional model terminology based on NERC's current reliability operating policies and planning standards. This request should be considered a companion request to the NERC Standards Authorization Request for Version 0 Reliability Standards.

**Disposition:** For the whole Triage Subcommittee, Mr. Zavodick moved, seconded by Mr. Oberski, that Request R04013 be assigned to the WEQ. Further, the WEQ Triage members agreed that the request would be assigned to the Business Practices Subcommittee (BPS) to be addressed as a high priority assignment. Both motions passed unanimously.

**R04014: Request:** Northern Natural Gas request a new Sender's Option Data Element "Preparer ID/Preparer ID Proprietary Code" to the Measured Volume Audit Statement 2.4.6 dataset to include the sending of Preparer Information, modeled after its usage in the 2.4.5 Measurement Information dataset.

**Disposition:** For the whole Triage Subcommittee, Ms. Van Pelt moved, seconded by Ms. McVicker, that Request R04014 be assigned to the WGQ. Further, the WGQ Triage members agreed that the request would be assigned to the Business Practices Subcommittee to be addressed in the normal course of business. Both motions passed unanimously.

**R04015: (withdrawn by submitter)**

Request R04015 was withdrawn by the submitter, Texas Gas Transmission LLC.

**R04016: Request:** KeySpan Utility Services and Duke Energy Gas Transmission request that NAESB develop a standard "energy day" that would apply to both the natural gas and electric industries, and that NAESB make any conforming changes to existing WGQ NAESB Standards. Ms. Burch noted that this was one of the highest priority areas for standardization identified by the Gas and Electric Coordination Task Force (GECTF).

**Disposition:** For the whole Triage Subcommittee, Mr. Novak moved, seconded by Ms. Van Pelt, that Request R04016 be assigned to the WGQ and the WEQ jointly. Further, the WGQ Triage members and the WEQ Triage members agreed that the request would be assigned to each of the quadrant's Business Practices Subcommittees to be addressed in the December timeframe as a high priority. The motions passed unanimously.



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)  
Home Page: [www.naesb.org](http://www.naesb.org)

**R04017:** **Request:** National Fuel Gas Distribution Corporation requests that NAESB modify the WGQ Standards 6.3.3, Trading Partner Agreement (TPA), to make it suitable for use in retail applications and adoption as a model contract by REQ and RGQ. Any modifications made should also be adopted by WGQ to maintain a single standard contract.

**Disposition:** For the whole Triage Subcommittee, Mr. Novak moved, seconded by Ms. Kiselewich, that Request R04017 be assigned to the WGQ, REQ and RGQ. Further, the WGQ Triage member group made its assignment to the Contracts Subcommittee, and the REQ and RGQ Triage member groups made their assignments to the Supplier-Utility Interface Subcommittees (SUIS) all to be addressed jointly in the normal course of business. The motions passed unanimously.

**R04018:** **Request:** Iroquois Gas Transmission System, LP, requests that NAESB add two new Mutually Agreeable Data Elements: Confirmation Downstream Rank (Priority) and Confirmation Upstream Rank (Priority) to the Confirmation Response dataset (1.4.4) and NAESB WGQ standard 1.3.60.

**Disposition:** For the whole Triage Subcommittee, Ms. Van Pelt moved, seconded by Ms. McVicker, that Request R04018 be assigned to WGQ. Further, the WGQ Triage member group made its assignment to the BPS to be addressed in the normal course of business. Both motions passed unanimously.

**R04019:** **Request:** EnCana Gas Marketing (USA) Inc. requests that NAESB review the International Swaps & Derivatives Association, Inc. (ISDA) Gas Annex To The [1992][2002] ISDA Master Agreement (Gas Annex), evaluate and consider approving such Gas Annex, as a NAESB WGQ Standard. The ISDA Gas Annex is currently being revised and the first draft is out for comment to ISDA members.

**Disposition:** For the whole Triage Subcommittee, Ms. Van Pelt moved, seconded by Ms. McVicker, that Request R04019 be assigned to the WGQ. Further, the WGQ Triage member group made its assignment to the Contracts Subcommittee to be addressed in the normal course of business. The motions passed unanimously.

**R04020:** **Request:** The Tennessee Valley Authority (TVA) requests that NAESB establish business standards relating to electric transaction scheduling and timelines which will address: (A) interchange schedule coordination including ramp times; and (B) interchange scheduling components of Day Ahead Market Design. TVA anticipates NAESB identifying possible tools that can accommodate different interchange requirement rules, and including other scheduling components of Day Ahead Market Design to accommodate inter-RTO transactions. Part A is issue #41 of the Seams Catalog and item D of the GECTF Discussion Point List. Part B is issue #78, 79, 106 of the Seams Catalog and item D of the GECTF Discussion Point List.

**Disposition:** For the whole Triage Subcommittee, Mr. Dison moved, seconded by Mr. Oberski, that Request R04020 be assigned to the WEQ. Further, the WEQ Triage member group made its assignment to the Electronic Scheduling Subcommittee (ESS) to be addressed in the normal course of business. The motions passed unanimously.

#### 4. Executive Committee Approval of Triage Subcommittee's Recommendations

Mr. Buccigross moved, seconded by Ms. McVicker, that each of the scope determinations, quadrant assignments and subcommittee assignments and priorities recommended by the Triage Subcommittee for request nos. R04013 to R04020 excluding R04015 be approved by the EC. The motion passed unanimously.

#### 5. Other Business

There was no other business discussed.

#### 6. Adjourn

The conference call concluded at 2:15 pm central.



**North American Energy Standards Board**

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@naesb.org  
Home Page: www.naesb.org

**7. Table of Results**

Request #/ Description	Scope?	Quadrant Assignment	Subcommittee Assignment	Priority
R04013 The WEQ Business Practices Subcommittee (BPS) request the preparation of business practice standards that support NERC's reliability practices and functional model terminology based on NERC's current reliability operating policies and planning standards	Y	WEQ	BPS	High Priority
R04014 Northern Natural Gas request a new Sender's Option Data Element "Preparer ID/Preparer ID Proprietary Code" to the Measured Volume Audit Statement 2.4.6 dataset to include the sending of Preparer Information, modeled after its usage in the 2.4.5 Measurement Information dataset.	Y	WGQ	BPS	Normal Course of Business
R04015	Withdrawn by submitter			
R04016 KeySpan Utility Services and Duke Energy Gas Transmission request that NAESB develop a standard "energy day" that would apply to both the natural gas and electric industries, and that NAESB make any conforming changes to existing WGQ NAESB Standards. Ms. Burch noted that this was one of the highest priority areas for standardization identified by the Gas and Electric Coordination Task Force (GECTF).	Y	WGQ WEQ	BPS BPS	High Priority, joint development to begin in December 2004
R04017 National Fuel Gas Distribution Corporation requests that NAESB modify the WGQ Standards 6.3.3, Trading Partner Agreement (TPA), to make it suitable for use in retail applications and adoption as a model contract by REQ and RGQ. Any modifications made should also be adopted by WGQ to maintain a single standard contract.	Y	WGQ REQ RGQ	Contracts SUIS SUIS	Joint development in the normal course of business
R04018 Iroquois Gas Transmission System, LP, requests that NAESB add two new Mutually Agreeable Data Elements: Confirmation Downstream Rank (Priority) and Confirmation Upstream Rank (Priority) to the Confirmation Response dataset (1.4.4) and NAESB WGQ standard 1.3.60	Y	WGQ	BPS	Normal Course of Business
R04019 EnCana Gas Marketing (USA) Inc. requests that NAESB review the International Swaps & Derivatives Association, Inc. (ISDA) Gas Annex To The [1992][2002] ISDA Master Agreement (Gas Annex), evaluate and consider approving such Gas Annex, as a NAESB WGQ Standard.	Y	WGQ	Contracts	Normal Course of Business
R04020 The Tennessee Valley Authority (TVA) requests that NAESB establish business standards relating to electric transaction scheduling and timelines which will address: (A) interchange schedule coordination including ramp times; and (B) interchange scheduling components of Day Ahead Market Design.	Y	WEQ	ESS	Normal Course of Business



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@naesb.org  
Home Page: www.naesb.org

### 8. Attendance

Participant		Company	Quadrant	EC Member	Triage Member
Mariam	Arnaout	American Gas Association			
Ruth	Kiselewich	Baltimore Gas and Electric	REQ	x	x
Phil	Precht	Baltimore Gas and Electric	RGQ		
Steve	Zavodnick	Baltimore Gas and Electric	RGQ	x	x - alt
Bill	Griffith	Colorado Interstate	WGQ	x	
Andrew	Dotterweich	Consumer Energy	WEQ		
Sheri	Heslington	Dominion	WGQ	x	x
Iris	King	Dominion	WGQ		
Lou	Oberski	Dominion	WEQ	x	
Ollie	Frazier	Duke Energy	WEQ		
Kathryn	Burch	Duke Energy Gas Transmission	WGQ		
Richard	Kruse	Duke Energy Gas Transmission	WGQ		
Marcy	McCain	Duke Energy Gas Transmission	RGQ	x	x
Keith	Sappenfield	Encana Corp	WGQ	x	x
Jim	Buccigross	Group 8760	WGQ	x	
Randy	Young	Gulf South	WGQ	x	
Tom	Gwilliam	Iroquois Gas Transmission System	WGQ		
Dolores	Chezar	Keyspan	WGQ	x	
Alan	Johnson	Mirant	WEQ	x	x - alt
James	Cargas	NAESB			
Rae	McQuade	NAESB			
Todd	Oncken	NAESB			
Michael	Novak	National Fuel	RGQ	x	x
Micki	Schmitz	Northern Natural Gas	WGQ		
Kim	Van Pelt	Panhandle Eastern Pipeline	WGQ	x	x
Terry	Moran	Public Service Electric and Gas Co.	RGQ	x	
Yvette	Camp	Southern Co.	REQ		
Joel	Dison	Southern Co.	WEQ	x	
Tony	Reed	Southern Co.	WEQ	x	
Diane	McVicker	SRP	WGQ	x	x - alt
Barbara	Alexander	State of Maine Public Advocate	REQ	x	x
Jeff	Bittel	Texas Gas	WGQ		
Valerie	Crockett	TVA	WGQ		
Kathy	York	TVA	WEQ		
Christopher	Burden	Williams Gas Pipeline	WGQ		
Dale	Davis	Williams Gas Pipeline	WGQ	x	



**North American Energy Standards Board**

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@naesb.org  
Home Page: www.naesb.org

**9. Triage Votes**

**Triage Subcommittee Members or Alternates Present for Triage Members at the 7-1-04 Conference Call**

Quadrant	Name	Segment	Company	Attend
WGQ	Kim Van Pelt	pl	Panhandle Eastern Pipe Line	Y
	Mike Novak	l	National Fuel Gas Distribution	Y
Alt	Diane McVicker for Tina Burnett	e	Salt River Project	Y
	Keith Sappenfield	s	EnCana Marketing (USA) Inc.	Y
	Sheri Heslington	p	Dominion Exploration & Production, Inc.	Y
REQ	Bill Barkas	su	Dominion Retail	
	Barbara Alexander	e	Maine Office of Public Advocate	Y
	Ruth Kiselewich	d	Baltimore Gas & Electric Co.	Y
	Jim Minneman	s	PPL Solutions	
WEQ	Jack Leonard	d	PECO Energy Company	
	Barry Green	g	Ontario Power Generation	
Alt	Alan Johnson for Suzanne Calcagno	m	Mirant	Y
	John Hughes	e	Electricity Consumers Resource Council	
	Darrell Gerrard	t	PacifiCorp	
RGQ	George Behr	s	Energy Services Group	
	Bruce Hayes	e	Ohio Consumers Counsel	
	Marcy McCain	su	Duke Energy – Algonquin	Y
Alt	Steve Zavodnick for Nancy Cianflone	d	Baltimore Gas & Electric	Y

Voting – no votes are shown in this chart because all votes taken were unanimous in favor, and so stated in the Triage Subcommittee Notes. All triage members voted on scope determination and quadrant assignment. For triage members representing the quadrant(s) to which the request had been assigned, they voted on the subcommittee assignment and priority.



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)  
Home Page: [www.naesb.org](http://www.naesb.org)

### 10. EC Votes to Approve Triage Recommendations

The votes below represent the EC approval of scope, quadrant assignment and disposition for request no.s R04013, R04014, R04016, R04017, R04018, R04019 and R04020. The EC members did not disagree with any of the triage recommendations, nor did they change any of the triage recommendations. Below show the votes taken in the meeting. All EC members, regardless of quadrant representation, vote on scope and vote on quadrant assignment. The Vote on Disposition column includes voting to approve the subcommittee assignment and priority. Only those EC members of the quadrant to which the request was assigned may vote to approve that request's disposition.

Quad-rant	Seg-ment	Member	Organization	Present	Vote on Scope	Vote on Quadrant Assignment	Vote on Disposition	
WGQ	EU	Diane McVicker	Salt River Project	Y	Y	Y	Y	
		Dist	Dolores Chezar	KeySpan Energy	Y	Y	Y	Y
		Mike Novak	National Fuel Gas Distribution	Y	Y	Y	Y	
	PL	Mark Gracey	Tennessee Gas Pipeline Co.	Y	Y	Y	Y	
		Bill Griffith	Colorado Interstate Gas Co.	Y	Y	Y	Y	
		Dale Davis	Williams Gas Pipeline	Y	Y	Y	Y	
		Randy Young	Gulf South Pipeline	Y	Y	Y	Y	
		Kim Van Pelt	Panhandle Eastern Pipe Line	Y	Y	Y	Y	
		Prod	Sheri Heslington	Dominion Exploration & Production, Inc.	Y	Y	Y	Y
		Serv	Jim Buccigross	8760 Inc.	Y	Y	Y	Y
Keith Sappenfield	EnCana Marketing (USA) Inc.		Y	Y	Y	Y		
REQ	Dist	Ruth Kiselewich	Baltimore Gas & Electric	Y	Y	Y	Y	
		Terry Moran	PSEG	Y	Y	Y	Y	
	EU	Barbara Alexander	State of Maine Public Advocate	Y	Y	Y	Y	
WEQ	Gen	Louis Oberski	Dominion Energy Marketing Inc.	Y	Y	Y	Y	
		Tony Reed	Southern Company Generation and Energy Marketing	Y	Y	Y	Y	
	Mkt	Joel Dison	Southern Company Generation and Energy Marketing	Y	Y	Y	Y	
		Alan Johnson	Mirant	Y	Y	Y	Y	
RGQ	Dist	Michael Novak	National Fuel Gas Distribution	Y	Y	Y	Y	
		Steven M. Zavodnick	Baltimore Gas and Electric	Y	Y	Y	Y	
	Sup	Marcy McCain	Duke Energy Gas Transmission	Y	Y	Y	Y	



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@naesb.org  
Home Page: www.naesb.org

### 11. EC Notational Votes to Approve Triage Recommendations, and Triage Member Notational Votes to Approve Triage Recommendations

The EC members that were not present at the 7-1-04 meeting, shown in the table below without a “Y” in the “Present” column, will be asked to vote notationally and will be given two weeks to return the ballot. If no ballot is returned, the EC members vote will be recorded as in favor of the request scope determination, quadrant assignment, and request disposition as outlined in these notes (see Section 7). Should the absent EC member also be a Triage member, the vote will also be recorded for Triage.

Quad-rant	Seg-ment	Member	Organization	Present	Vote on Scope	Vote on Quadrant Assignment	Vote on Disposition
WGQ	EU	Diane McVicker	Salt River Project	Y	Y	Y	Y
		Gary Hinners	Reliant Energy Services, Inc.		YB	YB	YB
		Kelly Daly	Arizona Public Service Co.		YA	YA	YA
		Dona Gussow	Florida Power and Light		YB	YB	YB
		Tina Burnett	The Boeing Company		YA	YA	YA
	Dist	Rodger Schwecke	Southern California Gas		YA	YA	YA
		Dolores Chezar	KeySpan Energy	Y	Y	Y	Y
		Chris Maturo	NiSource, Inc.		YA	YA	YA
		Mike Novak	National Fuel Gas Distribution	Y	Y	Y	Y
		Steve Sullivan	Consolidated Edison of NY		YA	YA	YA
	PL	Mark Gracey	Tennessee Gas Pipeline Co.	Y	Y	Y	Y
		Bill Griffith	Colorado Interstate Gas Co.	Y	Y	Y	Y
		Dale Davis	Williams Gas Pipeline	Y	Y	Y	Y
		Randy Young	Gulf South Pipeline	Y	Y	Y	Y
		Kim Van Pelt	Panhandle Eastern Pipe Line	Y	Y	Y	Y
	Prod	Jim Busch	BP Energy Company		YA	YA	YA
		Paul Keeler	Burlington Resources Trading		YA	YA	YA
		Sheri Heslington	Dominion Exploration & Production, Inc.	Y	Y	Y	Y
		Richard Smith	ExxonMobil Gas & Power Marketing		YA	YA	YA
	Svc	Mike Shepard	Mewbourne Oil Company		*	**	***
Suzanne Calcagno		UBS Energy LLC		YA	YA	YA	
Matthew Armstrong		Trinity Apex Solutions, Inc.		YB	YB	YB	

\* In favor on requests R04013, R04014, R04016-R04018, R04020; opposed on R04019.

\*\* In favor on requests R04013-R04014, R04016, R04018, R04020; opposed on R04017 and R04019.

\*\*\* In favor of subcommittee assignment on R04014, R04016, R04018; opposed on R04017 and R04019. In favor of priority on R04014, R04017-R04018; opposed on R04016 and R04019.



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)  
Home Page: [www.naesb.org](http://www.naesb.org)

Quad-rant	Seg-ment	Member	Organization	Present	Vote on Scope	Vote on Quadrant Assignment	Vote on Disposition
		Leigh Spangler	Latitude Technologies		YA	YA	YA
		Jim Buccigross	8760 Inc.	Y	Y	Y	Y
		Keith Sappenfield	EnCana Marketing (USA) Inc.	Y	Y	Y	Y
REQ	Dist	Ruth Kiselewich	Baltimore Gas & Electric	Y	YA	YA	YA
		Terry Moran	PSEG	Y	YA	YA	YA
		William Newbold	Detroit Edison		YB	YB	YB
		Jonathan Kubler	Georgia Power Company		YB	YB	YB
	EU	Barbara Alexander	State of Maine Public Advocate	Y	YA	YA	YA
	Svc	Jim Minneman	PPL Solutions LLC		YA	YA	YA
		Dick Brooks	Independent Consultant		YA	YA	YA
		Rob Connell	Electric Reliability Council of Texas		YA	YA	YA
		Mark S. Jarrett	Southern Company		YA	YA	YA
	Sup	Bill Barkas	Dominion Retail, Inc.		YB	YB	YB
		Ed Overtree	Calpine		YB	YB	YB
WEQ	EU	John Hughes	Electricity Consumers Resource Council		YA	YA	YA
		Steve Sayuk	ExxonMobil Power & Gas Services, Inc.		YA	YA	YA
		Randy Corbin	Ohio Consumers' Counsel		YA	YA	YA
		Paul Jett	Cinergy Services Inc.		YA	YA	YA
		Lou Ann Westerfield	Idaho Public Utilities Commission		YA	YA	YA
	Dist	Thomas Ringenbach	American Electric Power Service Corporation		YB	YB	YB
		Jack Leonard	Exelon PECO Energy		YA	YA	YA
		Daniel E. Cooper	Michigan Public Power Agency		YA	YA	YA
		Syd Berwager	Bonneville Power Administration		YA	YA	YA
		Jansen Pollock	Constellation NewEnergy		YB	YB	YB
	Gen	Bob Goss	Southeastern Power Administration		YA	YA	YA
		Louis Oberski	Dominion Energy Marketing Inc.	Y	Y	Y	Y
		Tony Reed	Southern Company Generation and Energy Marketing	Y	Y	Y	Y
		Barry Green	Ontario Power Generation		YB	YB	YB
		Woody Saylor	Calpine		YA	YA	YA
		William J. Gallagher	Vermont Public Power Supply Authority		YB	YB	YB
	Mkt	Jim Ingraham	Tennessee Valley Authority		YA	YA	YA



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)  
Home Page: [www.naesb.org](http://www.naesb.org)

Quad-rant	Seg-ment	Member	Organization	Present	Vote on Scope	Vote on Quadrant Assignment	Vote on Disposition
		Joel Dison	Southern Company Generation and Energy Marketing	Y	Y	Y	Y
		Clay A. Norris	North Carolina Municipal Power Agency #1		YA	YA	YA
		Suzanne Calcagno	UBS Energy LLC		YA	YA	YA
		Alan Johnson	Mirant	Y	Y	Y	Y
		Mark Tallman	PacifiCorp		YA	YA	YA
	Trans	Steven C. Cobb	Salt River Project		YA	YA	YA
		Darrell Gerrard	PacifiCorp		YA	YA	YA
		John E. Lucas	Southern Company		YA	YA	YA
		Mary Ellen Paravalos	National Grid USA		YA	YA	YA
		Dan Klempel	Basin Electric Power Cooperative		YB	YB	YB
		Julie Voeck	American Transmission Company		YA	YA	YA
RGQ	Dist	Nancy Cianflone	KeySpan Energy		YA	YA	YA
		Mike Coyle	PSE&G Retail Business Services		YB	YB	YB
		Leslie H. Nishida	Wisconsin Public Service		YA	YA	YA
		Michael Novak	National Fuel Gas Distribution	Y	Y	Y	Y
		Steven M. Zavodnick	Baltimore Gas and Electric	Y	Y	Y	Y
	EU	Bruce M. Hayes	Ohio Consumers' Counsel		YA	YA	YA
		Tina Burnett	Northwest Industrial Gas Users Association		YA	YA	YA
	Serv	Donald L. Sytsma	R.J. Rudden Associates, Inc.		YA	YA	YA
		George M. Behr	Energy Services Group, Inc.		YA	YA	YA
	Sup	Suzanne Calcagno	UBS Energy, LLC		YA	YA	YA
		Barbara A. Fatina	Exelon Energy		YA	YA	YA
		Marcy McCain	Duke Energy Gas Transmission		YA	YA	YA
		Richard Zollars	Dominion Retail, Inc.		YB	YB	YB
		John Dosker	Stand Energy Corporation		YB	YB	YB

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting - WEQ, REQ, RGQ, WGQ Meeting Materials**  
**August 24-26, 2004**

---

***TAB 5***

***Gas Electric Coordination Task Force***  
***Draft Final Report***



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)

Home Page: [www.naesb.org](http://www.naesb.org)

---

**via email and posting**

**TO:** NAESB Members, Gas-Electric Coordination Task Force Participants and Interested Industry Participants  
**FROM:** Todd Oncken, Deputy Director  
**RE:** Gas-Electric Coordination Task Force Final Report  
**DATE:** July 23, 2004

---

An industry comment period begins today and ends on August 20, 2004 for the Gas-Electric Coordination Task Force (GECTF) Final Report. Since the task force reports to all four Executive Committees, there will be an All-Quadrant Executive Committee conference call where the comments will be reviewed and considered, and the report will be approved. The report and its attachment is available on the NAESB web site ([http://www.naesb.org/gas\\_electric\\_coordination.asp](http://www.naesb.org/gas_electric_coordination.asp)). All comments received by the NAESB office by end of business on August 20 will be posted on the NAESB web site and forwarded to all Executive Committee members for their consideration. If you have difficulty retrieving this document, please call the NAESB office at (713) 356-0060.

Best Regards,

*Todd Oncken*

cc: Rae McQuade, Executive Director

---

**North American Energy Standards Board  
Gas and Electric Coordination Task Force  
Final Report  
(effective June 30, 2004)**

This is the final report of the Gas and Electric Coordination Task Force (GECTF) to advise the Executive Committees of all four NAESB quadrants that the task force has completed its assigned task and request that the task force be disbanded.

**History**

The GECTF was established in December 2003 with co-chairs representing the Wholesale Gas, Wholesale Electric, Retail Gas and Retail Electric Quadrants to address specific issues related to its mission. The mission of the task force is:

“The Gas and Electric Coordination Task Force (GECTF) is an ad hoc task force reporting to the four quadrant Executive Committees. The GECTF is tasked with reviewing and investigating possible standards creation and/or modifications related to additional coordination of the interaction between the scheduling of electric and gas transactions.”

The GECTF prepared an Interim Status Report<sup>1</sup> on March 16, 2004, which was subsequently approved by the Executive Committees of all four NAESB quadrants on April 5, 2004 and distributed to interested industry stakeholders on April 16, 2004.

**Accomplishments & Deliverables**

In order to form a foundation for discussions, the task force initially focused on the education of gas and electric industry participants. The task force then created a list of discussion points that could provide opportunities to improve gas/electric scheduling and transactional coordination, and grouped those points into broad categories. The task force did not develop any standards or requests for standards, as to do so was not part of its mission.

The principal work product of the task force is the GECTF Discussion Points List (DPL) (Appendix A), which is organized into 14 broad categories.<sup>2</sup> The DPL is a representation of areas of coordination between the gas and electric industries that the GECTF identified as potential items that could be further investigated by the appropriate organizations in order to enhance and improve operational coordination between the electric and gas industries.

The DPL is intended to reflect task force participants' opinions with respect to points that have some impact on gas and electric coordination and each of the categories is defined by the context of the detailed DPL. While the final DPL reflects input from all members of the task force, each of the items in the list should not be considered by itself a consensus work product. Additionally, organization of the DPL does not indicate: 1) the relative importance of the items; 2) that any of the items are or are not appropriate for standardization; and/or 3) that all coordination matters can be addressed through standardization. It was anticipated by some participants that the DPL would continue to be refined. The task force made two attempts at its final meeting to characterize the categories. The first motion would have concluded that all 14 categories may have at least limited standards development potential within NAESB. The second motion would have classified each of the 14 categories as either: 1) containing mostly items and discussion points suitable for standards development discussion within NAESB, 2) containing few, if any, items and discussion points suitable for standards development

---

<sup>1</sup> The Interim Status Report is available at <http://www.naesb.org/pdf/ferc041604.pdf>.

<sup>2</sup> The DPL categories are: energy day; communications; gas nominations timelines; electric market timelines; gas contracts/service portfolios of electric companies; electric generation gas supply verification; available transportation service provider services; natural gas industry infrastructure; electric market rules; natural gas supply real time flexibility; electric industry infrastructure; electric industry organization; energy reliability; and information.

discussion within NAESB, or 3) needing more discussion by the GECTF. Both motions failed on a balanced vote due to lack of support by one or more quadrants<sup>3</sup>.

The task force, especially at its final meeting, struggled to determine what additional work could be done but was faced with a number of challenges, including:

- A difference of opinion over whether it is efficient to spend time evaluating the DPL to completely understand what areas could be standardized when moving forward with standards requests under the NAESB process could be more expeditious.
- The NAESB request process provides a more robust environment for driving standards development.
- The results of voting on the categories might impact how NAESB treats a request for standards in the future. For example, a discussion point that falls under one of the categories in the DPL may have received a low priority or may have been considered by the group not to lend itself to standards development. However, a standards request could be submitted for that item to be standardized. The converse could also happen that the task force determines an item is high priority but no request for standardization is ever submitted.
- Whether standards development was appropriate for all of the categories, or any particular item within a category.
- Whether the Triage/Executive Committee process should determine priorities and weed out issues that were inappropriate for standards development.
- Consensus could not be reached on clear definitions of the 14 categories.
- Policy decisions could not be immediately identified, but are often discovered through subcommittee discussions on requests for standards development.
- Standardization of gas/electric coordination issues has a potential broad reaching impact on existing standards and business processes.
- The marketplace should determine the need for standardization through the submission of requests for standards.
- There was concern that any work product would not adequately reflect the perspectives of all parties that might be impacted due to disproportionate participation by some segments.
- Based on participation, it appeared the work of the task force was not a high priority for all quadrants.

Although no further work on the DPL could be accomplished, all participants agree that it provides a starting point for industry stakeholders interested in submitting standards requests or pursuing resolution in forums other than NAESB to address gas and electric coordination. Any requests for standards submitted as a result of the DPL will be processed in accordance with established NAESB procedures. For the items that may ultimately be submitted to NAESB for standards development, some points may need to be addressed in other forums prior to consideration of standards development in NAESB. To date, three requests for standards (R04016, R04020 and R04021), which include topics raised by the GECTF, have been submitted to NAESB.

---

<sup>3</sup> On motion 1, the balanced vote was: WGQ – 4.4 in favor, 1.6 opposed; WEQ – 1 in favor, 4 opposed; RGQ – 3 in favor, 0 opposed; REQ – 1 in favor, 0 opposed. On motion 2, the balanced vote was: WGQ – 2 in favor, 4 opposed; WEQ – 4 in favor, 1 opposed; RGQ – 0 in favor, 2 opposed; REQ – 1 in favor, 0 opposed. Both motions were voted on during the June 29-30, 2004 meeting.

## Process & Procedures

The GECTF has met a total of eight times over fourteen days: six two-day meetings in person and twice via conference call. The meetings since the filing of the interim report were held on:

- April 13-14, 2004;
- April 28, 2004;
- May 18-19, 2004;
- June 29-30, 2004.

To accomplish its investigatory and educational goal, numerous presentations were given by representatives of both the gas and electric industries. Additionally, in recognition that the GECTF was not the sole group addressing industry coordination, the GECTF invited NERC's Gas/Electric Interdependency Task Force (GEITF) to present its findings. The presentations created a better understanding of the operating characteristics and business practices of both the gas and electric industries and provided a common understanding for the development of the DPL.

### Gas Presentations

<b>Title</b>	<b>Presenter(s)</b>	<b>Date<sup>4</sup></b>
<b>Gas Nomination Timeline Impact Upon LDC Operations</b> <a href="http://www.naesb.org/pdf/gectf012904w3.pdf">http://www.naesb.org/pdf/gectf012904w3.pdf</a>	Mike Novak, National Fuel Distribution	01/04
<b>Basic Gas Flow Dynamics and Related Scheduling Factors</b> <a href="http://www.naesb.org/pdf/gectf012904w4.pdf">http://www.naesb.org/pdf/gectf012904w4.pdf</a>	Bill Griffith, El Paso Pipelines Paul Love, NGPL	01/04
<b>Gas Producers Presentation</b> <a href="http://www.naesb.org/pdf/gectf012904w5.pdf">http://www.naesb.org/pdf/gectf012904w5.pdf</a>	Paul McKelvey, ChevronTexaco	01/04
<b>Gas Day versus Calendar Day</b> <a href="http://www.naesb.org/pdf/gectf031504w7.pdf">http://www.naesb.org/pdf/gectf031504w7.pdf</a>	Bill Griffith, El Paso Pipelines	03/04
<b>NAESB WGQ Capacity Release Standards and Procedures</b> <a href="http://www.naesb.org/pdf/gectf031504w6.pdf">http://www.naesb.org/pdf/gectf031504w6.pdf</a>	Bill Griffith, El Paso Pipelines	03/04
<b>NAESB WGQ Nominations and Scheduling Standards and Procedures</b> <a href="http://www.naesb.org/pdf/gectf031504w8.pdf">http://www.naesb.org/pdf/gectf031504w8.pdf</a>	Bill Griffith, El Paso Pipelines	03/04

<sup>4</sup> Presentations presented before April 2004 were included in the GECTF Interim Status Report.

**Electric Presentations**

<b>Title</b>	<b>Presenter(s)</b>	<b>Date<sup>5</sup></b>
<b>Electricity 101</b> <a href="http://www.naesb.org/pdf/gectf012904w7.pdf">http://www.naesb.org/pdf/gectf012904w7.pdf</a>	Andy Rodriquez, PJM Kalim Tippitt, The Structure Group	01/04
<b>Generation Dispatch 101</b> <a href="http://www.naesb.org/pdf/gectf012904w9.pdf">http://www.naesb.org/pdf/gectf012904w9.pdf</a>	Diane McVicker, Salt River Project	01/04
<b>A Retail Electric Perspective on Billing &amp; Settlement</b> <a href="http://www.naesb.org/pdf/gectf012904w8.pdf">http://www.naesb.org/pdf/gectf012904w8.pdf</a>	Ed Berman, Baltimore Gas & Electric	01/04
<b>Transmission Timing Analysis</b> <a href="http://www.naesb.org/pdf/gectf031504w2.pdf">http://www.naesb.org/pdf/gectf031504w2.pdf</a>	Alan Johnson, Mirant	03/04
<b>Example of Natural Gas Industry and Electric Industry Timing Issue</b> <a href="http://www.naesb.org/pdf/gectf031504w4.pdf">http://www.naesb.org/pdf/gectf031504w4.pdf</a>	Alan Johnson, Mirant	03/04
<b>Market Timing Issues</b> <a href="http://www.naesb.org/pdf/gectf031504w3.pdf">http://www.naesb.org/pdf/gectf031504w3.pdf</a>	Alan Johnson, Mirant	03/04
<b>TVA Timeline Example</b> <a href="http://www.naesb.org/pdf/gectf041304w6.pdf">http://www.naesb.org/pdf/gectf041304w6.pdf</a>	John Porter, TVA	04/04
<b>Additional Examples of Natural Gas Industry and Electric Industry Timing Issue</b> <a href="http://www.naesb.org/pdf/gectf041304w8.pdf">http://www.naesb.org/pdf/gectf041304w8.pdf</a> <a href="http://www.naesb.org/pdf/gectf041304w9.pdf">http://www.naesb.org/pdf/gectf041304w9.pdf</a> <a href="http://www.naesb.org/pdf/gectf041304w10.pdf">http://www.naesb.org/pdf/gectf041304w10.pdf</a> <a href="http://www.naesb.org/pdf/gectf041304w11.pdf">http://www.naesb.org/pdf/gectf041304w11.pdf</a> <a href="http://www.naesb.org/pdf/gectf041304w12.pdf">http://www.naesb.org/pdf/gectf041304w12.pdf</a> <a href="http://www.naesb.org/pdf/gectf041304w13.pdf">http://www.naesb.org/pdf/gectf041304w13.pdf</a>	Alan Johnson, Mirant	04/04
<b>NERC Gas/Electric Interdependency Task Force Status Report</b> <a href="http://www.naesb.org/pdf/gectf051804w2.pdf">http://www.naesb.org/pdf/gectf051804w2.pdf</a>	Philip Fedora, NPCC	05/04

Consistent with the NAESB Certificate, Bylaws and Operating Procedures, all of the GECTF meetings were open and posted on the NAESB website. Representatives from all four quadrants and industry trade associations participated in each of the meetings. The meeting minutes and presentations at the above-referenced meetings are attached.

**Conclusion**

GECTF participants recognize that continued educational efforts and further communication are to the benefit of both the electric and gas industries, especially as the dynamics of both industries continue to evolve. In fact, several GECTF participants also participated in NERC's GEITF and other regional coordination efforts.

For the reasons noted within the body of this report, the GECTF is not recommending the Executive Committees take any particular action. It is suggested that NAESB members and other interested parties continue to participate in other industry groups' educational efforts. The task force encourages industry participants to take advantage

<sup>5</sup> Presentations presented before April 2004 were included in the GECTF Interim Status Report.

of the NAESB process by submitting requests for standards development relating to the business practices associated with gas and electric industry coordination. Future standards development activity by NAESB will result from requests that are submitted to the NAESB Office or from items that are included in the Annual Plan process.

**Supporting Documentation**

- Appendix I: GECTF Preliminary Discussion Points List – Expanded & Categorized
- Appendix II: GECTF Meeting Minutes since April 5, 2004
- Appendix III: GECTF Presentations since April 5, 2004
- Appendix IV: Participants in the GECTF Effort
- Appendix V. Comments Received on the Report and on the Issues Identified

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting – WEQ, REQ, RGQ, WGQ Meeting Materials**  
**August 24-26, 2004**

---

***TAB 6***

***Gas Quality Reporting Proposed Standards***



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)

Home Page: [www.naesb.org](http://www.naesb.org)

---

**via email and posting**

**TO:** NAESB WGQ Members and Interested Industry Participants  
**FROM:** Denise Rager, Membership and Meeting Administrator  
**RE:** Wholesale Gas Quadrants Request For Comments  
**DATE:** August 13, 2004

---

An industry comment period begins today, August 13 and ends on September 13, 2004 for the recommendation attached, which addresses standards for gas quality reporting. The Executive Committee will meet on September 16 in Austin in conjunction with the NAESB Annual Meeting to review this recommendation and consider it for vote as a set of NAESB Wholesale Gas Quadrant (WGQ) standards.

The recommendation can be accessed from the NAESB Web site, but is also attached to this request for comment. All comments received by the NAESB office by end of business on September 13 will be posted on the Home Page and forwarded to the WGQ EC members for their consideration. If you have difficulty retrieving this document, please call the NAESB office at (713) 356-0060.

Best Regards,

*Denise Rager*

cc: Rae McQuade, Executive Director

---



**RECOMMENDATION TO NAESB WGQ EXECUTIVE COMMITTEE**

**Requester: R03035(A) Request No.: Florida Power & Light Co.**

**1. RECOMMENDED ACTION:**

- Accept as requested
- Accept as modified below
- Decline

**EFFECT OF EC VOTE TO ACCEPT RECOMMENDED ACTION:**

- Change to Existing Practice
- Status Quo

**2. TYPE OF MAINTENANCE**

**Per Request:**

- Initiation
- Modification
- Interpretation
- Withdrawal
  
- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

**Per Recommendation:**

- Initiation
- Modification
- Interpretation
- Withdrawal
  
- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

**3. RECOMMENDATION**

**SUMMARY:**

Modify the following NAESB WGQ Standard:  
4.3.23

Add the following proposed NAESB WGQ Principle:  
4.1.p1

Add the following proposed NAESB WGQ Standards:  
4.3.s1, 4.3.s2, 4.3.s3, 4.3.s4



**RECOMMENDATION TO NAESB WGQ EXECUTIVE COMMITTEE**

**Requester: R03035(A) Request No.: Florida Power & Light Co.**

**STANDARDS LANGUAGE:**

**Proposed Modified Standard:**

4.3.23 Transportation Service Providers should establish an Informational Postings Web site accessible via the Internet. The subcategories and labels for the categories of Informational Postings should be as follows:

**CATEGORIES**

- Capacity
- Energy Affiliate Info
- Gas Quality
- Index of Customers
- Non-discrimination Rqts
- Notices
- Organizational Charts
- Posted Imbalances
- Tariff
- Transactional Reporting

**SUBCATEGORIES**

- Operationally Available
- Unsubscribed
- Capacity Allocation Log (when applicable)
- Employee Transfers
- Names and Addresses
- Potential Mergers
- Shared Facilities
- Discounts
- Emergency Deviations
- Implementation Procedures
- Information Disclosure
- Tariff Discretionary Actions
- Critical
- Non-Critical
- Planned Service Outage
- Title Page
- Table of Contents
- Preliminary Statement
- Map
- Currently Effective Rates
- Rate Schedules
- General Terms and Conditions
- Form of Service Agreement
- Entire Tariff
- Sheet Index

These categories and labels should appear in the order specified above and before any others.

**Proposed Principle:**

4.3.p1 For any location(s), the Transportation Service Provider (TSP) may, at its discretion, elect to provide gas quality information in addition to that specified in NAESB WGQ Standard No. [S2]. The TSP may choose how to provide the information.



## RECOMMENDATION TO NAESB WGQ EXECUTIVE COMMITTEE

Requester: R03035(A) Request No.: Florida Power & Light Co.

### Proposed Standard:

4.3.s1 A Transportation Service Provider (TSP) should provide on its Informational Postings Web Site the natural gas quality tariff provisions (or where no tariff exists in the general terms and conditions) information in a table, to include as applicable:

- property or characteristic,
- property or characteristic symbol,
- measurement unit(s),
- testing method(s),
- value(s) (minimum, maximum, range),
- indicator of whether the value for the characteristic or property applies to the receipt location(s) or delivery location(s) or both,
- a table footnote or a link to where details may be provided on that characteristic or property, and
- any notes or disclaimers.

The table specified herein is intended to be a simple reference guide and is not intended to act as a replacement to the TSP's tariff. If there are inconsistencies between the table specified herein and the TSP's tariff, the tariff should control.

### Proposed Standard:

4.3.s2 The Transportation Service Provider (TSP) should provide on its Informational Postings Web Site daily average gas quality information for prior gas day(s), to the extent available, for location(s) that are representative of mainline gas flow. The information available for the identified location(s) should be provided in a downloadable format. Information should be reported in units as specified in the tariff or general terms and conditions. In any event, compliance with gas quality requirements is in accordance with the TSP's tariff or general terms and conditions.

The following are examples of gas quality attributes that could be included in the posting for the applicable Gas Day(s) and location(s):

- Heating Value
- Hydrocarbon Components, % of C1 – Cnn, as used in determining Heating Value
- Specific Gravity
- Water
- Nitrogen
- Carbon Dioxide
- Oxygen
- Hydrogen
- Helium



## RECOMMENDATION TO NAESB WGQ EXECUTIVE COMMITTEE

Requester: R03035(A) Request No.: Florida Power & Light Co.

- Total Sulfur
- Hydrogen Sulfide
- Carbonyl Sulfide
- Mercaptans
- Mercury and/or any other contaminants being measured
- Other pertinent gas quality information that is specified in the TSP's tariff or the general terms and conditions.

### Proposed Standard:

4.3.s3 Data provided pursuant to NAESB WGQ Standard No. [S2] should be made available on the Transportation Service Provider's Web Site for 3 months. Beyond this initial period, the data should be made available offline in accordance with regulatory requirements.

### Proposed Standard:

4.3.s4 Data provided pursuant to NAESB WGQ Standard No. [S2] should be provided in a tabular downloadable file to be described by the Transportation Service Provider. The first row of the file should contain the column headers.

### TECHNICAL CHANGE LOG (all instructions to accomplish the recommendation)

No technical changes needed.

## 4. SUPPORTING DOCUMENTATION

### a. Description of Request:

Establish standards relating to gas quality specifications and measurement, as follows:

- A. Establish web-based reports for tracking all physical and chemical properties of natural gas defined in pipeline tariffs, including timelines for reporting.

### b. Description of Recommendation:

**Triage Committee:**  
**01/09/2004**

**Disposition:** The Triage Subcommittee recommended that Request R03035 be split into three request according to the classifications found under item 3 of the request. Further, the Triage Subcommittee recommended that parts A and B be found within NAESB scope and properly assigned to the WGQ. The Triage Subcommittee did not make a recommendation on part C.



## RECOMMENDATION TO NAESB WGQ EXECUTIVE COMMITTEE

Requester: R03035(A) Request No.: Florida Power & Light Co.

### Executive Committee:

02/05/2004

The Triage Subcommittee recommendation for Request R03035 was discussed extensively. It was agreed to address parts A, B and C of the request individually. Ms. Gussow did not support the separation because she viewed them as parts of the single request.

Ms. Gussow moved, seconded by Ms. Heslington, to accept the Triage Subcommittee recommendation that Request R03035-A is within scope and properly assigned to the WGQ (Vote 3). During extensive discussion the following points were raised:

- The request is out of scope because it would require pipelines to dedicate considerable resources to implement and it does not note the frequency requested for reporting data.
- Setting timelines for reporting could be out of scope if the resulting standards would run contrary to established testing practices.
- Gas quality and chemical properties are defined differently in each tariff, and also in individual contracts. Addressing gas quality outside of a pipeline tariff is inappropriate.
- Gas quality should be examined because, from a producer's perspective, non-uniform specifications affect the ability to perform reliable service.
- Discussing the request is premature in light of the pending FERC Conference on February 18, 2004. There was disagreement on whether the conference would impact the scope determination.
- The American Society for Testing & Materials, another ANSI-accredited organization, has worked on gas quality issues for decades and this request might duplicate its work.
- The quality of gas that is feeding into utility generation facilities impacts the equipment at those facilities and there is no reliable, uniform source to obtain that information.
- The bill for gas service is typically tied to the quality of the gas, so quality is a germane issue in verifying charges.
- Concerns about gas quality specifications not meeting tariff guidelines should be addressed through the FERC complaint process rather than a standards process.
- It was suggested that installing chromatographs at receipt points, a method used by some LDCs, would address the utility concerns for information.
- Due to the upcoming FERC Conference on Gas Interchangeability on February 19, the vote and consideration of this request should be postponed.

The vote on the motion was taken and the motion failed the WGQ. Even though the motion will be

distributed for notational vote for the WEQ, REQ and RGQ, the motion failed since it must pass the each quadrant of the Executive Committee. The matter will be referred to the Managing Committee and the Board of Directors for an ultimate decision on the scope determination.

Ms. Gussow moved, seconded by Mr. Johnson, to accept the Triage Subcommittee recommendation that Request R03035-B is within scope and properly assigned to the WGQ (Vote 4). During extensive discussion the following points were raised:

- The attachment to the recommendation demonstrates through a sampling of pipeline tariffs the methods through which heating value is determined – there are various standards used, or none stated.
- There are currently physical measurements that have evolved over decades, and the industry has participated in that process through other forums.
- There are some gas quality items reported on through the NAESB 'Measured Volume Audit Statement.'



## RECOMMENDATION TO NAESB WGQ EXECUTIVE COMMITTEE

Requester: R03035(A) Request No.: Florida Power & Light Co.

- It is significant to a shipper if gas quality is calculated differently on two connecting pipelines, because even though both calculations are valid it hinders the ability to a shipper to move gas.
- The opportunity for standards has long been viewed an opportunity to reliably move gas, because the same rules apply regardless of which pipeline is being used.
- These are operational issues for pipelines, not informational issues applicable to standards development.
- Due to the upcoming FERC Conference on Gas Interchangeability on February 19, the vote and consideration of this request should be postponed.

be The vote on the motion was taken and the motion failed the WGQ. Even though the motion will be distributed for notational vote for the WEQ, REQ and RGQ, the motion failed since it must pass the entire Executive Committee. The matter will be referred to the Managing Committee and the Board of Directors for an ultimate decision on the scope determination.

Ms. Gussow moved, seconded by Mr. Johnson, to find that Request R03035-C is within scope and properly assigned to the WGQ (Vote 5). There was no Triage Subcommittee recommendation for Request R03035-C. During extensive discussion the following points were raised:

- The Natural Gas Collaborative is looking at this issue and will develop an issues list.
- While NAESB does not necessarily provide gas quality expertise, it does provide a forum where all interested parties can participate in the process. It was noted that other trade organizations might not provide the same opportunities.
- A FERC proceeding is the proper forum to resolve the issues contemplated by Request R03035-C, since any resulting standards could result in cost shifts.
- There is no uniform specification that manufacturers can use to design and build equipment.
- Due to the upcoming FERC Conference on Gas Interchangeability on February 19, the vote and consideration of this request should be postponed.

The vote on the motion was taken and the motion failed the WGQ. Even though the motion will be distributed for notational vote for the WEQ, REQ and RGQ, the motion failed since it must pass the entire Executive Committee. The matter will be referred to the Board for an ultimate decision on the scope determination.

### **Board Managing Committee:**

**02/10/2004**

See meeting notes for discussion.

### **Board of Directors:**

**03/18/2004**

Mr. Haynes re-read Mr. Maassel's tabled motion regarding action on the WGQ Annual Plan regarding assignment of R03035. Mr. Maddox had previously seconded this motion.

Discussion of the motion began with a presentation by Ms. Dona Gussow, the author of R03035. Her presentation appears at Tab 5 of the meeting materials. Ms. Gussow noted that the request was motivated by the power generation operations at Florida Power & Light (FPL) which generates a large percentage of its power from natural gas. Nationally, 25% of natural gas is used for electric generation. She also stated that various business concerns were also present such as environmental operating permits, due diligence reporting requirements, and the



## RECOMMENDATION TO NAESB WGQ EXECUTIVE COMMITTEE

Requester: R03035(A) Request No.: Florida Power & Light Co.

decreased Btu value when liquids drop out. While the request was drafted in three parts, FPL did not intend the parts to be sequential, i.e., part A does not need to be addressed before work begins on part B. She concluded that no part of the request specifically asks NAESB to develop gas quality specification standards, but the business practices involving various aspects of gas quality.

During discussion, it was noted that if there are concerns about the gas quality entering a turbine generator, the operator cannot learn of this as it goes into the turbine. The turbine operator needs to know in advance so the equipment can be adjusted. Mr. Haynes noted that many issues, such as the timing of reports, were reserved for the subcommittee to which the work will be assigned.

In support of the motion, Mr. Mills noted that it would give the Natural Gas Council (NGC) efforts time to be addressed, and the FERC to make some policy decisions based on the NGC's results. Resolution of part A is not dependent upon the NGC. Ms. McQuade noted that she has been involved in the NGC's efforts and will continue to coordinate with them.

Mr. Sappenfield supported the motion and said NAESB needs to work on part A since there are no policy concerns, whereas FERC may be requested to provide policy on the other parts. Mr. Sappenfield said NAESB is the proper forum for developing standards that would emanate from this request or from the NGC deliberations.

Ms. Ogenyi, with the support of Mr. Anderson and Mr. Sappenfield as well as the motion's movers, Mr. Maassel and Mr. Maddox, proposed an amendment that acknowledged the Board's earlier notational ballot on the scope of R03035. The amendment was accepted.

After the amendment, Mr. Maassel's motion read as follows (amendment underlined):

Consistent with the earlier vote by the Board of Directors on scope, I move that the Board amend the 2004 annual plan to add part A of the request for standard R03035 as proposed by Florida Power & Light with the understanding that

- (1) the Executive Committee shall first work on part A, and that the Executive Committee shall report to the Board regarding its progress concerning Part A,
- (2) work on parts B and C shall be deferred until the Board has determined that the annual plan should be revised to reflect development for parts B and C, and
- (3) it is the strong recommendation of the Board that the Executive Committee shall assign work on this matter to the Wholesale Gas Quadrant, with the understanding that, as is customary, any other interested quadrant(s) may participate in the development process.

Mr. Haynes called the vote there being no additional requests for discussion. The motion, with a simple majority vote requirement, passed 37 For, 3 Against, and 2 Abstentions (Mr. Kruse and Mr. Mucci).

### **Business Practices Subcommittee**

See the minutes and voting records for the following Business Practices Subcommittee meetings:

May 27, 2004  
June 15-16, 2004  
July 7-8, 2004  
August 4-5, 2004  
August 11, 2004



**RECOMMENDATION TO NAESB WGQ EXECUTIVE COMMITTEE**

**Requester: R03035(A) Request No.: Florida Power & Light Co.**

**Information Requirements Subcommittee**

**8/11/02**

Ms. Van Pelt moved, seconded by Mr. Stender, that the NAESB WGQ Information Requirements has determined that no changes are necessary.

**Motion passes unanimously**

**Technical Subcommittee**

**8/11/02**

Ms. Davis moved, seconded by Mr. Stender, that based on the NAESB WGQ Information Requirements Subcommittee's conclusions, NAESB WGQ Technical Subcommittee has determined that no changes are necessary.

**Motion passes unanimously**

**c. Business Purpose:**

**d. Commentary/Rationale of Subcommittee(s)/Task Force(s):**

**NORTH AMERICAN ENERGY STANDARDS BOARD**  
**Executive Committee Meeting - WEQ, REQ, RGQ, WGQ Meeting Materials**  
**August 24-26, 2004**

---

***TAB 7***

***DUNs Number Usage***



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: [naesb@naesb.org](mailto:naesb@naesb.org)

Home Page: [www.naesb.org](http://www.naesb.org)

---

August 18, 2004

**TO:** NAESB Executive Committee and Interested Industry Participants  
**FROM:** Rae McQuade, NAESB Executive Director  
**RE:** Use of DUNs Numbers

---

Dear Executive Committee -

It has recently come to my attention that some members have been experiencing difficulties in obtaining DUNs Numbers. NERC may also be experiencing the same problems. The procedure to use to obtain DUNs Numbers was provided as follows:

- If you request a DUNs Number by phone, the cost is \$99 to do so at the time of the call. This used to be a free function, but D&B has undergone a policy change and is now charging to issue the numbers over the phone.
- If you request a DUNs Number online ([www.dnb.com](http://www.dnb.com)), the number will be issued within a 30 day window for D&B to process the request, but there is no fee charged when the number is issued.

NAESB uses DUNs numbers extensively throughout its WGQ standards to define organizations via a code. The retail quadrants may also begin using DUNs Numbers for similar functions. NERC also uses DUNs Numbers in its TSIN registration process -- a DUNs number for verification of an entity on registration, either as a TP/OSE or as a PSE. Separate DUNs numbers are required for a single entity registering as both types. Originally, EPRI had brokered an agreement with D & B to allow multiple DUNs numbers for a single company. There is some concern now that D&B is no longer permitting second DUNs numbers for such functions.

Should you or your companies be experiencing difficulties with the use if DUNs Numbers or the assignment of them to your customer base, please let the NAESB office know so that our organization can determine if any consideration of this topic is needed.